



Item No. 15 Town of Atherton

CITY COUNCIL STAFF REPORT – CONSENT AGENDA

**TO: HONORABLE MAYOR AND CITY COUNCIL
GEORGE RODERICKS, CITY MANAGER**

THROUGH: MICHAEL KASHIWAGI, COMMUNITY SERVICES DIRECTOR

DATE: DECEMBER 20, 2017

**SUBJECT: ADOPT THE ATTACHED RESOLUTION FOR ACCEPTING
ALLOCATION OF THE FY 2017 MEASURE A PEDESTRIAN AND
BICYCLE PROGRAM FUNDS FOR THE MIDDLEFIELD ROAD
CLASS II BICYCLE LANES IMPROVEMENTS PROJECT**

RECOMMENDATION

Adopt a Resolution in support of San Mateo County Transportation Authority (SMCTA) 2017 Measure A Pedestrian and Bicycle Program grant application totaling \$733,000 for funding the Middlefield Road Class II Bicycle Lanes Improvements Project.

BACKGROUND

The goal of the 2017 Measure A Pedestrian and Bicycle Program is to fund specific projects that improve bicycling and walking accessibility and safety in San Mateo County, helping to encourage more residents to participate in active transportation. A total of \$5 million is available in the Fiscal Year 2017 program. The grant cycle happens every 2-3 years and requires a 10% match. Applications for grants are due on December 15, 2017. In reviewing the program and discussing the projects with SMCTA staff managing the process, staff believes the Middlefield Road Class II Bike Lanes Project, as identified and prioritized in the Town's Bicycle and Pedestrian Master Plan, would be a good candidate project.

In April 2015, City Council authorized staff to submit an application for Transportation Development Act (TDA) funds and adopted Resolution No. 15-03 committing matching funds for the referenced project. TDA Grant Funding from the City/County Association of Governments of San Mateo County in the amount of \$251,000 with an 11.47% match funding requirement from the Town for this project.

In May 2017, MTCO, a consultant engineering company hired by the Town, began work on the concept design for Class II bicycle lanes improvements along Middlefield Road. The project focuses on improving access for students, families, residents and visitors biking on Middlefield Road between San Mateo County and the City of Menlo Park. Specific improvements include

widened bicycle lanes by improving shoulder conditions, restripe with-visibility green markings at conflict zones and increased signage/way findings.

MTCO conducted preliminary engineering on the project including tasks such as surveying the site, assessing drainage, utility pole and tree impacts along the route and reviewed bicycle layouts from adjacent agencies. With staff input, MTCO developed a concept plan to be used in a Community Outreach Public Meeting. MTCO assisted in conducting the outreach meeting for community input.

At the December 6, 2017 Special City Council Meeting, staff was directed to pursue the SMCTA grant due to the recent loss of the Special Parcel Tax funds. In order to investigate alternate means of using the available funds, staff has requested for the design consultant to create a base bid and alternate bid for this project. The base bid will extend from Ravenswood Avenue to Marsh Road and the alternate bid will extend from Jennings Lane to Marsh Road.

ANALYSIS

At this point, refined cost estimates for this project will not be prepared until the 65% design submitted in January 2018, but it is estimated that the cost to construct the Middlefield Class II Bike Lanes will be \$1,140,000. The planning level estimated cost to design and implement improvements is \$175,000 with Construction Management estimated to be \$200,000. The total estimated cost to implement the project is therefore \$1,515,000.

Design	\$175,000
Construction	\$1,140,000
<u>Construction Management</u>	<u>\$200,000</u>
Sub-Total	\$1,515,000

Funding Sources

MTC Grant	\$251,000
<u>Local Match</u>	<u>\$531,000</u>
Remaining Budget	\$733,000

Based on the December 6, 2017 City Council meeting regarding project funding, staff recommends the Town commit to funding \$531,000, which would represent a 35% match and allow the Town to exceed both the match requirement of TDA for 11.47% and SMCTA for 10%. This will help the Town obtain the highest point total available on the SMCTA grant applications. In order to capture this grant funding, SMCTA needs a resolution in support of the grant allocation by January 19, 2018.

POLICY FOCUS

The Middlefield Road Class II Bicycle Lanes Improvements Project was identified in the 2014 Bicycle and Pedestrian Master Plan as the number one Class II bike lane priority project and is in the proposed capital improvement program (CIP) FY 2017/18. The project is consistent with primary goal of advancing projects that promote increased bicycle and pedestrian safety and activity.

FISCAL IMPACT

The proposed professional services contract with MTCO is a time and materials agreement with a not-to-exceed fee of \$175,000. This project will be funded by the 2017/18 CIP Middlefield Class II Bike Lane Improvement – Project #56079. The Town will be partially reimbursed by an OBAG 2 LSR grant in the construction phase of \$251,000. The Town's share for this grant will require an 11.47% match. The estimated project cost for final design, construction and construction management based on the recommended reductions at the December 6, 2017 City Council Meeting for the 2017/18 CIP budget is \$1,515,000.

Based on the proposed project schedule, staff will return to Council in early 2018 requesting authorization to advertise for public bids with construction expected in the summer of 2018.

PUBLIC NOTICE

Public notification was achieved by posting the agenda, with this agenda item being listed, at least 72 hours prior to the meeting in print and electronically. Information about the project is also disseminated via the Town's electronic News Flash and Atherton Online. There are approximately 1,200 subscribers to the Town's electronic News Flash publications. Subscribers include residents as well as stakeholders – to include, but be not limited to, media outlets, school districts, Menlo Park Fire District, service providers (water, power, and sewer), and regional elected officials.

ATTACHMENTS

Resolution No. 17-XX

RESOLUTION NO. 17-XX

**A RESOLUTION OF THE CITY COUNCIL OF THE TOWN OF ATHERTON
SUPPORTING AND SUBMITTING AN APPLICATION FOR MEASURE A
PEDESTRIAN AND BICYCLE PROGRAM FUNDING FOR THE MIDDLEFIELD
ROAD CLASS II BIKE LANES PROJECT**

RESOLVED by the City Council of the Town of Atherton, that

WHEREAS, Middlefield Road is a major corridor through the Town of Atherton that immediately services two schools located along this road and serves as a major connectivity for neighboring jurisdictions. There currently is a lack of connectivity along this corridor for bicycle and pedestrian accommodations, and

WHEREAS, The Middlefield Road Class II Bike Lanes Project will address this issue and enhance connectivity across the Town, resulting in improved options for bicycling and walking in the region, and

WHEREAS, it will cost \$1,515,000 to implement the project scope. The Middlefield Road Class II Bike Lanes Project has been estimated to cost \$175,000 for the design phase, \$1,140,000 for the construction and \$200,000 for the construction management, and

WHEREAS, the Town wishes to sponsor the design and construction of the Middlefield Road Class II Bicycle lanes which includes roadway widening, overlay, installation of pavement markings and pedestrian crossing signal, and

WHEREAS, the Town seeks \$733,000 towards the construction phase for the Middlefield Road Class II Bicycle Lanes Project, and

WHEREAS, on June 7, 1988, the voters of San Mateo County approved a ballot measure to allow the collection and distribution by the San Mateo County Transportation Authority (TA) of a half-cent transactions and use tax in San Mateo County for 25 years, with the tax revenues to be used for highway and transit improvements pursuant to the Transportation Expenditure Plan presented to the voters (Original Measure A); and

WHEREAS, on November 2, 2004, the voters of San Mateo County approved the continuation of the collection and distribution by the TA the half-cent transactions and use tax for an additional 25 years to implement the 2004 Transportation Expenditure Plan beginning January 1, 2009 (New Measure A); and

WHEREAS, the TA issued a Call for Projects for the Measure A Pedestrian and Bicycle Program on November 10, 2015, and

WHEREAS, the TA requires a governing board resolution from the Town in support of the Town's application for \$733,000 in San Mateo County Measure A Pedestrian and Bicycle Program funds for Middlefield Road Class II Bike Lanes Project, and

WHEREAS, the TA requires a governing board resolution from the Town committing the Town to the completion of the Middlefield Road Class II Bike Lanes Project, including the commitment of matching funds in the amount of \$81,445 needed for implementation, and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the Town of Atherton

1. Directs staff to submit an application for TA Measure A Pedestrian and Bicycle Program funds for \$733,000 for the Middlefield Road Class II Bike Lanes Project.
2. Authorizes the City Manager to execute a funding agreement with the San Mateo County Transportation Authority to encumber any TA Measure A Pedestrian and Bicycle Program funds awarded.
3. Let it be known the Town commits \$531,000 to the completion of the Middlefield Road Class II Bike Lanes Project, which exceeds the minimum matching funds commitment of \$81,445 needed for implementation, if awarded the requested TA Measure A Grade Separation Program funds.

PASSED AND ADOPTED at a meeting of the City Council of the Town of Atherton held on the 20th day of December 2017, by the following vote:

AYES:	Councilmembers:
NAYS:	Councilmembers:
ABSTAIN:	Councilmembers:
ABSENT:	Councilmembers:

Michael Lempres, MAYOR

ATTEST:

Theresa DellaSanta, City Clerk

APPROVED AS TO FORM:

William B Connors, City Attorney