



**Town of Atherton
ENVIRONMENTAL PROGRAMS COMMITTEE
APPROVED MINUTES**

January 16, 2020

1:00 p.m.

HOLBROOK PALMER PARK-MAIN HOUSE

150 Watkins Avenue
ATHERTON, CALIFORNIA

REGULAR MEETING

1. ROLL CALL

Present: Holly Joseph
Kelly Davis
Diana Hawkins Manuelian
Elizabeth Lewis

Staff Present:

Stephanie Davis, Principal Planner
Jake Garcia, Sustainability Coordinator Assistant Planner

2. PUBLIC COMMENTS

Atherton Resident, Emily Conn, indicated that she was considering joining the EPC and was present to observe a regular meeting.

3. REGULAR AGENDA

a. Approval of Minutes from the November 14, 2019 regular meeting.

The minutes were approved as distributed.

M/S Hawkins Manuelian / Davis Aye: 3 Noes: 0 Excused: 0

b. Potential 2020 Earth Day/ Community Sponsored Event

Principal Planner Stephanie Davis explained process for the potential 2020 Earth Day Work Plan approval.

Sustainability Coordinator Garcia introduced the staff report.

Ad Hoc Subcommittee Hawkins and Manuelian provided further detail and progress on the drafted Potential 2020 Earth Day Work Plan.

Committee Member Hawkins Manuelian indicated that she reached out to local schools and organizations to incorporate into the Potential Earth day Event.

Committee members watched trailers for potential event films to be considered by the City Council for the Earth Day Event. A list of four films were selected to be considered by the City Council.

EPC discussed potential venues to show the film.

EPC decided in order to reduce overall costs to tentatively plan the event for the Jennings's Pavilion in the Holbrook-Palmer Park, pending a visit after the meeting and ensuring availability and City Council Approval.

EPC brainstormed different ideas for vendors/exhibitors for the 2020 Earth Day Event.

Committee Member Manuelian Hawkins shared that local student groups have shown interest in participating in a Town Sponsored Earth Day Event.

EPC advised staff to present recommended 2020 Earth Day Work Plan to the City Council at the February 5, 2020 meeting.

c. Green building Awards Ad hoc Follow Up.

Sustainability Coordinator Garcia presented the staff report.

EPC discussed the Sustainable San Mateo County Sustainability Awards Program categories.

The Ad Hoc Subcommittee indicated that the new Atherton library may make a good candidate for Green building Awards program.

Councilmember Lewis highlighted that the EPC should consider how to recognize Atherton residents to make it more appealing to Atherton residents to participate.

EPC decided to consider promoting the awards program after the 2020 Earth Day Event.

4. COMMITTEE AND STAFF MEMBER COMMENTS

5. SET/ CONFIRM NEXT MEETING

The next regularly scheduled meeting is on Thursday, March 19, 2020 from 1 PM-3 PM at the Holbrook-Palmer Park- Main House.

6. ADJOURN

The meeting adjourned at 3:07 pm.