



Item No. 15 Town of Atherton

CITY COUNCIL STAFF REPORT – PUBLIC HEARING

TO: HONORABLE MAYOR AND CITY COUNCIL

THROUGH: GEORGE RODERICKS, CITY MANAGER

FROM: STEPHANIE B. DAVIS, AICP PRINCIPAL PLANNER

DATE: MAY 20, 2020

**SUBJECT: INTRODUCTION OF A MUNICIPAL CODE ORDINANCE AMENDMENT
ESTABLISHING REGULATIONS FOR DISPOSABLE FOOD SERVICE
WARE UNDER CHAPTER 8.56 OF THE ATHERTON MUNICIPAL CODE.**

RECOMMENDATION

Introduce a Municipal Code Ordinance amendment establishing regulations for Disposable Food Service Ware under Chapter 8.56 of the Atherton Municipal Code.

BACKGROUND

In August 2019, the City Manager's office was contacted by the San Mateo County Office of Sustainability ("County") and received a summary report and request to consider joining a county wide effort to adopt a disposable food service ware Ordinance ("Ordinance") for food facilities. The Ordinance proposed to regulate food facilities to use compostable, recyclable, or reusable food ware products versus single use food ware products. The goal of the proposed Ordinance was to eliminate disposable food service ware that is not reusable or compostable, improve the health and safety of San Mateo County community members, and help the County meet its regional storm water permit requirements by reducing street litter.

On September 19, 2019 the Environmental Programs Committee (EPC) reviewed and discussed the possible disposable food service ware Ordinance for food facilities in the Town and was unanimous in their recommendation to the City Council to support such an Ordinance with the further recommendation for any Ordinance to also be applicable to Town facilities.

On November 20, 2019 the City Council held a discussion on the possible establishment of regulations pertaining to disposal food service ware. The Council directed staff to prepare a draft Ordinance that met the minimum regulations as proposed by the County but that also included applicability to Town facilities.

On February 25, 2020 the San Mateo County Board of Supervisors adopted an Ordinance regulating the use of disposable food service ware by food facilities.

ANALYSIS

Summary of Proposed Regulations

The Town currently does not have any regulations pertaining to food service ware for food facilities. The key provisions of the draft Ordinance (Attachment 1) are summarized below.

1. Polystyrene (aka Styrofoam) disposable food service ware is prohibited. (This is a carried over provision of the County's existing Polystyrene Ban Ordinance).
2. Accessories such as straws, stirrers, cup spill plugs, condiment packets, utensils, napkins, etc. **shall** be provided only when requested by the consumer and/or provided to consumers at self-serve stations/dispensers.
3. Single-use straws, stirrers, utensils, and cocktail/toothpicks **shall** be made from *non-plastic compostable* materials. *Non-plastic compostable* is defined as, but not limited to, natural fiber-based materials such as paper, bamboo, sugarcane, wheat stalk, etc. Traditional plastics and compostable plastics (aka bioplastics) are not allowed.
4. Food facilities **shall** use *non-plastic compostable* plates, bowls, cups, food trays, clamshells, and other to-go take out containers that are accepted by the facility's food scrap composting service, if available. If no food scrap composting is available (e.g., no collection service provided by a curbside hauler, no on-site food scrap composting, or no option for self-hauling to a nearby facility), recyclable versions of the materials listed above that are accepted at the entity's waste service territory **shall** be used.
5. The non-plastic compostable food service ware alternatives for items listed in Item #4 above **shall** be Biodegradable Products Institute (BPI) certified or certified by another 3rd party approved by the Office of Sustainability to ensure that the items breakdown in an industrial composting facility and they are free of harmful fluorinated chemicals.
6. Exemptions will be allowed for: Disposable food service ware that is made from aluminum (e.g., aluminum foil, etc.);
 - Consumers that require accommodations for medical reasons (plastic straws to be provided only upon request to consumers with medical needs);
 - Healthcare facilities may distribute disposable plastic straws without a request from the patient;
 - Drive-through areas of food facilities may distribute straws and cups sleeves without a request from the consumer; and
 - If no reasonably feasible disposable food service ware alternative exists that meets the Ordinance requirements.
7. The County and Town will maintain and have available a list of approved disposable food service ware sources and/or references to organizations that maintain regularly updated lists of products that meet the Ordinance requirements.

For jurisdictions that adopt the Ordinance, the County will also be providing a comprehensive outreach, education and enforcement program. Staff has been informed by County staff that efforts are currently underway in the development of this program and are anticipated to be completed in summer 2020. As such, while the draft Ordinance prepared would become effective thirty (30) days after adoption, the mandatory provisions shall only become operative and subject to enforcement one year after the effective date of Ordinance adoption in order to allow such program to be developed and implemented.

Benefits to Adopting the County's Ordinance

As noted, the Town currently does not have any regulations pertaining to food service ware. Adoption of an Ordinance modeled after the County Ordinance regulating the use of disposable food service ware by food facilities creates a collaborative, regional streamlined approach to restricting the use of and distribution of plastics countywide. The benefits to adopting an Ordinance modeled after the County's Ordinance include:

- **Outreach and Education:** The County will be responsible for the education and outreach efforts to the Town facilities noted below when the ban is implemented at no cost to the Town.
- **Enforcement:** The County will also provide enforcement for all cities that adopt the Ordinance at no cost to the Town. This will require the Town to enter into a Memorandum of Understanding (MOU) with the County – which is the approach all other cities who have currently adopted, or a planning to adopt, such Ordinance are taking. Additionally, the Town can continue to reserve the ability to enforce the proposed new Ordinance in addition to enforcement by County personnel. Enforcement is anticipated to be complaint based.
- **Regional Streamlining:** As noted below, a total of 15 of the San Mateo County jurisdictions (including the Town and the County) have already adopted, or are planning to consider adoption of the Ordinance. This allows for a regional, uniform approach to the implementation policies of the Ordinance.

Town Facilities and other Existing Facilities within the Town

By extending the applicability of the Ordinance to Town facilities, then Town facilities (Holbrook Park, and the future Town Center) and any city sponsored event would be prohibited from using disposable food service ware made from polystyrene. Instead, all food vendors would be required to use disposable food service ware that is biodegradable, compostable, reusable and/or recyclable.

The Town of has seven (7) existing food facilities that would be affected by the Ordinance, most of which have already taken related actions to eliminate single use food service ware in their facilities. The seven (7) existing affected facilities include:

1. Menlo School
2. Menlo College
- 3-5. Sacred Hearts School including Saint Joseph's Elementary School and the Student Science and Life Center (3 facilities in total)

- 6. Menlo Circus Club
- 7. Atherton Library

Table 1 provides an overview of what programs these facilities are currently implementing for foodservice ware products.

TABLE 1: FACILITIES EXISTING PROGRAMS			
Food Facility	Program in Place	Product Used	Additional Notes
1. Menlo College	Yes	All disposables on campus are compostable, sugar cane products. "Green Box" to go box option that provides reusable plastic containers for to go food.	"Green Box"- This is a reusable plastic container that the student/faculty/staff uses and then brings back the following day for cleaning. At that point they can pick up of a new box if getting food to-go again. If not, they have a token that they keep until the next time they want to utilize a to-go box.
2. Menlo School	Yes	Use silverware and plates which are washed and reused. Disposables would be the exception.	
3. Sacred Heart Schools	Yes	Food ware made from biodegradable or compostable, reusable or recyclable materials	No polystyrene food service ware
4. Saint Josephs (SHS)	Yes	Food ware made from biodegradable or compostable, reusable or recyclable materials	No polystyrene food service ware
5. Science and Life Center (SHS)	Yes	Food ware made from biodegradable or compostable, reusable or recyclable materials	No Polystyrene food service ware
6. Atherton Library	Yes	Recyclable food ware is purchased for any food service.	Seldom use food service ware but when necessary will buy recyclable food ware.

7. Menlo Circus Club	Yes	Bamboo, brown compostable, biodegradable, cornstarch.	
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In addition to the seven (7) facilities noted above, the definition of food facilities would also be applicable to any temporary event that applies for a Health Permit from the San Mateo County Environmental Health Department (for example a temporary private summer camp that operates out of a public school in Town).

Other Jurisdictions

To date, the County of San Mateo and cities of South San Francisco and Burlingame have adopted Ordinances, with Millbrae scheduled for Ordinance introduction soon. Additional jurisdictions which have expressed interest in joining the county wide effort include Brisbane, Redwood City, Half Moon Bay, San Bruno, Belmont, Menlo Park, San Carlos, Foster City, East Palo Alto, Portola Valley, and Daly City, although County staff notes exact timing is unknown.

POLICY FOCUS

The purpose and applicability of the proposed Ordinance are found to be consistent with, and supportive of, the Town’s adopted Climate Action Plan (CAP). Specifically, CAP Goal 3.3.1, to reduce the total amount of community waste generated and sent to landfills to meet AB 32 emission reduction target. Including Goal 3.3.1’s GHG Reduction Program Measures, as summarized in Table 3.

TABLE 3: CAP, GOAL 3.3.1 Greenhouse Gas Reduction Program Measures			
GHG Reduction Program Measure	Detailed Description	2020 GHG Reduction	2030 GHG Reduction
WM1. Create Sustainable Vendor Policy for public Events	Encourage recycling at major public events (including at schools) of cardboard, paper, containers and food/organics. Encourage use of recyclable silverware and food take-out packaging. Ensure provision of proper landfill, recycling and organic bins.	Supporting Measure	Supporting Measure
WM2. Environmentally preferred purchasing policy- Waste Reduction	Implement a sustainable purchasing policy that emphasizes recycled materials.	Supporting Measure	Supporting Measure

WM=Waste Municipal

FISCAL IMPACT

The cost associated with the preparation of a draft Ordinance amendment is included within the annual Planning Department budget. As noted in the Analysis section above, the existing food facilities within Town have some related programs already in place. Limited costs are anticipated for existing food service facilities in the Town considering that all have some type of sustainable food service ware plan in place. Events held in the Holbrook Palmer Park, and the new Town Center, would be required to provide sustainable food service ware. Upon preliminary research, the cost of sustainable food service ware products is typically twice as expensive as polystyrene food service ware but varies depending on the bulk amount purchased. The County will manage the outreach, education, and enforcement of the Ordinance at no cost to the Town.

PUBLIC NOTICE

Public notification was achieved by posting the agenda, with this agenda item being listed, at least 72 hours prior to the meeting in print and electronically. Notice was published in the Almanac on May 8, 2020. Information about the project is also disseminated via the Town's electronic News Flash and Atherton Online. There are approximately 1,200 subscribers to the Town's electronic News Flash publications. Subscribers include residents as well as stakeholders – to include, but be not limited to, media outlets, school districts, Menlo Park Fire District, service providers (water, power, and sewer), and regional elected officials.

COMMISSION/COMMITTEE FEEDBACK/REFERRAL

- This item X has or has not been before a Town Committee or Commission.
- Audit/Finance Committee (meets every other month)
 - Bicycle/Pedestrian Committee (meets as needed)
 - Civic Center Advisory Committee (meets as needed)
 - X Environmental Programs Committee (meets every other month) – September 19, 2019
 - Park and Recreation Committee (meets each month)
 - Planning Commission (meets each month)
 - Rail Committee (meets every other month)
 - Transportation Committee (meets every other month)
 - Tree Committee (meets each month)

ATTACHMENT

1. Draft Disposable Food Service Ware Ordinance

ORDINANCE __
AN ORDINANCE OF THE CITY COUNCIL OF THE TOWN OF ATHERTON ADOPTING A
NEW CHAPTER 8.56 “DISPOSABLE FOOD SERVICE WARE” OF THE ATHERTON
MUNICIPAL CODE

The City Council of the Town of Atherton does hereby ordain as follows:

SECTION 1: Chapter 8.56 “Disposable Food Service Ware” is hereby added to read as follows within Exhibit A.

SECTION 2: California Environmental Quality Act (CEQA) Finding. This Ordinance is exempt from the environmental review requirements of CEQA pursuant to Section 15061 (b)(3) of Title 14 of the California Code of Regulations because it can be seen with certainty that there is no possibility that the provisions contained herein may have a significant effect on the environment. Further, the Ordinance is also exempt from the requirements of CEQA pursuant to CEQA Guidelines Sections 15307 and 15308 of Title 14 of the California Code of Regulations as actions taken by regulatory agencies to assure the maintenance, restoration, enhancement of natural resources, or protection of the environment.

SECTION 3: Severability. If any provision, section, subsection, sentence, clause, phrase, or word of this Chapter 8.36, or any application thereof to any person or circumstance, is held to be invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions or applications of the Chapter. The City Council hereby declares that it would have passed this Chapter, and each provision, section, subsection, sentence, clause, phrase, and word not declared invalid or unconstitutional without regard to whether any portion of this Chapter or application thereof would be subsequently declared invalid or unconstitutional.

SECTION 4: Effective Date. This Ordinance shall be posted in at least three public places according to law and shall take effect and be in force from and after 30 days after its passage and adoption. However, the mandatory provisions of this Ordinance, except for Section 4.107.050 (a)(1), shall only become operative and subject to enforcement one year (365 days) after the effective date.

Introduced on the 20th day of May, 2020.

Passed and adopted as an ordinance of the City Council of the Town of Atherton at a regular meeting thereof held on the ___ day of _____, 2020 by the following vote:

Rick DeGolia, Mayor
Town of Atherton

ATTEST:

Anthony Suber, City Clerk

APPROVED AS TO FORM:

Mona Ebrahimi, City Attorney

EXHIBIT A
Chapter 8.56 “Disposable Food Service Ware”

Chapter 8.56
“DISPOSABLE FOOD SERVICE WARE”

SECTIONS:

8.56.010	Statement of Findings and Purpose
8.56.020	Applicability
8.56.030	Definitions
8.56.040	Distribution of Disposable Food Service Ware Accessories
8.56.050	Standards and Required Use of Disposable Food Service Ware
8.56.060	Recordkeeping and Inspection
8.56.070	Automatic Exemptions
8.56.080	Case-by-Case Consideration of Requests for Hardship Exemption
8.56.090	Enforcement

8.56.010 Statement of Findings and Purpose

- A. The Town finds and declares as follows:
- B. The production, management, and consumption associated with disposable food service ware, typically used for only a few minutes before being discarded, have significant environmental impacts, including environmental contamination; consumption of precious resources such as energy and water; emissions of greenhouse gases; air and water pollution; litter on streets; and plastic pollution in waterways and oceans.
- C. Disposable food service ware constitutes a substantial portion of the litter found within San Mateo County and the rest of the Bay Area. These types of food service ware are commonly littered or blown out of trash receptacles and migrate through the storm drain system where they eventually end up in the ocean and the county’s beaches and creeks.
- D. Polystyrene is a petroleum-based, lightweight plastic material commonly used as food service ware by retail food vendors. Polystyrene, often referred to by the trademark, Styrofoam, has also become a problematic environmental pollutant given its non-compostable and nearly non-reusable nature.

The most effective ways to reduce the negative environmental impacts of disposable food service ware include, in order of priority, using reusable food service ware; using natural-fiber based compostable materials, many made from renewable resources such as bamboo, wheat

stalk/stem, and sugarcane that do not contain toxic chemicals; and recycling food service ware. When products are reused and recycled, natural resources are spared, less energy is used for the production of new products, and premium landfill space is preserved. When compostable products are turned into compost, they can reduce water use and lessen the need for fertilizer at the site where the compost is applied (e.g., gardens, yards, farm land, etc.), which can also lead to cost savings since less/no fertilizers need to be purchased.

- E.
- F. Compostable food service ware such as cups, plates, clamshell containers, and utensils are now made from paper, sugarcane stalk, bamboo, wheat stalk/straw, and other blends of natural plant fibers. As these products degrade, they pose less of a danger to the environment.
- G. Even with the emergence of compostable plastics, which are derived from renewable biomass sources such as plants and microorganisms, there are limited certified types of compostable plastic that biodegrade in a marine environment.
- H. Certain disposable food service ware, including compostable paperboard containers, may contain fluorinated chemicals, also known as per- and polyfluorinated alkyl substances (PFAS), which are synthetic chemicals commonly used in disposable food service ware to repel water and grease. Fluorinated chemicals pose a public health risk as they have been linked to serious health effects including kidney and testicular cancer, thyroid disruption, delayed puberty, and obesity.
- I. Plastics in waterways and oceans break down into smaller pieces, called microplastics, that do not biodegrade and are present in most of the world's oceans. Microplastics consumed by marine organisms make their way into animals' tissues and are beginning to show up in the fish that humans consume. Plastic debris also attracts and concentrates ambient pollutants in seawater and freshwater, which can transfer to fish and other seafood that is eventually sold for human consumption.
- J. Reduction of disposable food service ware in the environment will advance compliance with federal, state, and county clean water mandates, including the County's Municipal Regional Stormwater Permit requirement, by helping to reduce trash and litter in stormwater discharges.
- K. Understanding the importance of and need for reducing plastic litter, the Town adopted this Ordinance to help further reduce the amount of litter entering the county's storm drains, creeks, the bay, and the ocean.
- L. The Town does, accordingly, find and declare that it should restrict the use by food facilities of polystyrene-based disposable food service ware and require the replacement of non-compostable or non-recyclable disposable food service ware with compostable alternatives that are non-plastic, natural fiber-based, and free of all intentionally added fluorinated chemicals, when and where possible.

8.56.020 Applicability

- A. The provisions of this Chapter shall apply to Food Facilities as defined in Section 8.56.030 of this Chapter and all Town owned and operated facilities.

8.56.030 Definitions

For purposes of this Chapter, the following terms have the following definitions:

- A. “Aluminum Foil-based” means any Disposable Food Service Ware composed entirely of aluminum, including but not limited to aluminum tray liners, aluminum foil, and aluminum foil baskets.
- B. “Biodegradable Products Institute (BPI)” refers to a certification program that ensures that products and packaging displaying the BPI logo have been independently tested and verified accordingly to scientifically based standards to successfully break down in professionally managed industrial composting facilities. BPI-certified products meet the standards of the American Society for Testing Materials (ASTM) D6400 or D6868 for composability. Starting on January 1, 2020, all BPI-certified products will also be required to have (1) a limit of 100 parts per million (ppm) total Fluorinated Chemicals as the upper threshold for acceptance and (2) no intentionally added Fluorinated Chemicals.
- C. “Compostable” means that an item or material (1) will break down, or otherwise become part of usable compost in a safe and timely manner and (2) is Natural Fiber-based or made from other materials approved by the County Manager or designee. Compostable items may include those that are made entirely of Natural Fiber or Natural Fiber-based items that are coated or lined with biologically based polymer, such as corn or other plant sources (e.g., compostable plastics), if certified by BPI or by another independent third party approved by the County Manager or designee.
- D. “Disposable” means designed to be discarded after a single or limited number of uses and not designed or manufactured for long-term multiple reuse.
- E. “Food Service Ware” means food contact products used for serving, distributing, holding, packaging, and/or transporting Prepared Food including, but not limited to plates, cups, bowls, trays, clamshell containers, boxes, utensils, straws, lids, and food contact paper (e.g., wraps, bags, tray liners, etc.). The term "Food Service Ware" includes Food Service Ware Accessories.
- F. “Food Service Ware Accessories” include Food Service Ware such as straws, stirrers, cup spill plugs, cup sleeves, condiment packets, utensils (including chopsticks), cocktail sticks/picks, toothpicks, napkins, and other similar accessory or accompanying Food Service Ware used as part of food or beverage service or packaging. Detachable lids for beverage cups and food containers are not considered a Food Service Ware Accessory.
- G. “Fluorinated Chemicals” means perfluoroalkyl and polyfluoroalkyl substances (PFAS chemicals) or fluorinated chemicals, which are a class of fluorinated organic chemicals containing at least one fully fluorinated carbon atom.
- H. “Food Facility” means an operation that stores, prepares, packages, serves, vends, or otherwise provides food to the public for human consumption, as defined by the California Health and Safety Code Section 113789 or successor. It includes both permanent and temporary food facilities. Public schools are exempt from the provisions of this Chapter.

- I. “Food Scrap Composting Method” means:
1. Self-hauling of food scraps to a permitted composting facility or a transfer station that accepts food scraps that will be transferred to a permitted composting facility for on-site compost processing.
 2. Food scrap compost collection service provided by a curbside hauler.
 3. On-site food scrap composting.
- J. “Healthcare Facilities” mean places that provide healthcare to the public. Healthcare Facilities includes, but is not limited to hospitals, clinics, outpatient care centers, nursing homes, psychiatric care centers, medical offices, hospice homes, mental health and addiction treatment centers, orthopedic and other rehabilitation centers, urgent care, birth centers, etc.
- K. “Natural Fiber/Natural Fiber-based” means a plant or animal-based, non-synthetic fiber, including but not limited to products made from paper, sugarcane, bamboo, wheat stems/stalk, hay, wood, etc.
- L. “Non-Compostable” means not meeting the definition of Compostable set forth in this Chapter.
- M. “Polystyrene-based” means and includes expanded polystyrene, which is a thermoplastic petrochemical material utilizing a styrene monomer and processed by any number of techniques including, but not limited to fusion of polymer spheres (expandable bead polystyrene), injection molding, form molding, and extrusion-blow molding (extruded foam polystyrene). The term "polystyrene" also includes polystyrene that has been expanded or blown using a gaseous blowing agent into a solid foam (expanded polystyrene [EPS]) and clear or solid polystyrene known as oriented polystyrene.
- N. “Prepackaged Food” means any properly labeled processed food, prepackaged to prevent any direct human contact with the food product upon distribution from the manufacturer and prepared at an approved source.
- O. “Prepared Food” means food or beverages that undergo a cooking or food preparation technique on the Food Facility’s premises for consumption by the public. Cooking or food preparation technique includes, but is not limited to the following:
1. Cooking methods, utilizing the application of heat, such as steaming, microwaving, simmering, boiling, broiling, grilling, frying, or roasting.
 2. Beverage preparation, such as blending, brewing, steeping, juicing, diluting, or pouring.
 3. Food preparation techniques, such as defrosting, rinsing, washing, diluting, cutting, portioning, mixing, blending, assembling, coating, dipping, garnishing, decorating, or icing.

Prepared Food does not include raw eggs or raw, butchered meats, fish, and/or poultry sold from a butcher case, a refrigerator case, or similar retail appliance.

- P. “Takeout Food” means Prepared Food requiring no further preparation, which is purchased to be consumed off a Prepared Food Facility’s premises. Takeout Food includes Prepared Food delivered by a Food Facility or by a third-party Takeout Food Delivery Service.
- Q. “Takeout Food Delivery Service” is a service that delivers Takeout Food from a Food Facility to a customer for consumption off the premises. This service can be provided directly by the Food Facility or by a third-party.

8.56.040 Distribution of Disposable Food Service Ware Accessories.

- A. No Food Facility shall provide any Disposable Food Service Ware Accessories except:
 - 1. Upon request by the consumer
 - 2. Upon acceptance by the consumer after being offered by the Food Facility
 - 3. At a self-serve area and/or a dispenser.
- B. Food Facilities shall only distribute Disposable Food Service Ware Accessories unbundled, as separate individual units.
- C. Takeout Food Delivery Services that utilize digital ordering/point of sale platforms, including but not limited to the internet and smart-phone, shall only offer Disposable Food Service Ware Accessories by providing clear options for customers to affirmatively request these items separate from orders for food and beverages. The default option on the digital ordering/point of sale platforms shall be that no Disposable Food Service Ware Accessories are requested. Each individual Disposable Food Service Ware Accessory (e.g., each fork, knife, condiment packet, napkin, etc.) provided with Prepared Food must be specifically requested by the customer in order for a Food Facility to provide it.

8.56.050 Standards and Required Use of Disposable Food Service Ware.

- A. No Food Facility shall use Polystyrene-based Disposable Food Service Ware when providing Prepared Food.
- B. Food Facilities shall only provide Disposable straws, stirrers, utensils, and cocktail/toothpicks (and the packaging that these individual items are wrapped in, if any) that are Compostable.
- C. Nothing in this Chapter shall conflict or be construed to conflict with the Americans with Disabilities Act or any other applicable law concerning the rights of individuals with disabilities. In particular, nothing in this Chapter shall restrict, or be construed to restrict, the provision by Food Facilities of Disposable Non-Compostable straws to individuals who may request the use of Disposable Non-Compostable straws to accommodate medical needs or disabilities. Healthcare Facilities may distribute Disposable Non-Compostable straws with or without request by a patient at the discretion of the Healthcare Facility staff based on the physical or medical needs of the patient.
- D. Food Facilities shall use Compostable items for the below Disposable Food Service Ware:

1. Plates
 2. Bowls (of all sizes including, but not limited to soup and salad bowls and accessory bowls for condiments)
 3. Cups (of all sizes including, but not limited to beverage cups)
 4. Food trays
 5. Clamshells, boxes, deli containers, and other containers used for the sale and/or distribution of Prepared Food (e.g., Takeout Food, leftover “doggie containers”, etc.)
- E. Compostable items for the Disposable Food Service Ware listed in Subsection (d) used by Food Facilities must have been tested to breakdown into compost in an industrial composting facility in a timely manner and shall be free of all intentionally added Fluorinated Chemicals. To verify, these items shall be certified by Biodegradable Products Institute (BPI) or another independent third party approved by the County Manager or designee, in collaboration with local waste processors and haulers.
- F. For all other Disposable Food Service Ware not listed in Subsections (b) and (d), Food Facilities shall use only Disposable Food Service Ware that can be composted by the Food Scrap Composting method utilized by the Food Facility and/or accepted for recycling by the Food Facility’s recycling collection service.
- G. The County shall maintain a list of approved Disposable Food Service Ware sources and/or references to organizations that maintain regularly updated lists of products that meet the requirements detailed in Subsections (a), (b), (d), and (e) of this Section. This information shall be made available on the Office of Sustainability website and in the Office. If a product is not included on the approved lists, the Food Facility wishing to use a product as Disposable Food Service Ware shall establish to the County Manager or designee’s satisfaction that the product complies with the requirements detailed in Subsections (a), (b), (d), and (e).

8.56.060 Recordkeeping and Inspection.

- A. Food Facilities shall keep complete and accurate record or documents of the below items.
1. Commencing on the effective date of this Ordinance and ending 365 days from the Ordinance effective date, the purchase of all Disposable Food Service Ware, including Non-Compostable and Compostable items.
 2. The purchase of the acceptable Disposable Food Service Ware evidencing compliance with this Chapter for a minimum period of three years from the date of purchase.
- B. The record shall be made available for inspection at no cost to the County during regular business hours by County employee or County-designated staff authorized to enforce this Chapter. Unless an alternative location or method of review is mutually agreed upon, the records or documents shall be made available at the Food Facility address.

- C. The provision of false or incomplete information, records, or documents to the County shall be a violation of this Chapter.

8.56.0170 Automatic Exemptions

- A. Prepackaged Food is exempt from the provisions of this Chapter.
- B. Polystyrene coolers and ice chests intended for reuse are exempt from the provisions of this Chapter.
- C. Disposable Food Service Ware that is entirely Aluminum Foil-based is exempt from the provisions of this Chapter.
- D. If the County determines that a reasonably feasible Disposable Food Service Ware that complies with Section 4.107.040 (a), (b), (d), and (e) of this Chapter does not exist, these items will be exempt from the abovementioned provisions of this Chapter until the County determines that a reasonably feasible alternative is available on the market for purchase. The County will have a current list of these exempted Disposable Food Service Ware posted on the Office of Sustainability website with hard copies available in the Office.
- E. Certain Disposable Food Service Ware Accessories for beverage orders, specifically, straws and cup sleeves, shall be exempt from Section 4.107.030 (a) and may be distributed for safety reasons without the need for a request by the consumer or an offer by the Food Facility, specifically at drive-through areas of Food Facilities. Detachable lids are not considered a Disposable Food Service Ware Accessory, so Section 4.107.030 (a) does not apply to detachable lids.
- F. Temporary exemptions due to an emergency are automatic without the submission of a request for an exemption. An emergency is defined as a sudden, unexpected occurrence posing a clear and imminent danger that requires immediate action to prevent or mitigate the loss or impairment of life, health, property, or essential public services. Examples of an emergency include, but are not limited to natural disasters, emergencies due to the release of hazardous materials, emergencies associated with loss of power and/or water, or emergency medical response.

8.56.089 Case-by-Case Consideration of Requests for Hardship Exemption.

- A. Grounds for an exemption. An exemption from any of the provisions of this Chapter may be granted by the County Manager or designee upon demonstration by a Food Facility to the satisfaction of the County that strict application of the requirements would cause undue hardship. An “undue hardship” includes, but is not limited to the following:
 1. A situation unique to the Food Facility where a suitable alternative that conforms with the requirements detailed in Section 4.107.040 (a), (b), (d), and (e) does not exist for a specific application.
 2. Imposing the provisions of this Chapter would cause significant economic hardship. “Significant economic hardship” may be based on, but not limited to, demonstrating that suitable Disposable Food Service Ware is not available at a commercially reasonable price and the additional cost associated with providing the Disposable Food Service Ware is

particularly burdensome to the Food Facility based on the type of operation(s) affected, the overall size of the business/operation, the number, type and location of its facilities, the impact on the overall financial resources of the Food Facility, and other factors. Reasonable added cost for a suitable item as compared to a similar item that the Food Facility can no longer use shall not by itself constitute adequate grounds to support an exemption for such item. In determining whether a significant economic hardship has been established, the County Manager or designee shall consider the following information: ability of the Food Facility to recover the additional expense by increasing its prices; the availability of tax credits and deductions; outside funding; and other options.

- B. Request for an exemption. A request for an exemption from the requirements of this Chapter shall include all information deemed necessary by the County to render a decision, including but not limited to documentation showing the factual support for the requested exemption. A request for an exemption may be approved by the County Manager or designee, in whole or in part, with or without conditions. The duration of the exemption, if granted, shall also be determined by the County Manager or designee. Information about the application process for requesting an exemption will be available on the Office of Sustainability's website and in the Office.

8.56.090 Enforcement.

- A. The City Manager or designee may enforce this Chapter.
- B. Notwithstanding the Section 8.56.090(A), the County's County Manager or designee may also enforce this Chapter for so long as the Town and the County have entered into a Memorandum of Understanding providing for the County's enforcement of this Chapter.
- C. A violation of this Chapter is an infraction and is also punishable by administrative fines as set forth in Chapter 1.40 of the County of San Mateo Municipal Code.
- D. Violation of this Chapter is a public nuisance subject to all applicable civil, administrative, and criminal remedies and penalties according to the provisions and procedures contained in this ordinance code and state law including, but not limited to, an action for abatement or injunctive relief.
- E. This Section shall not be interpreted to limit any otherwise available civil or administrative remedies under law.