



MINUTES
Town of Atherton
Environmental Programs Committee
MAY 19, 2022
REGULAR MEETING

Chair Conn called the meeting to order at 1:00 PM

1:00 P.M. REGULAR MEETING

1. ROLL CALL

Committee Members: Loew, Holland, and Chair Conn – **Present**

Council Member Liaison: Hawkins-Manuelian – **Present**

Staff: City Manager Rodericks, Sustainability Coordinator Kim, City Clerk Suber – **Present**

2. PUBLIC COMMENTS – *None*

3. APPROVE ENVIRONMENTAL PROGRAMS COMMITTEE MEETING MINUTES FOR THE MARCH 17, 2022, MEETING

MOTION by Holland, Second by Conn to approve the meeting minutes from the March 17, 2022 meeting.

AYES: Holland, Loew, Conn

NOES:

ABSTAIN:

ABSENT:

4. COMMITTEE AND STAFF REPORTS/COMMENTS

a. Sustainability Updates – Oral Report Only

Sustainability Coordinator Kim provided a review of the Town's Rain Barrel program in partnership with the Bay Area Water Supply and Conservation Agency (BAWSCA). He discussed the Town's obligations and responsibilities as it relates to the Food Service Ware Ordinance adopted by the County and Town and other outreach and educational priorities related to SB 1383.

The Committee discussed the Rain Barrel program, methods of communicating the programs availability with residents, recycled water programs that would be used for irrigation needs.

b. EPC Membership – Oral Report Only

City Clerk Suber provided a brief review of the vacancies on Council and Chair Conn noted that she would not seek reappointment at the end of her term in June 2022.

5. SELECTION OF COMMITTEE CHAIR AND VICE CHAIR

MOTION by Conn, Second by Loew to appoint Stacy Holland as the Environmental Programs Committee Chair for the fiscal year 2022-2023.

AYES: Holland, Loew, Conn

NOES:

ABSTAIN:

ABSENT:

6. REVIEW AND DISCUSS EARTH DAY 2022

Chair Holland provided an overview of the events and activities from Earth Day 2022 including a review of the budget. The committee collectively shared positive feedback they received from residents and attendees during the event and afterward.

City Manager Rodericks provided a few key takeaways from the event for improvement in future years that included installing signage before the day of the event, improved volunteer management and communication devices, improved traffic management related to entering the park, sharing event maps/layouts ahead of the event for all staff and volunteers, allot for more setup time for vendors, and improved vendor management from Town staff.

Councilmember Hawkins also noted a key takeaway for future years will be to review the calendar to avoid mass vacations and other competing events. She applauded the planning committee and staff for the work in orchestrated a diverse group of vendors and information.

7. FUTURE AGENDA TOPICS

The committee discussed the following topics for future Environmental Programs Committee Agendas:

- Earth Day Planning
- Green Infrastructure Plans and Water Retention Projects along El Camino Real
- Town Sustainability Projects and Grant Funds
- Service Day at Holbroo-Palmer Park
- Harvest Thermal Information for residents

8. NEXT MEETING DATE CONFIRMATION

July 21, 2022

9. ADJOURN

Chair Holland adjourned the meeting at 2:39 p.m.

Anthony Suber, City Clerk