



# TIME LIMITS FOR COMPLETION OF CONSTRUCTION

**Town of Atherton  
Building Department  
80 Fair Oaks Ln  
Atherton, California 94027  
Phone: (650) 752-0560  
Inspection requests:  
(650) 752-0542**

Permit BP \_\_\_\_\_ Address: \_\_\_\_\_

Issued date: \_\_\_\_\_ Expires by time limit: \_\_\_\_\_

The Town of Atherton Municipal Code Sections 15.40.180 through 15.40.230 places time limits on the length of construction projects.

This time limit cannot be extended by having inspection every 180 days which is required to keep the permit active during the construction time period.

- Projects encompassing 2,000 square feet or less have 12 months\* for completion\*\*.
- Projects encompassing 2,001 to 4,000 square feet have 24 months\* for completion\*\*.
- Projects encompassing more than 4,000 square feet have 36 months\* for completion\*\*.

\* The project time limits begin when the permit is issued.

\*\* Final inspection and approval of the construction work by the Town shall mark the date of construction completion.

If a property owner fails to complete construction by the applicable time limit established, the property owner shall be subject to penalties as outlined in Atherton Municipal Code Section 15.40.180 through 15.40.230

Period of Time That Project Remains Incomplete Beyond Applicable Time Limit	Penalty
First 30 days	-0-
31st through 60th day	\$200.00 per day (i.e., \$6,000.00 maximum penalty applicable to this 30-day period)
61st through 120th day	\$400.00 per day (i.e., \$24,000.00 maximum penalty applicable to this 60-day period)
121st day and every day thereafter	\$1,000.00 per day (to a maximum of \$250,000.00)

Print Name of Permit Holder \_\_\_\_\_ Date \_\_\_\_\_

Signature of Permit Holder: \_\_\_\_\_

Permit holder is the licensed contractor or owner signing the building permit.