



**Town of Atherton
CIVIC CENTER ADVISORY COMMITTEE
MEETING**

***Regular Meeting
December 7, 2015
4:30 P.M.***

Council Chambers

94 Ashfield Road, Atherton, California

1. ROLL CALL

- a. CCAC Members present: Dostart, Dillabough, Fisher, Merredew, Tonelli (arrived 4:45); excused: David, Hau
- b. Council Liaison members present: DeGolia, Lewis
- c. Staff present: Rodericks, DellaSanta, Flint, Siebert, Horwedel
- d. Consultants present: Beamer, Souza, Woltag, Schleuter

2. PUBLIC COMMENTS – A resident on Maple Lane suggested that the walkway in the redwood grove parallel the relocated road, and expressed concern for vehicle speeding at the reconfigured Maple/Station Lane intersection.

3. APPROVAL OF MINUTES – 08/31, 09/21, 11/02/15, 11/16/15 (Fisher/Merredew 4-0) with correction to 11/2 minutes

4. REGULAR AGENDA

a. Civic Center Building Design

Souza began by recapping CCAC comments and WRNS responses, as a way to verify that WRNS had addressed all concerns, and to record decisions. Woltag and Schleuter showed the latest iteration of the various building's plans, with a number of alternatives for the Council chambers. Elements that the CCAC focused on and evaluated options against include flexibility of uses, convenient access to parking, orientation to and respect for Town Hall, and opening toward and view of the site's interior plaza. WRNS suggested that the dais could be raised, or if left at the floor level, would enhance flexibility. Options for roof treatments were shown. Dostart asked members to vote on their choice. The committee favors the Santa Barbara style, with arches and large doors, wider and more varied window styles. The CCAC recommends that the Fair Oaks façade present a residential look, that the PD wing and Library can be more modern and that the Council Chambers wall that faces the Town Hall respect it by being more traditional including consideration of an entry feature that echoes the Town Hall facade. Additional Chambers design requests included an option for the Chambers rotate slightly more to more directly face Town Hall, have its entrance move westerly, with the dais at the northern end of the Chambers. However, the CCAC would like to consider an option to have the PD wing be more traditional. A comment was made that the 2-story atrium look from Fair Oaks should reduce the amount of the glass façade to match the desired residential style, and the entry should include terra cotta tile.

b. Landscape Design – no discussion

c. Traffic Engineering Analysis

The traffic analysis prepared by W-Trans recommended that the Station/Fair Oaks Lane intersection be restricted to one-way exiting in the northerly direction. The CCAC asked that all streets be analyzed, especially where radii seem tight, and suggested that a bus pull-out on the south side of Fair Oaks, adjacent to the train station could be an alternate to the pull-out south of the station which would eliminate large vehicle congestion on site.

d. Naming Rights

Suggestions for naming rights will be discussed prior to the CCAC's 1/11 meeting. Staff will collect and distribute suggestions.

e. Ad Hoc Committee Changes

The CCAC asked for a staff report analyzing a Landscape Design Ad Hoc committee. DellaSanta will solicit additional members for the Outreach Ad Hoc committee.

5. AD HOC COMMITTEES REPORTS

a. Library Ad Hoc Committee/Recommendations (Hau, DeGolia)

Recommendation: No Action | Oral Report of Committee Activity

b. Outreach Ad Hoc Committee/Recommendations (Tonelli, David, Dillabough)

Recommendation: No Action | Oral Report of Committee Activity

c. Budget Ad Hoc Committee/Recommendations (Dostart, Fisher, Lewis)

Recommendation: No Action | Oral Report of Committee Activity

d. Project Management Ad-Hoc Committee/Recommendations (Dostart, Hau, Merredew)

Recommendation: No Action | Oral Report of Committee Activity

e. Green Building Ad-Hoc Committee/Recommendations (Hau, DeGolia, Dillabough, Lewis, Merredew)

In response to the committee's report, the CCAC recommends the following:

1. Focus project design on realizable energy efficiency and sustainability and pursue LEED certification as an add alternate.
2. Continue design of mechanical systems without utilizing natural gas.
3. Affirm sustainability elements to be within traditional budget
4. Pursue design elements that could engage and excite the community.
5. Initiate conversation with West Bay Sanitary District to study utilizing sanitary sewer flow for heat exchange.
6. Delete design of Black Water reuse.

6. Schedule

Beamer advised that the schedule now allows approximately one additional month for schematic

design.

7. SFPUC Water Line

Staff is proceeding to require that the line be moved, but will bring back an option if plans might allow the line to remain without adversely affecting the building or site design.

Adjourned at 7:36