

**Notice of Preparation**

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Notice of Preparation

To: State Clearinghouse  
1400 Tenth Street  
Sacramento, CA 95814

From: Town of Atherton  
Planning Dept., 91 Ashfield Road  
Atherton, CA 94027

**Subject: Notice of Preparation of a Draft Environmental Impact Report**

Town of Atherton will be the Lead Agency and will prepare an environmental impact report for the project identified below. We need to know the views of your agency as to the scope and content of the environmental information which is germane to your agency's statutory responsibilities in connection with the proposed project. Your agency will need to use the EIR prepared by our agency when considering your permit or other approval for the project.

The project description, location, and the potential environmental effects are contained in the attached materials. A copy of the Initial Study (  is  is not ) attached.

Due to the time limits mandated by State law, your response must be sent at the earliest possible date but not later than 30 days after receipt of this notice.

Please send your response to Neal Martin at the address shown above. We will need the name for a contact person in your agency.

Project Title: Cartan Field Improvement Project

Project Applicant, if any: Menlo College and Menlo School (represented by Kenneth Rodrigues & Partners)

Date 12/31/2012

Signature  for Neal Martin

Title Town Planner

Telephone 650-752-0544

**Reference:** California Code of Regulations, Title 14, (CEQA Guidelines) Sections 15082(a), 15103, 15375.

### Notice of Completion & Environmental Document Transmittal

Mail to: State Clearinghouse, P.O. Box 3044, Sacramento, CA 95812-3044 (916) 445-0613  
For Hand Delivery/Street Address: 1400 Tenth Street, Sacramento, CA 95814

SCH # TBD

**Project Title:** Cartan Field Improvement Project

Lead Agency: Town of Atherton Contact Person: Neal Martin  
Mailing Address: Planning Dept., 91 Ashfield Road, Atherton, CA Phone: 650-752-0544  
City: Atherton Zip: 94027 County: San Mateo

**Project Location:** County: San Mateo City/Nearest Community: Atherton  
Cross Streets: 1000 El Camino Real at Alejandra Avenue Zip Code: 94027  
Longitude/Latitude (degrees, minutes and seconds): 37 ° 45 ' 8.24 " N / -122 ° 19 ' 47 " W Total Acres: 16.95  
Assessor's Parcel No.: 070-250-190 Section: \_\_\_\_\_ Twp.: \_\_\_\_\_ Range: \_\_\_\_\_ Base: \_\_\_\_\_  
Within 2 Miles: State Hwy #: 101, 84, 82 Waterways: Atherton Channel, SF Bay  
Airports: \_\_\_\_\_ Railways: Caltrain Schools: Multiple

**Document Type:**

CEQA:  NOP  Draft EIR NEPA:  NOI Other:  Joint Document  
 Early Cons  Supplement/Subsequent EIR  EA  Final Document  
 Neg Dec (Prior SCH No.) \_\_\_\_\_  Draft EIS  Other: \_\_\_\_\_  
 Mit Neg Dec Other: \_\_\_\_\_  FONSI

**Local Action Type:**

General Plan Update  Specific Plan  Rezone  Annexation  
 General Plan Amendment  Master Plan  Prezone  Redevelopment  
 General Plan Element  Planned Unit Development  Use Permit  Coastal Permit  
 Community Plan  Site Plan  Land Division (Subdivision, etc.)  Other: \_\_\_\_\_

**Development Type:**

Residential: Units \_\_\_\_\_ Acres \_\_\_\_\_  
 Office: Sq.ft. \_\_\_\_\_ Acres \_\_\_\_\_ Employees \_\_\_\_\_  Transportation: Type \_\_\_\_\_  
 Commercial: Sq.ft. \_\_\_\_\_ Acres \_\_\_\_\_ Employees \_\_\_\_\_  Mining: Mineral \_\_\_\_\_  
 Industrial: Sq.ft. \_\_\_\_\_ Acres \_\_\_\_\_ Employees \_\_\_\_\_  Power: Type \_\_\_\_\_ MW  
 Educational: \_\_\_\_\_  Waste Treatment: Type \_\_\_\_\_ MGD  
 Recreational: Upgrading of an Existing Sports Facility  Hazardous Waste: Type \_\_\_\_\_  
 Water Facilities: Type \_\_\_\_\_ MGD  Other: \_\_\_\_\_

**Project Issues Discussed in Document:**

Aesthetic/Visual  Fiscal  Recreation/Parks  Vegetation  
 Agricultural Land  Flood Plain/Flooding  Schools/Universities  Water Quality  
 Air Quality  Forest Land/Fire Hazard  Septic Systems  Water Supply/Groundwater  
 Archeological/Historical  Geologic/Seismic  Sewer Capacity  Wetland/Riparian  
 Biological Resources  Minerals  Soil Erosion/Compaction/Grading  Growth Inducement  
 Coastal Zone  Noise  Solid Waste  Land Use  
 Drainage/Absorption  Population/Housing Balance  Toxic/Hazardous  Cumulative Effects  
 Economic/Jobs  Public Services/Facilities  Traffic/Circulation  Other: \_\_\_\_\_

**Present Land Use/Zoning/General Plan Designation:**

Public Facilities and Schools

**Project Description:** (please use a separate page if necessary)

Menlo College and Menlo School jointly are proposing to completely reconstruct the Cartan Field sports facility. All of the existing uses and fields will be completely demolished and rebuilt with state-of-the-art designs. This Project represents upgrading of sports facilities only and is not connected with any increase in enrollment at the schools. There are few changes to the overall Menlo College and School sporting activities, however, some activities will move from the main campuses to Cartan Field, as detailed in the Initial Study.

Note: The State Clearinghouse will assign identification numbers for all new projects. If a SCH number already exists for a project (e.g. Notice of Preparation or previous draft document) please fill in.

## Reviewing Agencies Checklist

Lead Agencies may recommend State Clearinghouse distribution by marking agencies below with an "X".  
If you have already sent your document to the agency please denote that with an "S".

<input type="checkbox"/> Air Resources Board	<input type="checkbox"/> Office of Historic Preservation
<input type="checkbox"/> Boating & Waterways, Department of	<input type="checkbox"/> Office of Public School Construction
<input type="checkbox"/> California Emergency Management Agency	<input type="checkbox"/> Parks & Recreation, Department of
<input type="checkbox"/> California Highway Patrol	<input type="checkbox"/> Pesticide Regulation, Department of
<input type="checkbox"/> Caltrans District #4	<input type="checkbox"/> Public Utilities Commission
<input type="checkbox"/> Caltrans Division of Aeronautics	<input type="checkbox"/> Regional WQCB #2
<input type="checkbox"/> Caltrans Planning	<input type="checkbox"/> Resources Agency
<input type="checkbox"/> Central Valley Flood Protection Board	<input type="checkbox"/> Resources Recycling and Recovery, Department of
<input type="checkbox"/> Coachella Valley Mtns. Conservancy	<input type="checkbox"/> S.F. Bay Conservation & Development Comm.
<input type="checkbox"/> Coastal Commission	<input type="checkbox"/> San Gabriel & Lower L.A. Rivers & Mtns. Conservancy
<input type="checkbox"/> Colorado River Board	<input type="checkbox"/> San Joaquin River Conservancy
<input type="checkbox"/> Conservation, Department of	<input type="checkbox"/> Santa Monica Mtns. Conservancy
<input type="checkbox"/> Corrections, Department of	<input type="checkbox"/> State Lands Commission
<input type="checkbox"/> Delta Protection Commission	<input type="checkbox"/> SWRCB: Clean Water Grants
<input type="checkbox"/> Education, Department of	<input type="checkbox"/> SWRCB: Water Quality
<input type="checkbox"/> Energy Commission	<input type="checkbox"/> SWRCB: Water Rights
<input type="checkbox"/> Fish & Game Region #3	<input type="checkbox"/> Tahoe Regional Planning Agency
<input type="checkbox"/> Food & Agriculture, Department of	<input type="checkbox"/> Toxic Substances Control, Department of
<input type="checkbox"/> Forestry and Fire Protection, Department of	<input type="checkbox"/> Water Resources, Department of
<input type="checkbox"/> General Services, Department of	
<input type="checkbox"/> Health Services, Department of	<input type="checkbox"/> Other: _____
<input type="checkbox"/> Housing & Community Development	<input type="checkbox"/> Other: _____
<input type="checkbox"/> Native American Heritage Commission	

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**Local Public Review Period (to be filled in by lead agency)**

Starting Date 1/2/2013 Ending Date 2/1/2013  
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**Lead Agency (Complete if applicable):**

Consulting Firm: <u>Lamphier-Gregory</u>	Applicant: <u>represented by Kenneth Rodrigues &amp; Partners</u>
Address: <u>1944 Embarcadero</u>	Address: <u>445 North Whisman Road, Suite 200</u>
City/State/Zip: <u>Oakland, CA 94606</u>	City/State/Zip: <u>Mountain View, CA 94043</u>
Contact: <u>Rebecca Gorton</u>	Phone: <u>650-965-0700</u>
Phone: <u>510-535-6690</u>	

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Signature of Lead Agency Representative: Rebecca Gorton for Neal Martin Date: 12/31/2012

Authority cited: Section 21083, Public Resources Code. Reference: Section 21161, Public Resources Code.