

# Appendix C: Building Fees

# Town of Atherton

## Town of Atherton - Building Fees

		Unit Cost Summary	
Fee Name	Unit	Fee	
<b>Flat Fees</b>			
			0.00%
			0.00%
			0.00%
			0.00%
<b>Permitted Value of Construction</b>			
New Habitable Construction	Valuation base: per SF	\$	350
Remodeled Habitable Construction	Valuation base: per SF	\$	300
New or Remodeled Non-Habitable Construction	Valuation base: per SF	\$	125
Valuation - non defined project	Valuation base	\$	1
Non-habitable construction: i.e. Patio covers & gazebos (> 1000 Sq Ft or attached to new construction)	Valuation base: per SF	\$	100
<b>Flat Fees**</b>			
Swimming pools (first 1000 sf )	Plan check and inspection	\$	1,095
Swimming pools (Over 1000 sf)	Plan check and inspection	\$	1,313
Patio covers & gazebos (up to 1000 Sq Ft)	Plan check and inspection	\$	813
Drive way gates	Plan check and inspection	\$	661
Non Habitable new pool house including cabanas (up to and including 1500 sf)	Plan check and inspection	\$	1,336
<b>Other Building (Flat) Fees</b>			
Plumbing, Mechanical, Electrical (MP&E) Permit (single inspection)		\$	143
MP&E each additional inspection		\$	97
MP&E plan check (min .5 hour)		\$	88
Demolition Permit Fee		\$	286
Landscape Screening Permit Fee		\$	389
Water Well Permit Fee		\$	397
Solar Panels Permit Fee *		\$	500
Heritage Tree Removal - Staff Level (First Tree)		\$	261
Heritage Tree Removal - Staff Level (Each Additional Tree)		\$	103
Dead Tree Permit Refunded if ONLY identified and approved by the Town Arborist			
Excavation Permit			
Plan check revision Fee (1 hour min)	Hourly	\$	198.00
Address Change		\$	275.00
Property Search (plus photocopying and/or printing posts and excludes public records searches)	Hourly	\$	92.00
Reactivation of an Expired Permit (Up to One-Half the Amount Required for a New Permit for Such Work)			(Up to One-Half the Amount Required for a New Permit for Such Work)

# Town of Atherton

## Town of Atherton - Building Fees

		Unit Cost Summary	
Fee Name	Unit		Fee
Code Enforcement - Administrative (Penalty)	Hourly		
Second Utility Deposit (Ordinance 15.04.040)		\$	5,000
Landscape Screening Deposit (Ordinance 17.50.060)		\$	5,000
Temporary Occupancy Deposit:		\$	5,000
		\$	176
Administrative Fee (TOC)		\$	176
Excavation Road Deposit (Ordinance 15.04.045)		\$	5,000
Recycled Deposit		\$1000 Min & \$500 Min for reroof permits	
Reinspection and additional inspections exceeding the normal number of inspections	T&M	\$	120
Unusual custom projects not reflected in the fee schedule	T&M		
Technology surcharge (to fund updates and new acquisition of permit systems and digital storage of plans) (3.3% of fee)			3.30%
Storm water compliance review/inspection	T&M	\$	500
Tree protection verification (deposit) + COP	T&M	\$	2,500
Tree protection administration for flat fee permits (initial inspection)		\$	293
Tree protection administration for flat fee permits (full inspection)		\$	732
Surcharge for General Plan Maintenance and Update (2.55%)			2.55%
Reroofing < 5000SF	Per app	\$	328
Reroofing > 5000SF	Per app	\$	458
Reroofing requiring additional inspections	Per insp.	\$	130
Reroofing requiring plan check (min one hour)	Per PC	\$	176
SMIP Fee (State Mandate)		Residential: valuation amount X 0.00013 Commercial: valuation Amount X 0.00028	
Building Standards Administration Special Revolving Fund ( Senate Bill No. 1473 State Mandate)		Permit Valuation: \$1-25,000 = \$1; \$25,001-50,000 = \$2; \$50,001 - 75,000 = \$3; \$75,001 - 100,000 = \$4; Every \$25,000 or fraction thereof above \$100,000 = Add \$1	

\* State mandated limit of \$500

\*\* Current fee = comparable average current valuation based fee

POSITION HOURLY RATES			
Chief Building Official	Hourly	\$	194
Building Inspector	Hourly	\$	127
Building Plans Reviewer	Hourly	\$	172
Building Technician	Hourly	\$	89
Town Arborist	Hourly	\$	87
Code Enforcement	Hourly	\$	70

Table for 10.43% increase

Total Valuation	Building Permit Fee	Plan Review Fee
\$1.00 to \$500	\$24.70	65% of Building Permit Fee
\$501 to \$2,000	\$25.95 for the first \$2,000, plus \$3.37 for each additional \$1,000, or fraction thereof, to and including \$2,000	65% of Building Permit Fee
\$2,001 to \$25,000	\$76.47 for the first \$2,000, plus \$15.46 for each additional \$1,000, or fraction thereof, to and including \$25,000	65% of Building Permit Fee
\$25,001 to \$50,000	\$432.06 for the first \$25,000, plus \$11.15 for each additional \$1,000, or fraction thereof, to and including \$50,000	65% of Building Permit Fee
\$50,001 to \$100,000	\$710.89 for the first \$50,000, plus \$7.73 for each additional \$1,000, or fraction thereof, to and including \$100,000	65% of Building Permit Fee
\$100,001 to \$500,000	\$1,097.40 for the first \$100,000, plus \$6.18 for each additional \$1,000, or fraction thereof, to and including \$500,000	65% of Building Permit Fee
\$500,001 to \$1,000,000	\$3571.03 for the first \$500,000, plus \$5.25 for each additional \$1,000, or fraction thereof, to and including \$1,000,000	45% of Building Permit Fee
1,000,001 and up	\$6,193.74 for the first \$1,000,000, plus \$4.03 for each additional \$1,000, or fraction thereof.	45% of Building Permit Fee

# Appendix B: Planning Fees

# Town of Atherton

## Town of Atherton Planning Fees

### Unit Cost Summary

Fee Name	Unit	Fee
<b>PLANNING FEES</b>		
Conditional Use Permit/Special Structure Permit		\$ 2,920
Variance		\$ 2,920
Heritage Tree Removal Permit		\$ 2,245
Exception Review		
Excessive Height		
Lot Line Redesignation		\$ 2,920
Lot Line Adjustment		\$ 1,685
Tentative Parcel Map		\$ 2,920
Final Parcel Map		\$ 2,920
Appeal		\$ 842
School Master Plan		\$ 842
Initial Review/Negative Declaration		\$ 2,245
Zoning Ordinance Amendment		\$ 5,615
General Plan Amendment		\$ 5,615
Zoning Review for Home Occupation Business		\$ 107
Pre-Application Review		\$ 51
Street Easement Vacation		\$ -
Code Enforcement - Administrative (Penalty)		\$ 1,065
Initial Review (2 reviews for fee amount; additional reviews billed hourly):		
a. Fence	Per app	\$ 180
b. Accessory Structures (includes pools)	Per app	\$ 506
c. Accessory Buildings	Per app	\$ 1,067
d. Additions	Per app	\$ 1,095
e. New Construction	Per app	\$ 1,570
Revisions to Previously Approved Plans		
Technology Surcharge (upgrade and maintain development technology) (3.60% of fee)		3.60%
<b>POSITION HOURLY RATES</b>		
Town Planner:	Hourly	\$ 252
Deputy Town Planner:	Hourly	\$ 200
Senior Planner:	Hourly	\$ 190
Associate Planner:	Hourly	\$ 152
Administrative Staff:	Hourly	\$ 134
Composite Rate for Fee Setting:	Hourly	\$ 181

# Appendix D: Engineering Fees

**Town of Atherton**  
**Town of Atherton Engineering Fees**

Unit Cost Summary		
Fee Name	Unit	Fee
<b>Encroachment Permits</b>		
<b>Class A - One Inspection Required:</b>	Per app	
Driveway Connection to Street:	Per app	\$ 270
Additional Plan Check	Per app	\$ 61
Additional Inspection	Per app	\$ 91
	Per app	
<b>Class B - Two Inspections Required:</b>	Per app	
Driveway Connection to Street:	Per app	\$ 360
Additional Plan Check	Per app	\$ 61
Additional Inspection	Per app	\$ 91
	Per app	
<b>Class C - Three or More Inspections Required:</b>	Per app	
Driveway Connection to Street - Asphalt/Pavers:	Per app	
Without Driveway Culvert (up to 3 inspections)	Per app	\$ 450
Additional Plan Check	Per app	\$ 61
Additional Inspection	Per app	\$ 91
	Per app	
With Driveway Culvert (up to 4 inspections)	Per app	\$ 560
Additional Plan Check	Per app	\$ 80
Additional Inspection	Per app	\$ 91
	Per app	
Driveway Connection to Street - Concrete:	Per app	
Without Driveway Culvert (up to 4 inspections)	Per app	\$ 560
Additional Plan Check	Per app	\$ 80
Additional Inspection	Per app	\$ 91
	Per app	
With Driveway Culvert (up to 5 inspections)	Per app	\$ 650
Additional Plan Check	Per app	\$ 80
Additional Inspection	Per app	\$ 91
<b>Class D - Public Right of Way</b>	Per app	
Right-of-Way Landscaping, Fence, Etc. - Minor Construction (up to 2 inspections)	Per app	\$ 362
Additional Plan Check	Per app	\$ 122
Additional Inspection	Per app	\$ 123
	Per app	
Right-of-Way Landscaping, Fence, Etc. - Standard (up to 2 inspections)	Per app	\$ 484
Additional Plan Check	Per app	\$ 123
Additional Inspection	Per app	\$ 123
	Per app	
Connection to Storm Drain or Atherton Channel:	Per app	
a. In Pavement	Per app	\$ 602
Additional Plan Check	Per app	\$ 123
Additional Inspection	Per app	\$ 91
	Per app	
b. Outside Pavement	Per app	\$ 511
Additional Plan Check	Per app	\$ 123
Additional Inspection	Per app	\$ 91
	Per app	



# Town of Atherton

## Town of Atherton Engineering Fees

Unit Cost Summary		
Fee Name	Unit	Fee
<b>Encroachment Permits</b>		
Utility - Minor (One Inspection Required):	Per app	\$ 331
Additional Plan Check	Per app	\$ 61
Additional Inspection	Per app	\$ 91
	Per app	
Utility Connect/Disconnect:	Per app	
a. In Pavement	Per app	\$ 450
Additional Plan Check	Per app	\$ 61
Additional Inspection	Per app	\$ 91
	Per app	
b. Outside Pavement	Per app	\$ 359
Additional Plan Check	Per app	\$ 61
Additional Inspection	Per app	\$ 91
	Per app	
Utility Main:	Per app	
a. In Pavement	Per app	\$ 602
Additional Plan Check	Per app	\$ 123
Additional Inspection	Per app	\$ 91
	Per app	
b. Outside Pavement	Per app	\$ 511
Additional Plan Check	Per app	\$ 123
Additional Inspection	Per app	\$ 91
	Per app	
Telecommunication and Utilities Installation Permit (25 ft or less):	Per app	
i. Without Trenching	Per app	\$ 2,246
ii. With Trenching	Per app	\$ 2,337
iii With Trenching > 25 LF (per 100 LF or fraction thereof)	Per app	\$ 426
Property Improvement Permits and Reviews	Per app	
Grading and Drainage:	Per app	
a. Without Detention System	Hourly/min	\$ 1,625
b. With Detention System	Hourly/min	\$ 1,625
c. With Multiple Detention Systems	Hourly/min	\$ 2,167
	Per app	
Detention System Annual Report Filing	Per app	\$ 542
Detention System Annual Report - Submittals Out of Compliance	Per app	\$ 542
StormWater Permit Compliance Review/Inspection Deposit	Hourly	\$ 639
StormWater Permit Compliance Review/Inspection	Hourly	
Stop Work Order (Penalty)	50% of permit	
Code Enforcement - Administrative (Penalty)	Hourly	
	Per app	
Public Works application fee	Per app	\$ 150
Oversized load permit (outside of right of way)	Per app	\$ 426
Technology Surcharge (upgrade and maintain development technology) (2.37% of fee)	Per app	2.37%
Additional work not reflected above - at cost	Hourly	

**Town of Atherton**  
*Town of Atherton Engineering Fees*

Unit Cost Summary		
Fee Name	Unit	Fee
<b>Encroachment Permits</b>		
<b>PW Staff Hourly Rates</b>		
Public Works Superintendent	Houly	\$ 170
Astt/Assoc Engineer	Houly	\$ 170
Eng Tech	Houly	\$ 170
Office Specialist	Houly	\$ 118
PW Director/Engineer		\$ 170

**Appendix F: Parks and Facility Rental Fees**

**Town of Atherton**  
**Town of Atherton Park**

Unit Cost Summary			
Fee Name	Unit	Fee	Fee
<b>Park Rental Fees</b>			
<b>The Main House</b>		<b>ATHERTON RESIDENT</b>	<b>NON-ATHERTON RESIDENT</b>
Includes outdoor area adjacent porch or lower patio			
(Monday - Friday) 4 hour minimum		\$125 per hour	\$200 per hour
Saturday, Sunday, or Holidays (2 hour Minimum)		\$350 per hour	\$450 per hour
Price does not include Refundable Security deposit			
Security Deposit		\$600	\$600
<b>Outdoor Area (add on to Main House)- Exclusive Use</b>			
Price includes the rental of one of the following: Water Tower Lawn, or Event Garden			
Every day (4 hour minimum)		\$150 per hour	\$200 per hour
Price does not include Refundable Security deposit			
Security Deposit		\$300	\$300
<b>Carriage House</b>			
Does Not Include any outdoor areas			
Every Day (4 hour minimum)		\$125 per hour	\$200 per hour
Price does not include Refundable Security deposit			
Security Deposit		\$600	\$600
<b>Jennings Pavilion</b>			
Includes Water Tower Lawn, event garden, patio, and side lawn (subject to availability)			
Friday Day Use or Monday - Thursday (4 hour minimum)**		\$250 per hour	\$400 per hour
Friday Evenings, Saturday, Sunday, or Holidays (4-6 hour minimum)		\$750 per hour	\$1000 per hour
**Day use has 4 hour minimum, up to 4pm. 6 hour minimum ending after 4pm.			
Price does not include Refundable Security deposit			

Security Deposit		\$1,200	\$1,200
<b>Tennis Courts Fees</b>		<b>ATHERTON RESIDENT</b>	<b>NON-ATHERTON RESIDENT</b>
Key Purchases:			
1 Standard Key **		\$100	\$275
1 Clay Key ONLY		\$50	
**Resident Clay Court Access included Standard Key Charge			
Clay Court Access (Non-resident)			\$30 per hour
<b>Day Use Permit Fees Holbrook- Palmer Park</b>		<b>ATHERTON RESIDENT</b>	<b>NON-ATHERTON RESIDENT</b>
13-25 people *		\$100	\$150
26-50 people *		\$175	\$300
* Fee when registering at least one day in advance			
Same Day Registration Doubles Day Use Permit Fee with a minimum of \$200			
Penalty		None	None
<b>OTHER PARK RENTAL FEES</b>			
<b>Baseball Field (Per Hour)</b>			\$40 Per hour
<b>Other Fields (Per Hour)</b>			\$35 Per hour
Staff labor rates Per hour			
Facility maintenance staff for services related to facility maintenance and preparation (Before & After Events)			\$130
Facility attendant staff for services related to on-site availability during event			\$65
<b>Photo-Shoot Permits</b>			
One (1) Day			\$130
One (1) Month			\$640
Penalty			none
			\$0
<b>Drone Application Fee/Day</b>			\$190
<b>CLASSES: INDOOR</b>	Per hour		\$35
<b>CLASSES: OUTDOOR</b>	Per hour		\$50

# Appendix E: Police Fees

# Town of Atherton

## Town of Atherton - Police Fees

Fee Name	Unit	Fee
Copy of Police Report:		
Without Photos or Tape Copies		\$ 0.32
With Photos or Tape Copies	Hourly	\$ 64
Vehicle Releases		\$ 83
Vehicle Repossession Fee		\$ 19
Initial Alarm Registration		\$ 100
Alarm Annual Permit Fee		\$ 50
Alarm Alert Signs		\$ 40
Garage Sale/Estate Sale Permits		\$ 27
Fingerprints (plus DOJ processing of \$53)		\$ 96
Solicitor Permit (Valid for six months; business license required)		\$ 40
After Hours Emergency Construction Permits		\$ 79
Special Service Request:		\$ 27
Administrative Fee		\$ -
On-Site Personnel Fee	Hourly (2 Hr min)	\$ 332
Clearance Letter		\$ 27
Microfilmed Reports	Hourly	\$ 79
Civilian Subpoena APD witness		\$ 275
Code Enforcement - Administrative (Penalty)	Hourly	\$ -
False Alarms: (up to 3 false alarms annually)		
4th false alarm		\$ 200
5th false alarm		\$ 300
Each additional false alarm after 5		\$ 400
Records/Communications Staff:	Hourly	\$ 136
Patrol/Investigations Staff:	Hourly	\$ 181
Requires Town ordinance		