



## Item No. 2 Town of Atherton

### **CITY COUNCIL STAFF REPORT – CONSENT AGENDA**

**TO: HONORABLE MAYOR AND CITY COUNCIL  
GEORGE RODERICKS, CITY MANAGER**

**FROM: MICHAEL KASHIWAGI, COMMUNITY SERVICES DIRECTOR**

**DATE: NOVEMBER 1, 2017**

**SUBJECT: ADOPTION OF A RESOLUTION FOR THE FY 2017-18  
BUDGETED REVENUES AND EXPENSES FOR THE ROAD  
MAINTENANCE AND REHABILITATION ACCOUNT**

### **RECOMMENDATION**

Adopt the attached Resolution No. 17-XX accepting the budgeted revenues and expenditures of the FY 2017-18 Road Maintenance and Rehabilitation Account (RMRA) funds in the estimated amount of \$40,398 in accordance with the Road Repair and Accountability Act of 2017. Accept the list of projects corresponding to the adopted town budget and direct staff to forward to the California Transportation Commission (CTC) to receive RMRA funds.

### **BACKGROUND**

Senate Bill 1 (SB1), signed by the Governor in April 2017, sets aside approximately \$200 million annually in funds available for road maintenance and rehabilitation through the RMRA program for cities and counties. Allocation of these funds are determined by a specified formula on a per capita basis. SB1 provides various funds to the RMRA as follows:

- A revenue attributed to a \$0.12 per gallon increase in the motor vehicle fuel (gasoline) tax effective November 1, 2017; and
- 50% of a \$0.20 per gallon increase in the diesel excise tax effective November 1, 2017; and
- A portion of a new Vehicle License Fee that varies fee between \$25 and \$175 based on the vehicle value effective January 1, 2018; and
- A new \$100 annual vehicle registration fee applicable to zero-emission vehicles model year 2020 and later effective July 1, 2020.

Beginning November 1, 2017, the State Controller will begin depositing portions of this new SB1 funding into the newly created Road Maintenance and Rehabilitation Account (RMRA). SB 1 emphasizes the importance of accountability and transparency in the delivery of California's transportation programs. Therefore, in order to be eligible for RMRA funding, statute requires cities and counties to provide a RMRA project list to the California

Transportation Commission approved by the Town by resolution. The due date for submittal of the Town's list of projects was October 16, 2017. However, Commission staff has accepted a placeholder list of Town projects. The CTC must adopt the final list of projects at their next meeting schedule in December. Therefore, there is an urgency to bring this item to the Council as soon as possible in order to secure the Town's funding allotment under RMRA.

The revenues for RMRA are expected to be received no sooner than December 1, 2017. As such the allocation for fiscal year 2017-18 is for a partial year. A full year of revenue is expected for fiscal year 2018-19. The use of RMRA funds includes but is not limited to: Road Maintenance and Rehabilitation; Safety Projects; Traffic Control Devices; and, satisfies match requirements to obtain State and Federal funds (e.g. Grants).

The fiscal year 2017-18 Budgeted Revenue and Expenses approved by City Council June 21, 2017 appropriated funds from Special Parcel Tax, Gas Tax, Measure A and Measure M for the Road Maintenance Program. RMRA Budgeted Revenue and Expenses were not included in that budget because the guidelines for RMRA funds were still under preparation by the CTC.

### **ANALYSIS**

Staff utilizes the Pavement Management Report produced by the Metropolitan Transportation Commission to prioritize road maintenance projects. The Town receives a Pavement Management Report listing the Pavement Condition Index for town streets and recommendation on the type and timing of pavement rehabilitations. Staff recommends a strategy for the next two years that allocates the majority of the RMRA funds to remove and replace poor pavement, place asphalt overlays and place various rehabilitation treatments on select streets. Attachment A details the RMRA Resolution which shows the project list for the road maintenance program for fiscal year 2017-18. Upon acceptance of this approved project list for fiscal year 2017-18, staff is required to send the report to the CTC.

### **POLICY FOCUS**

There are no significant policy issues with approval of the attached resolution accepting the budgeted revenues and expenditures of FY 2017-18 RMRA funds.

### **FISCAL IMPACT**

The total budgeted revenue and expenditures for RMRA for FY 2017-18 and FY 2018-19 are \$40,398 and \$121,187, respectively. Adoption of this project list for fiscal year 2017-18 allows staff to report to the CTC and obtain RMRA funds. The projected road maintenance and repair budget for fiscal year 2017-18 (including Special Parcel Tax, Gas Tax, Measure A, Measure M and RMRA) is \$1,040,398. The budget increases to \$1,096,187 for fiscal year 2018-19.

### **PUBLIC NOTICE**

Public notification was achieved by posting the agenda, with this agenda item being listed, at least 72 hours prior to the meeting in print and electronically. Information about the project is also disseminated via the Town's electronic News Flash and Atherton Online. There are

approximately 1,200 subscribers to the Town's electronic News Flash publications. Subscribers include residents as well as stakeholders – to include, but be not limited to, media outlets, school districts, Menlo Park Fire District, service provides (water, power, and sewer), and regional elected officials.

### **ATTACHMENTS**

Attachment: RMRA Resolution 17-XX

**RESOLUTION NO. 17-XX**

**A RESOLUTION OF THE CITY COUNCIL OF THE TOWN OF ATHERTON  
REQUESTING THE APPROVAL OF THE ROAD MAINTENANCE AND  
REHABILITATION ACCOUNT (RMRA) PROJECT LIST AND AMENDING GAS TAX  
APPROPRIATIONS FOR FISCAL YEAR 2017-2018**

**WHEREAS**, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and Signed into law by the Governor in April 2017 in order to address the significant multi-modal transportation funding shortfalls statewide; and

**WHEREAS**, SB 1 includes accountability and transparency provisions that will ensure the residents of our Town are aware of the projects proposed for funding in our community and which projects have been completed each fiscal year; and

**WHEREAS**, The Town of Atherton must include a list of all projects proposed to receive funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1, in the Town budget, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and

**WHEREAS**, The RMRA funds estimated to be received by the Town in the adopted Fiscal Year 2017-18 Budget total \$40,398; and

**WHEREAS**, The RMRA funds will be apportioned by formula to local agencies provided that a certified copy of this resolution and its attachments, and any accompanying supporting materials shall be forwarded to the California Transportation Commission; and

**WHEREAS**, The Fiscal Year 2017-18 adopted Town Budget for Capital Improvement Project #56003 Road Maintenance Program is \$1,000,000 funded by \$650,000 Special Parcel Tax, \$250,000 Measure A, \$75,000 Measure M and \$25,000 Gas Tax.

**RESOLVED**, that the Town of Atherton, based on the information presented, it hereby approves the establishment of the 2017-18 RMRA Project List and an adjustment to the Fiscal Year 2017-18 CIP Budget. The adjustment shall increase the authorized Gas Tax Fund expenditures by \$40,398 as part of the CIP Project #56003 Road Maintenance Program, be it

**RESOLVED**, that the Town of Atherton attests to the accuracy of and hereby adopts the following Road Maintenance and Rehabilitation Account (RMRA) project list for Fiscal Year 2017-18. There is no pending or threatened litigation that might adversely affect the project or projects described in Attachment to this resolution, or that might impair the ability of the Town of Atherton to carry out the project; and furthermore, be it

**RESOLVED**, Project Description: Grind two inch and overlay various streets and cape seal/slurry seal various streets in the Town of Atherton. Locations are based on engineering survey of the pavement condition index (PCI) conducted by independent assessors conducted every two years. Overlay and Slurry Seal are determined recommendations based on maintenance strategies.

PASSED AND ADOPTED at a meeting of the City of Council of the Town of Atherton held on the 1st day of November, by the following vote:

AYES:

NAYS:

ABSENT:

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Michael Lempres, MAYOR

ATTEST:

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Theresa DellaSanta, City Clerk

APPROVED AS TO FORM:

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William B Connors, City Attorney

## Attachment

**Locations:** The Overlay and Slurry Seal project will be for various roadways which are listed below:

**Overlay:**

Adam Way – Between Austin Avenue and Nora Way  
Edge Road – Between Ringwood Avenue and Oak Grove Avenue  
Hawthorn Drive – Between James Avenue and Linden Avenue  
Patricia Drive – Between Serrano Drive and Austin Avenue  
Serrano Drive – (1) Between Selby Lane and Robleda Drive  
(2) Between Robleda Drive and Stockbridge Avenue  
Walnut Avenue – Between El Camino Real and Station Lane

**Slurry Seal:**

Alta Vista Drive – Between Ridgeview Drive and Fletcher Drive  
Arthur Lane – Between Selby Lane to end  
Austin Avenue – Between Selby Lane and Stockbridge Avenue  
Barry Lane – Between E/O 34 Barry Lane to South End  
Belbrook Way – Between Walsh Road to End  
Bergessen Court – Between Stockbridge Avenue to End  
Betty Lane – Between Polhemus Avenue to end  
Camino Por Los Arboles – Between Camino al Lago and Camino de Los Robles  
Catalpa Drive – Between Irving Avenue and James Avenue  
Clay Drive – Between Atherton Avenue to End  
Elizabeth Way – Between Shearer Drive to End  
Greenoaks Drive – Between Oak Grove Avenue and Rosewood Drive  
Heritage Court – Between Middlefield Road to End  
Irving Avenue – Between Heather Drive to End  
Jennings Lane – (1) Between Middlefield Road to End  
(2) Jennings Lane to End  
Mandarin Way – Between Alameda de Las Pulgas to End  
McCormick Lane – Between End to Watkins  
Mesa Court – Ridgeview Drive to End  
Middle Gate – Between Almendral Avenue and Park Drive  
Mosswood Avenue – Between Greenoaks Drive to End  
North Gate – Between Almendral Avenue and Park Drive  
Parker Avenue – Between Stockbridge Avenue to End  
Prado Secoya – Between Elena Avenue to End  
Polhemus Avenue – Between Polhemus Avenue to End  
Ridgeview Drive – Between Alta Vista Drive to End  
Selby Lane – Between E/O 241 Selby Lane to North End  
Snowden Avenue – Between Wilburn Avenue and Belleau Avenue  
South Gate – Between Almendral Avenue and Park Drive  
Stockbridge Avenue – Between Stockbridge Avenue to End  
Surrey Lane – Between Middlefield Road to End

**Scheduled Completion:** Construction Completed by October 31, 2018 for Fiscal Year 2017-18.

**Estimated Useful Life:** 5 years for slurry seal and 10 years for overlay