



**MINUTES**  
**Town of Atherton**  
**Environmental Programs Committee**  
**JULY 21, 2021**  
**RESCHEDULED REGULAR MEETING**

*Chair Conn called the meeting to order at 1:00 pm.*

**1:00 P.M. REGULAR MEETING**

**1. ROLL CALL**

Committee Members: Carrico, Conn, Holland, Loew, Spezzaferro – *Present*

Council Member Liaison: Hawkins-Manuelian – *Present*

Staff: City Manager Rodericks, Sustainability Coordinator Kim, City Clerk Suber – *Present*

**2. PUBLIC COMMENTS – *None***

**3. SELECTION OF COMMITTEE CHAIR AND VICE CHAIR**

At the July 21, 2021, Environmental Programs Committee meeting Emily Conn was selected as Chair and Jennifer Carrico was selected as Vice Chair

**4. INTRODUCTION OF SUSTAINABILITY CONSULTANT**

City Manager Rodericks introduced Sustainability Coordinator Kim who briefly shared his background and experience with the Committee.

Chair Conn introduced the newly appointed committee members Stacy Holland and Gregory Loew, who both greeted the committee members.

**5. DISCUSSION AND INPUT INTO THE TOWN'S SUSTAINABILITY WEBPAGE**

City Manager Rodericks introduced the item and noted that Chair Conn volunteered at a prior meeting to review and evaluate the sustainability website for content.

Sustainability Coordinator Kim noted that he will have input related to the webpage.

The Committee reviewed the current sustainability website and discussed potential revisions, improvements and corrections.

Committee Liaison and Council Member Hawkins indicated a need to make the webpage more user-friendly and the bookmark points to the website.

**Chair Conn created an Ad Hoc Subcommittee to review the Town’s sustainability website and appointed herself and Committee Member Holland to serve.**

**6. DISCUSSION ON FUTURE PRESENTATION BY CALWATER ON DROUGHT MEASURES**

City Manager Rodericks introduced the item adding that the Committee has the opportunity to invite a representative from CalWater to make a presentation at the September meeting.

**The Committee collectively supported inviting a representative from CalWater to the September committee meeting for a presentation.**

**7. COMMITTEE AND STAFF REPORTS/COMMENTS**

***a. Progress on Reach Codes – Oral Report Only***

City Manager Rodericks introduced the item and provided background information related to the item. He shared that the Town Chief Building Official in collaboration with Peninsula Clean Energy (PCE) were evaluating the potential of implementing Reach Codes / ordinances in Town and planning to make a presentation to City Council later this calendar year.

Rodericks and Sustainability Coordinator Kim provided some background information on Reach Codes and outlined how the Town might implement these codes through Atherton Municipal Code revisions and the introduction of ordinances.

Committee Members discussed the various methods to eliminate and lower gas usage, available rebates, clarification of Reach Codes versus Green Codes, and proposed evaluating what other neighboring local jurisdictions were doing with this topic.

Council Member Hawkins suggested the committee connect with the City of Menlo Park representative to a committee meeting to learn what steps they have taken.

**Chair Conn created an Ad Hoc Subcommittee for the evaluation of Reach Codes appointing Committee Member Holland. Holland was also nominated to address the City Council on behalf of the committee regarding Reach Codes when the item is presented for Council consideration.**

***b. Progress on Leaf Blower Pilot – Oral Report Only***

City Manager Rodericks shared background information on the Leaf Blower Pilot and potential next steps for the City Council related to revising ordinances and how implementing and changes could impact Town Code Enforcement.

**Chair Conn created an Ad Hoc Subcommittee to review and discuss Leaf Blowers appointing Committee Member Spezzafero and Carrico.**

**8. FUTURE AGENDA TOPICS**

The Committee proposed several future agenda topics for discussion as follows;

- Climate Action Plan
- Leaf Blower
- Reach Codes
- Website Sustainability Updates
- Discussion of EPC Budget
- Micro Grids

**9. NEXT MEETING DATE CONFIRMATION – September 16, 2021, at 1:00 PM**

City Manager Rodericks suggested an off-month agenda setting meeting to discuss agendas, progress toward goals and other committee topics with himself, Sustainability Coordinator Kim, City Clerk Suber, Chair Conn, and Council Member Hawkins

**10. ADJOURN**

**Chair Conn adjourned the meeting at 2:18 p.m.**



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**Anthony Suber**  
City Clerk