



Item No. 1 Town of Atherton

CITY COUNCIL STAFF REPORT – ACTION ITEM

**TO: HONORABLE MAYOR AND CITY COUNCIL
GEORGE RODERICKS, CITY MANAGER**

FROM: MIKE KASHIWAGI, COMMUNITY SERVICES DIRECTOR

DATE: FEBRUARY 4, 2015

**SUBJECT: ADOPTION OF A RESOLUTION OF SUPPORT FOR TWO
TRANSPORTATION DEVELOPMENT ACT GRANT APPLICATIONS
TO C/CAG**

RECOMMENDATION

Adopt a Resolution in support of two Transportation Development Act (TDA) grant applications, totaling \$350,000 for the following projects:

- Installation of Class III Bike Routes throughout Town as identified in the Bicycle and Pedestrian Master Plan
- Complete streets bicycle and pedestrian intersection improvements on Middlefield Road at Oak Grove Avenue

BACKGROUND

The goal of the TDA Article 3 Pedestrian and Bicycle program is to fund specific projects that encourage and improve bicycling and walking conditions in San Mateo County. A total of \$1.5 million is available in the Fiscal Year 2015/2016 program. Applications for grants are due on February 17, 2015. In reviewing the program and discussing the projects with C/CAG staff managing the process, staff believes the Class III Bike Routes and the Complete Streets intersection improvements at Middlefield Road and Oak Grove Avenue, as identified and prioritized in the Towns recently adopted Bicycle and Pedestrian Master Plan, would be good candidate projects.

DISCUSSION

Staff reviewed the Master Plan and grant program and found that projects using proven effective strategies to address documented issues, that have been approved by a stakeholder group, that have a 50% local funding match and that are near high activity centers have the best chance for success. Of the priority projects listed in Bicycle and Pedestrian Master Plan, staff felt these two projects had the best chance to succeed, as they have the clearest path to a successful completion.

The remaining priority projects listed in the Master Plan are either Class I or II paths, that require an analysis to determine their potential constraints and feasibility, or educational, encouragement and enforcement programs that have not yet been fully defined.

At this point, refined cost estimates have not been established for each project, but it is estimated that the cost to design and implement the Class III Bike Routes will be \$100,000. The planning level estimated cost to design and implement Middlefield Road/Oak Grove Avenue intersection improvements is \$250,000. The total estimated cost to implement the two projects is therefore \$350,000. Staff recommends the Town commit to funding \$175,000 combined for the two projects, which would represent a 50% match and allow the Town to obtain the highest point total available on the grant applications.

Prior to the application due date, staff will reconvene the Stakeholder Advisory Group (SAG) that helped review and comment on the Bicycle and Pedestrian Master Plan to seek their support in submitting grant applications for these two projects. Staff has also contacted and will seek the support of other area stakeholders such as the City of Menlo Park, the Menlo-Atherton School District and SamTrans to seek their input and support.

PUBLIC NOTICE

Public notification was achieved by posting the agenda, with this agenda item being listed, at least 72 hours prior to the meeting in print and electronically. Information about this project is also disseminated via the Town's News Flashes and Atherton Online electronic newsletter. There are approximately 1,200 subscribers to the Town's electronic News Flash publications. Subscribers include residents as well as stakeholders – to include, but be not limited to, media outlets, school districts, Menlo Park Fire District, service providers (water, power, and sewer), and regional elected officials.

FISCAL IMPACT

Matching funds are available from the Bike and Pedestrian Improvement Program in the CIP.

ATTACHMENT

Resolution

Resolution No. 15-

**A RESOLUTION OF THE CITY COUNCIL OF THE TOWN OF ATHERTON
AUTHORIZING THE FILING OF TWO APPLICATIONS FOR TRANSPORTATION
DEVELOPMENT ACT FUNDING AND COMMITTING MATCHING FUNDS**

WHEREAS, the Town of Atherton (herein referred to as APPLICANT) is submitting two applications to the City/County Association of Governments of San Mateo County (C/CAG) for \$350,000 in for Transportation Development Act (TDA) Article 3 Pedestrian and Bicycle Program funding. TDA funds are made available through State funds and are distributed through the Metropolitan Transportation Commission (MTC) and C/CAG acts as the program administrator for San Mateo County by issuing the call for projects. After the grants awarded, the MTC directly administers the grants; and

WHEREAS, the first application is for Installation of Class III Bike Routes throughout Town as identified in the Bicycle and Pedestrian Master Plan; and

WHEREAS, the second application is for Complete Streets bicycle and pedestrian improvements on Middlefield Rd at Oak Gove Avenue; and

WHEREAS, the projects have been reviewed and received the support of our local Stakeholder Advisory Group (SAG) that helped provide input, review and comments on the Town's Bicycle and Pedestrian Master Plan, adopted in November of 2014; and

WHEREAS, APPLICANT is an eligible sponsor for TDA FUNDING; and

WHEREAS, as part of the application for TDA FUNDING, the APPLICANT will comply with all project-specific requirements as set forth in the PROGRAM; and

NOW, THEREFORE, BE IT RESOLVED that the APPLICANT is authorized to execute and file applications for funding for the PROJECTS noted above for TDA FUNDING; and be it further

RESOLVED that APPLICANT will provide 50% matching funds; and be it further

RESOLVED that C/CAG is requested to support the applications for the PROJECTS described in the resolution, and if approved, to include the PROJECTS in MTC's TDA program.

* * * * *

I hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City Council of the Town of Atherton at a regular meeting thereof held on the 4th day of February, 2015, by the following vote:

AYES: *Councilmembers:*
NOES: *Councilmembers:*
ABSENT: *Councilmembers:*
ABSTAIN: *Councilmembers:*

Rick DeGolia, MAYOR
Town of Atherton

ATTEST:

Theresa N. DellaSanta, City Clerk

APPROVED AS TO FORM:

William B. Conners, City Attorney