



**Town of Atherton
ENVIRONMENTAL PROGRAMS COMMITTEE
MINUTES**

November 14, 2019

1:00 p.m.

HOLBROOK PALMER PARK-MAIN HOUSE

150 Watkins Avenue
ATHERTON, CALIFORNIA

REGULAR MEETING

1. ROLL CALL

Present: Holly Joseph
William Grove (Arrived 1:30 PM)
Kelly Davis
Diana Hawkins Manuelian
Elizabeth Lewis

Staff Present: Jake Garcia, Assistant Planner

2. PUBLIC COMMENTS

No public comment.

3. REGULAR AGENDA

a. Approval of Minutes from the September 19, 2019 regular meeting.

The minutes were approved as distributed.

M/S Grove / Davis Aye: 3 Noes: 0 Excused: 1

b. Pacific Clean Energy (PCE) Presentation

Assistant Planner Garcia introduced PCE, Communications and Outreach Manager Kirsten Andrews-Schwind.

Communications and Outreach Manager Kirsten Andrews-Schwind presented to the EPC regarding PCE background/ partnership with Atherton, current programs/ initiatives, and reach codes.

EPC committee members asked if home battery storage allowed enough energy to power a larger home typical to Atherton.

PCE Representative Andrews-Schwind indicated that it would likely take multiple batteries to power a larger home.

Committee Member Hawkins- Manuelian asked if PCE was impacted by the PG&E Blackouts.

PCE Representative Andrews-Schwind responded that customers are affected and that PCE is investing is not installing solar facilities and battery storage for critical care facilities. She also informed the EPC that PCE is investing in assistance to businesses and residents in obtaining electrical battery storage.

Chair Joseph asked about incentives or programs for helping residents go 100% electric Councilmember Lewis asked if there was an established criterion for residents to be assisted by the program.

PCE Representative Andrews-Schwind indicated that criterion has not been established but should be more clearly defined over the next 6 months.

A member of the public asked if there were any notable challenges for cities in passing reach codes.

Councilmember Lewis highlighted that the Town of Atherton typically does not pass reach codes but does provide resources to inform residents with opportunities to go above and beyond state codes.

Chair Joseph asked about programs that assist homes make a transition to more energy efficient resources.

PCE Representative Andrews-Schwind mentioned a couple of programs in early stages that PCE has recently put out an RFP based on providing home energy battery service and opportunity for micro gridding.

c. Discuss implementation of Approved Climate Action Plan (CAP) Green House Gas (GHG) Reduction Measures-Sustainability Brochure

Assistant Planner Garcia presented the staff report.

Chair Joseph recommended the more cost-effective mailing option.

The Committee decided to move forward with EPC Brochure distribution option of mailing brochure with-out an envelope.

The Committee reviewed the drafted sustainability brochure, discussed the design and content of brochure and advised staff to make additional edits based on required space needed to mail the brochure out without an envelope.

The committee decided to have a final brochure edits approved by the previously appointed Ad Hoc subcommittee of Vice Chair Grove and Council Member Lewis. discussed methods of distribution hat would be cost effective, time effective and that would better appeal to the Town Residents.

d. Discuss Ad hoc Subcommittee Green Awards Program

Assistant Planner Garcia presented the staff report.

Ad Hoc Subcommittee members Hawkins-Manuelian and Davis presented the draft work plan for the Green Awards Program.

Staff asked how judges were to be appointed.

Ad Hoc Subcommittee members indicated that judges were to be selected by the EPC and would be selected based on their expertise in the field related to criteria in the potential Green Awards Program.

EPC discussed if Atherton Residents would be interested and methods for marketing the potential Green Awards Program.

It was decided that the Ad hoc Sub Committee to continue refining marketing and defining criteria for the potential Green Awards Program.

Committee members directed staff to bring back this item to discuss at the next meeting.

e. Potential 2020 Earth Day/ Community EPC Sponsored Event

Assistant Planner Garcia presented the staff report.

EPC members proposed the idea of a hosting a film festival for the potential 2020 Earth Day Event.

The EPC committee discussed how potential movies would be selected for the event.

The committee highlighted challenges of finding up to date films, locations for screenings and budgeting.

An Ad hoc Subcommittee of EPC Committee Members Hawkins-Manuelian and Davis was appointed to draft an Earth Day Work Plan for the 2020 Earth Day Event. To be presented to the EPC at the next regularly scheduled meeting.

4. COMMITTEE AND STAFF MEMBER COMMENTS:

A. Update on City Council Leaf Blower Discussion

Assistant Planner Garcia presented the update.

B. Update on Disposable Food Ware Ordinance Discussion

Assistant Planner Garcia presented the update.

C. Update on New Green Building Codes

Assistant Planner Garcia presented the update.

D. Vice Chair Grove Resignation Announcement

Vice Chair Bill grove announced that this meeting would be his last meeting and that he would be stepping down as an EPC Committee Member.

5. SET/ CONFIRM NEXT MEETING

The EPC approved the EPC meeting Calendar for 2020. The next regularly scheduled meeting is on Thursday January 16, 2020 from 1 PM-3 PM at the Holbrook-Palmer Park-Main House.

6. ADJOURN

The meeting adjourned at 3:13 pm.