



Draft Minutes
Town of Atherton
CITY COUNCIL
September 4, 2013
5:00 p.m.
94 Ashfield Road
Atherton, California
SPECIAL MEETING

PLEDGE OF ALLEGIANCE

ROLL CALL **Lewis, Wiest, Dobbie, Widmer** – All present

PRESENTATIONS

San Mateo County Mosquito and Vector Control District Presentation –
Board of Trustee President Sam Lerner, District Manager Bob Gay

4. PUBLIC COMMENTS

Mike Brady discussed the status of High Speed Rail litigation and gave an update on next steps before court.

John Ruggerio urged Council to begin televising their meetings.

Bob Roeser congratulated staff on the improved website.

5. REPORT OUT OF CLOSED SESSION - None.

6. CITY MANAGER'S REPORT

a. Community Center Advisory Committee Report

City Manager Rodericks commented on the upcoming Civic Center Advisory Committee meetings, the Athertonian newsletter that is soon to hit mailboxes, letters to local legislators on local State legislation, new police vehicles sent for outfitting, and the next Finance Committee meeting.

Rodericks requested feedback on what should be done with the Watkin's House at the Park (formerly the City Manager's House). Council expressed perspectives on the disposition of the house. The disposition of the house will remain as part of the Park Master Plan but there will be check-ins with Council along the way with respect to final decisions. Alternatives to be discussed include rental at market rates, rental at affordable rates, sale, or use as a venue.

7. COMMUNITY ORGANIZATION ROUNDTABLE REPORT

CONSENT CALENDAR (Items 8-13)

Council Member Widmer had a comment on item 13 – Widmer requested that El Camino Real and Encinal be added to the list of intersections studied in the scope of services.

Vice Mayor Wiest had a comment on item 12 – Wiest questioned whether funds from the budget transfer to ADAPT were not completely used by the end of the year would they carry over. Rodericks noted that the funds would not carry over.

Mayor Lewis noted that she submitted changes to the August 7 minutes to the City Clerk which consisted of grammatical errors.

8. APPROVAL OF MAY 20 SPECIAL MEETING, JUNE 19 REGULAR MEETING, JULY 3 STUDY SESSION, JULY 11 SPECIAL MEETING AND JULY 17 REGULAR MEETING MINUTES

Report: City Clerk Theresa DellaSanta

Recommendation: Approve meeting minutes

9. APPROVAL OF BILLS AND CLAIMS FOR JULY, 2013 IN THE AMOUNT OF \$1,217,445

Report: Finance Director Robert Barron III

Recommendation: Approve Bills and Claims in the amount of \$1,217,445

10. APPROVAL OF AMENDMENT TO AYSO CONTRACT

Report: City Manager George Rodericks

Recommendation: Approve amendment to AYSO contract

11. APPROVAL OF LACROSSE CONTRACT

Report: City Manager George Rodericks

Recommendation: Approve Lacrosse contract at Holbrook-Palmer Park

12. DISASTER PREPAREDENESS FUND

Report: Police Chief Ed Flint

Recommendation: Adopt the attached resolution authorizing a budget amendment in the amount of \$10,000 for disaster preparedness funding for equipment, trailer repairs and maintenance, replenishment of emergency supplies, administrative expenses, and the Town's participation in local and regional disaster training exercise

13. AMENDMENT TO LAMPHIER-GREGORY AGREEMENT TO PREPARE EIR FOR CARTAN FIELD PROJECT

Report: Town Planner Lisa Costa Sanders

Recommendation: It is recommended that the City Council approve the First Amendment to the Lamphier-Gregory agreement which expands the scope of services to provide additional services and adds \$21,518 to the compensation, and authorize the City Manager to execute the amendment

MOTION by Dobbie, second by Widmer to approve the consent calendar. The motion passed unanimously.

PUBLIC HEARINGS - (Item 14)

14. ADOPT RESOLUTION 13-xx APPROVING AN AMENDED TOWN MASTER FEE SCHEDULE

Report: Finance Director Robert Barron III

Recommendation: Conduct a Public Hearing and adopt resolution 13-xx amending the master fee schedule for the Town of Atherton

Finance Director Robert Barron III provided background on the item.

Following the public hearing Council discussed the Cost Allocation and User Fee Study and considered adoption of the Fee Resolution. Comments revolved around the use of CPI, annual review of the fees, the details for building permit costs, fee schedule for the Park, customer service oriented service delivery, and the comparison of Atherton fees to those of the region.

MOTION by Widmer, second by Wiest to adopt resolution amending the master fee schedule for the Town of Atherton. The motion passed unanimously.

REGULAR AGENDA - (Items 15-22)

15. MENLO-ATHERTON LITTLE LEAGUE IMPROVEMENTS AT HOLBROOK-PALMER PARK

Report: Community Services Director Mike Kashiwagi

Recommendation: Review, confirm and provide direction to staff related to:

- Scope of Little League field improvements proposed by Menlo-Atherton Little League (M-ALL)
- Staff understanding and interpretation of the November 2012 Ballot Results related to improvements to the Little League field and surrounding areas at Holbrook Palmer Park
- Draft Facility Agreement between the Town of Atherton and M-ALL outlining the terms of use and responsibilities regarding the construction of proposed improvements and dedicated use of the ball field area at Holbrook Palmer Park

Community Services Director Mike Kashiwagi provided background on the report. After hearings Kashiwagi's presentation, Council hear from the project applicants as well as Herman Christiansen, a Planning Commission representative.

Mike Haven, M-ALL representative, reminded Council that the ballpark received 75% voter approval at the November 2012 election. Haven said he worked hard on public outreach and campaigning for that election. Voters expect this ballpark and they deserve to have it built.

Herman Christensen, Planning Commission representative, felt the plans are too large in scale and too elaborate. Christensen felt that it would go against the rusticity of the park.

Mayor Lewis opened up for public comment.

Walter Sleeth, Atherton resident, did not support the M-ALL plans as proposed. He felt it was a misrepresentation of the ballot language.

Alicia Seabold urged Council to build this right. She said it was a monument that the M-ALL is proposing.

Council Member Dobbie said he supports the ballot language and the fact that it received 75% voter approval however the idea was to get the field improved and he felt that it has been mishandled and revolved something bigger than what was understood.

Council and the project applicant reviewed key areas of the Use Agreement where the submittal from the applicant differed from the recommendations from the Planning Commission as compared and contrasted against the ballot measure approved at the November 2012 election.

Council and M-ALL found agreement on 7 of the 11 areas. Council provided feedback to M-ALL and staff to work through 4 key areas when returning the Use Agreement to Council. Items Council could not agree on were seating size, whether foul polls and scoreboards should be removable, and maintenance of the field.

Council agreed to the following Action:

Seating & Foul Polls - Staff and Little League to take an exhaustive look at options for the size of seating and overall length of structure and options/costs comparisons for removable foul polls.

Maintenance – Staff to take a look at how Menlo Park Burgess maintains their little league field and how MALL assists in maintenance.

Fencing – Ok as long as fence is removed on both sides starting from the bullpens going out after each season ends.

Dugout Roofs – ok as proposed by LL. Roof not to be removed at end of season.

Scoreboard – Consider a removable scoreboard OR ok with a scoreboard in right field. (Concern with the board glare if scoreboard is in right field).

[Widmer left the meeting]

[Dobbie left the room briefly]

**16. RESPONSE TO GRAND JURY REPORT
SOUTH BAYSIDE WASTE MANAGEMENT AUTHORITY BOARD –
ELECTED OFFICIALS OR SENIOR MANAGEMENT STAFF?**

Report: City Manager George Rodericks

Recommendation: Consider the attached response to the San Mateo Grand Jury on their Report entitled “South Bayside Waste Management Authority Board – Elected Officials or Senior Management Staff?” and authorize the Mayor to sign and send the letter in response

City Manager Rodericks provided background and noted that the Town has already taken the action suggested by the Grand Jury, specifically with appointing an elected official to the SBWMA Board.

MOTION by Wiest, second by Lewis to authorize the Mayor to sign and send the letter in response to the San Mateo Grand Jury on their Report entitled “South Bayside Waste Management Authority Board – Elected Officials or Senior Management Staff?” The motion passed 2-0-1 (Dobbie absent).

[Dobbie returned to the room].

17. RESPONSE TO GRAND JURY REPORT

SAN MATEO COUNTY SPECIAL DISTRICTS: WHO IS REALLY IN CHARGE OF THE TAXPAYER'S MONEY? THE MOSQUITO DISTRICT EMBEZZLEMENT: IS IT THE TIP OF THE ICEBERG?

Report: City Manager George Rodericks

Recommendation: Consider the attached response to the San Mateo Grand Jury on their Report entitled "San Mateo County Special Districts: Who is Really in Charge of the Taxpayer's Money? The Mosquito District Embezzlement: Is it the Tip of the Iceberg?" and authorize the Mayor to sign and send the letter in response

City Manager Rodericks provided background on the item. Sam Lerner, Atherton Trustee, commented on the Town's responses. Lerner noted that the Board and the Manager's share in the responsibility of the embezzlement and what had occurred.

James Counce, former District Manager, urged Council to contact him to discuss his perception of the lack of oversight within the District.

MOTION by Wiest, second by Dobbie to authorize the Mayor to sign and send the letter in response to the San Mateo Grand Jury on their Report entitled "San Mateo County Special Districts: Who is Really in Charge of the Taxpayer's Money? The Mosquito District Embezzlement: Is it the Tip of the Iceberg?" The motion passed unanimously.

18. DRAINAGE MASTER PLAN CONSULTANT AGREEMENT

Report: Community Services Director Mike Kashiwagi

Recommendation: Authorize the City Manager to execute a fixed fee contract with NV5, Inc. in the amount of \$49,505 to provide municipal engineering services for the Storm Drain Master Plan Update

Community Services Director Mike Kashiwagi provided background on the item.

MOTION by Dobbie, second by Wiest to authorize the City Manager to execute a fixed fee contract with NV5, Inc. in the amount of \$49,505 to provide municipal engineering services for the Storm Drain Master Plan Update. The motion passed unanimously.

19. HOLBROOK-PALMER PARK MASTER PLAN CONSULTANT AGREEMENT

Report: Community Services Director Mike Kashiwagi

Recommendation: Authorize the City Manager to execute a Professional Services Agreement with Bellinger, Foster, Steinmentz in an amount not to exceed \$55,738 to prepare a Master Plan for Holbrook-Palmer Park

Community Services Director Mike Kashiwagi provided back on the item.

Mayor Lewis noted that the project has been a long time coming and will provide the Town with excellent information to use looking forward.

MOTION by Dobbie, second by Wiest to authorize the City Manager to execute a Professional Services Agreement with Bellinger, Foster, Steinmentz in an amount not to exceed \$55,738 to prepare a Master Plan for Holbrook-Palmer Park. The motion passed unanimously.

20. PRIVATE EVENT RESPONSE – COST REIMBURSEMENT

Report: City Manager George Rodericks

Recommendation: Receive and File

City Manager Rodericks provided background on the item. Rodericks noted that staff should have taken the additional steps to advise the hosts of the April 2013 Presidential visit about the costs connected to the event and the need for reimbursement. Because this wasn't done, staff felt that it would be inappropriate to pursue the hosts legally in an attempt to recoup the costs. Additional education and community awareness was recommended. In the future, all private event hosts will be advised up front, that if there event triggers the need for extraordinary Town services they will be required to reimburse the Town for those costs.

No action was taken.

21. ADOPT RESOLUTION NO. 13-__ AUTHORIZING A BUDGET AMENDMENT TO INCREASE CODE ENFORCEMENT HOURS

Report: Community Services Director Mike Kashiwagi

Recommendation: Review the Staff Report and, if appropriate, authorize the City Manager to amend the contract with CSG Consultants to increase the hours of contracted code enforcement from the current 12 hours per week to 20 hours per week; and Adopt Resolution No. 13-__ authorizing a budget amendment of \$36,000 to increase the hours of code enforcement

Council Member Dobbie said he agrees and supports this item. Dobbie suggested that the Police Department continue to stay aware of enforcement issues and assist Code Enforcement in their actions.

City Manager Rodericks noted that the Police and Code Enforcement work very cooperatively.

MOTION by Wiest, second by Dobbie to authorize the City Manager to amend the contract with CSG Consultants to increase the hours of contracted code enforcement from the current 12 hours per week to 20 hours per week; and Adopt Resolution No. 13-__ authorizing a budget amendment of \$36,000 to increase the hours of code enforcement. The motion passed unanimously.

22. ADOPT RESOLUTION NO. 13-XX AUTHORIZING A BUDGET AMENDMENT OF \$5,000 FOR PUBLIC OUTREACH RELATED TO THE CIVIC CENTER PROJECT

Report: City Manager George Rodericks

Recommendation: Adopt Resolution No. 13-XX authorizing a Budget Amendment of \$5,000 for Public Outreach related to the Civic Center Project

MOTION by Dobbie, second by Wiest to adopt Resolution authorizing a Budget Amendment of \$5,000 for Public Outreach related to the Civic Center Project. The motion passed unanimously.

23. **COUNCIL REPORTS/COMMENTS** – Nothing further to add to written reports.

24. **FUTURE AGENDA ITEMS** – None.

25. **PUBLIC COMMENTS** – None.

26. **ADJOURN**

Mayor Lewis adjourned the meeting at 8:52 p.m.

Respectfully submitted,

Theresa DellaSanta
City Clerk



MINUTES
Town of Atherton
CITY COUNCIL
September 18, 2013
7:00 p.m.
94 Ashfield Road
Atherton, California
REGULAR MEETING

This Agenda may not reflect the actual order of items. The order of items is subject to change based on Council action.

1. **PLEDGE OF ALLEGIANCE**
2. **ROLL CALL** Lewis, Wiest, Dobbie, Widmer
3. **PRESENTATIONS**

Introduction & Oath of Office – Police Officer Daniel Larsen

- Administered by Chief of Police

4. **PUBLIC COMMENTS** *(This portion of the meeting is reserved for persons wishing to address the Council on any matter not on the Agenda that is within the subject matter jurisdiction of the City Council. State law prohibits the Council from acting on items not listed on the Agenda except by special action of the City Council under specified circumstances. Speakers' time is limited to three minutes. Additionally, the public may address the Council on any subject listed on the Consent and Regular Agenda. Each speaker may address the Council once for a limit of three minutes.)*

Michelle Lindeman, representing the Silicon Valley Leadership Group Foundation, extended an invitation to the City Council to participate in the 2013 Turkey Trot. This is a run for charity with multiple races and other competitions benefiting Second Harvest Food Bank, Housing Trust Silicon Valley, Healthier Kids Foundation Santa Clara County, and Second Harvest Food Bank Santa Cruz County.

John Ruggiero suggested that the City Council become a seven member council.

Greg Conlon urged the Council to voice a position in regards to the new district lines that are being drawn.

5. **REPORT OUT OF CLOSED SESSION**

No reportable action.

6. **CITY MANAGER'S REPORT**

a. Community Center Advisory Committee Report

City Manager Rodericks provided oral comments on the recent Public Outreach Workshop for the Civic Center Project.

Mayor Lewis commented that she attended the City County Association of Governments (CCAG) meeting and has filled the Congestion Management & Environmental Quality Committee seat. She also expressed interest in funding the Selby School Library and IT services as requested by Selby Schools and questioned if the Atherton Library Funds could be used. Mayor Lewis also mentioned that the JPA is meeting on November 4 to discuss options on how to contribute.

Council Member Dobbie commented that this has been reviewed in the past and the usage of Library Funds would not be allowed.

Council Member Widmer confirmed that though the school is within the Atherton Town line, only one student is an Atherton resident. He suggested other opportunities to improve the Selby School Library, buying books or books on tape.

Vice Mayor Wiest suggested waiting for the study session to be completed before Council makes any decisions.

7. COMMUNITY ORGANIZATION ROUNDTABLE REPORT

Peninsula Traffic Congestion Relief Alliance PowerPoint Presentation – Executive Director John Ford

Mr. Ford provided the Council with information on the activities of the Alliance in reducing congestion in the County.

Council Member Dobbie stated most of the traffic congestion comes from Menlo Park.

Council Member Widmer asked if there was a way to resume Atherton Caltrain depot stops. He also mentioned that the Town has been looking into bike lanes.

Mr. Ford said he would speak to members of the Peninsula Traffic Congestion Relief Alliance regarding the train stoppage and provide Council with a liaison regarding bike lanes.

Vice Mayor Wiest echoed Caltrain's lack of stoppage at the Atherton depot and noted that Atherton commuters have joined other cities and added to the congestion.

CONSENT CALENDAR (Items 8-17)

(Consent Calendar items are routine in nature and are generally considered in one motion and adopted by a single vote of the City Council. If discussion regarding a Consent Calendar item is desired, the member(s) of the City Council, public, and/or staff wishing to pull the item should so indicate at the time the Mayor calls for consideration of the Consent Calendar.)

8. APPROVAL OF AUGUST 7, 2013 STUDY SESSION MEETING MINUTES

Report: City Clerk Theresa DellaSanta

Recommendation: Approve meeting minutes

City Manager Rodericks noted a change to the comments on item one.

Mayor Lewis corrected the election date and the word “to” in the motion for item one.

9. APPROVAL OF BILLS AND CLAIMS FOR AUGUST, 2013 IN THE AMOUNT OF \$869,659

Report: Finance Director Robert Barron III

Recommendation: Approve Bills and Claims in the amount of \$869,659

10. FINANCIAL REPORT FOR JUNE 30, 2013

Report: Finance Director Robert Barron III

Recommendation: Receive and File the Financial Report

11. APPROVAL OF CONTRACT AMENDMENT FOR ALAN MARGOT, TENNIS PROFESSIONAL AT HOLBROOK-PALMER PARK

Report: City Manager George Rodericks

Recommendation: Approve contract amendment for services of Tennis Professional Alan Margot at Holbrook-Palmer Park

12. ADOPT RESOLUTION NO. 13-XX AMENDING RESOLUTION NO. 13-03 SCHEDULE FOR HOURLY EMPLOYEES

Report: City Manager George Rodericks

Recommendation: Adopt Resolution No. 13-XX amending Resolution No. 13-03 to address the pay schedule for hourly employees

13. APPROVAL OF SECOND AMENDMENT TO AGREEMENT FOR SERVICES BETWEEN THE TOWN AND INTERWEST CONSULTING GROUP FOR BUILDING AND LIFE SAFETY SERVICES

Report: City Manager George Rodericks

Recommendation: Approve the Second Amendment to Agreement for Services between the Town of Atherton and Interwest Consulting Group for Building and Life Safety Services; and Authorize the City Manager to execute the Amendment on behalf of the Town

14. APPROVAL OF 90-DAY EXTENSION TO PREPARE AN ENVIRONMENTAL IMPACT REPORT FOR THE CARTAN FIELD IMPROVEMENT PROJECT

Report: Deputy Town Planner Lisa Costa Sanders

Recommendation: Approve the 90-day extension

15. CRW SYSTEMS TRAKiT-9 SOFTWARE UPGRADE AGREEMENT AND BUDGET AMENDMENT

Report: Community Services Director Mike Kashiwagi

Recommendation: Review the Staff Report and, if appropriate, authorize the City Manager to execute the agreements with CRW Systems to upgrade to TRAKiT 9 Permit Software; and adopt Resolution No. 13-xx authorizing a budget amendment of \$25,000 to fund the required upgrades

16. APPOINT THE CITY MANAGER TO THE SOUTH BAY WASTE MANAGEMENT AUTHORITY TECHNICAL ADVISORY COMMITTEE

Report: City Manager George Rodericks

Recommendation: Appoint the City Manager as the representative to the South Bay Waste Management Authority Technical Advisory Committee

17. ADOPTION OF RESOLUTION TO AMEND RESOLUTION 13-08 GOVERNING COMMITTEES AND COMMISSIONS

Report: City Manager George Rodericks

Recommendation: Adopt the attached Resolution amending Resolution 13-08 governing committees and commissions to address committee/commission membership

MOTION by Widmer, second by Dobbie to approve the consent calendar consisting of items 8 through 17. The motion passed unanimously.

PUBLIC HEARINGS - (Item 18)

18. 150 VALPARAISO AVENUE (APN 070-390-010) SACRED HEART SCHOOLS, CONDITIONAL USE PERMIT NO. CUP13-00003 AMENDING CONDITIONAL USE PERMITS CUP10-00010 AND CUP13-00001 BY SUBSTITUTING A TDM PROGRAM FOR REQUIRED INTERSECTION RECONSTRUCTION

Report: Deputy Town Planner Lisa Costa Sanders

Recommendation: Staff recommends that the City Council continue the public hearing as requested by Sacred Heart Schools to the December 18, 2013 City Council meeting

City Manager Rodericks explained this is a procedural item requesting that Council continue the Public Hearing at the December 2013 Council meeting.

MOTION by Wiest, second by Dobbie to continue the public hearing as requested by Sacred Heart Schools to the December 18, 2013 City Council meeting. The motion passed unanimously.

REGULAR AGENDA - (Items 19-22)

19. REQUEST FOR FEE WAIVER FROM MENLO PARK FIRE DISTRICT

Report: City Manager George Rodericks

Recommendation: Review request for fee waiver and determine if waiver is warranted

City Manager Rodericks briefly explained the fee waiver policy, which anyone is able to request, governmental agencies that do not receive funding from the public are eligible, and other governmental agencies are eligible if they can show that they are in need of those funds.

Council Member Dobbie wanted to confirm the requested banner conforms to the current banner policy. City Manager Rodericks explained that the Menlo Fire District partners with Atherton and therefore does meet the requirements of the banner policy.

Council Member Widmer believed the banner should be displayed, however, believed the requirements for a fee waiver had not been met.

Mayor Lewis questioned if the fee had been waived previously, the cost, and if any supporting documentation was provided.

City Manager Rodericks confirmed that the fee had not been waived or requested previously, the cost of the banner application is \$75, and no documentation was provided to the Town.

MOTION by Widmer, second by Dobbie to deny request for fee waiver from Menlo Park Fire District. The motion passed unanimously.

20. REMOVED FROM THE AGENDA

21. CONSIDERATION OF SUPPLEMENTAL MAINTENANCE ACTIVITIES IN STREET RIGHTS-OF-WAY AND AT HOLBROOK-PALMER PARK

Report: Community Services Director Mike Kashiwagi

Recommendation: Discuss supplementing specific services within street rights-of-way and at Holbrook-Palmer Park; and direct staff to solicit costs from vendors to achieve the desired service enhancements for future City Council budget action

Community Services Director Kashiwagi explained the purpose of the item is for feedback and direction from Council regarding improvements to the right-of-way and to Holbrook-Palmer Park. He also stated that staff will return the item within 60 days for the Council's consideration for additional service levels in these areas.

Council Member Dobbie commented on the thoroughness of the list provided and hoped that all or most could be completed.

Council Member Widmer thought a few of the items were redundant; cleaning street signs and painting them as an example. He did support the idea of having an employee present in the park during the weekends to discourage unlawful use of the park and the upkeep of the landscape.

Mayor Lewis clarified the list of tasks are placed in two categories, street right-of-way and park. She wanted to confirm that some of the tasks could be integrated to include both; cleaning and/or painting signs in right-of-way and the park.

Community Services Director Kashiwagi explained that after staff comes back with the costs the separation will assist where the funding is sourced.

Mayor Lewis requested that the grinding of the tree stumps along El Camino Real be added to the list.

Community Services Director Kashiwagi stated the State of California is responsible for El Camino Real but they reimburse to Town if work is done by Town contractors or employees.

Mayor Lewis asked if Public Works manages the graffiti removal.

City Manager Rodericks confirmed that graffiti is illegal and Public Works removes any on the public side. If graffiti occurs on private property, Code Enforcement Officer, Robert Cushing, will notify the occupant and request the immediate removal.

Vice Mayor Wiest agreed with Council Member Widmer that a Town presence in the park on weekends is beneficial, it would increase the safety and beauty of the park.

Mayor Lewis directed staff to return to Council with a cost analysis of the various tasks in the list and the ones discussed at the meeting.

Council Member Widmer wanted to comment on the excellent work on the infields in the park.

22. RESOLUTION AUTHORIZING A BUDGET AMENDMENT FOR A CONTRIBUTION TOWARD OTHER POST-EMPLOYMENT BENEFIT LONG-TERM LIABILITIES FOR FY 2013/14

Report: City Manager George Rodericks

Recommendation: Consider the adoption of a Resolution authorizing a Budget Amendment for a contribution toward Other Post-Employment Benefits (OPEB) long-term liabilities for FY 2013/14

City Manager Rodericks stated there is \$4.9M in the unallocated reserves and explained the three ways in which the surplus can be used; pay down pension and/or Other Post Employment Benefit (OPEB) liabilities, contribute funds toward Capital Projects, or increase the Town's mandatory reserve. After the Finance Committee looked at the options it was recommended that the Council consider a contribution of \$1.1M - \$2M toward OPEB in the current fiscal year, thereby reducing the current contribution by \$125,000 going forward.

Council Member Dobbie explained that a surplus of \$1.8M would be equivalent to the parcel tax and he supports paying down long term liabilities.

Council Member Widmer supported paying off the long term liabilities and stated by paying down the OPEB it would offer financial relief. He agreed with the City Manager's recommendation to pay down the OPEB and maintain the current contribution of \$350,000 scheduled for this fiscal year. Council Member Widmer also commented that based on the Finance Committee meeting video, the focus was on using the surplus to benefit Capital Projects solely. He stated that there are capital and operational things that should be looked at, but the parcel tax does not need to be assessed in full every year.

Mayor Lewis commented that she attended the Finance Committee meeting and using the surplus for Capital Projects exclusively was never discussed and no recommendations was made to Council.

Vice Mayor Wiest echoed Council Member's Dobbie and Widmer desire to pay down the long term liabilities.

Mayor Lewis noted that the Finance Committee was tasked to view the surplus and the options available. This included pension funding and, looking forward, a possibility to reduce the parcel tax rates. Mayor Lewis also clarified that the decision tonight would affect this fiscal year and the Finance Committee is looking at next fiscal year, 14/15.

Vice Mayor Wiest asked the City Manager what the impact of contributing \$2M would have. City Manager Rodericks explained there is no operational impact.

Council Member Dobbie stated he would prefer a lower amount but will not argue the \$2M. He also commented that projections have shown the continual increase of property tax revenues and paying off long term liabilities is urgent.

MOTION by Widmer, second by Lewis to adopt a Resolution authorizing a Budget Amendment for a contribution in the amount of \$2M, and continuing the \$350,000 contribution, toward Other Post-Employment Benefits (OPEB) long-term liabilities for FY 2013/14. The motion passed unanimously.

23. COUNCIL REPORTS/COMMENTS

Council Member Widmer reported on his attendance to the Atherton Art Show in Holbrook-Palmer Park. He expressed concern for some of the amenities in the facilities in the park.

Mayor Lewis briefly spoke about Atherton hosting the November 2013 Council of Cities at the Circus Club.

24. FUTURE AGENDA ITEMS

25. PUBLIC COMMENTS

26. ADJOURN

Mayor Lewis adjourned meeting at 8:22 p.m.

Respectfully submitted,

**Judi Herren
Office Specialist**



Draft Minutes
Town of Atherton
CITY COUNCIL
October 2, 2013
5:00 P.M.
City Council Chambers
91 Ashfield Ave
Atherton, California
Study Session

ROLL CALL Lewis, Wiest, Dobbie, Widmer

PUBLIC COMMENTS - None.

STUDY SESSION

DISCUSSION OF LIVE WEB AND CABLE CASTING

Report: City Manager George Rodericks

Recommendation: Review and Discussion

City Manager Rodericks presented a report to Council of some options for consideration and asked Council to provide feedback on the level of priority for the project and timing.

Council agreed that getting video of council meetings to the community is important; the medium, however, needed further discussion. Issues arose, such as ease of access, portability of the system, non-cable subscribers, the potential of new facilities, streaming versus cable-casting, and using forward-thinking technology.

Council directed staff to do more research on the options to hone in on a workable solution for consideration by Council.

MARSH ROAD REPORT

Report: Community Services Director Mike Kashiwagi

Recommendation: Discuss design options for the Marsh Road Channel Repair Project Report; and discuss the addition of a structure to accommodate a bicycle/pedestrian path above the Channel

The consultant gave a presentation to council on the various options for the Marsh Road Channel Repair project. [A complete copy of the presentation including the various options can be obtained through the City Clerk's office.]

Public Works Director Gordon Siebert explained that the primary purpose of the project is to restore stability to Marsh Road and the channel. Siebert advised Council that at this time, it is not a matter of "if" the roadway will fail into the channel area it is matter of "when" – unless repairs are made.

Staff and the consultant presented Council with various alternatives, focusing in two alternatives: the box culvert and the cast-in-place u-channel. Both options allow for future development of a bike/pedestrian pathway, minimal construction impact, and minimal impact on adjacent vegetation.

The consensus of Council was to focus on these two alternatives. Staff will return to Council with a formal action recommendation on the alternatives and include, for consideration, information and a sketch of what a bike/pedestrian walkway could look like with either option.

Council expressed the important and priority of working with adjacent communities up and downstream both on design and funding, wherever and however possible.

ADJOURN

Mayor Lewis adjourned the meeting at 8:52 p.m.

Respectfully submitted,

Theresa DellaSanta
City Clerk