



**Town of Atherton  
ENVIRONMENTAL PROGRAMS COMMITTEE  
MINUTES**

**September 19, 2019**

**1:30 p.m.**

**HOLBROOK PALMER PARK-MAIN HOUSE**

150 Watkins Avenue  
ATHERTON, CALIFORNIA

**REGULAR MEETING**

**1. ROLL CALL**

**Present:** Holly Joseph  
William Grove  
Kelly Davis  
Diana Hawkins Manuelian  
Elizabeth Lewis

**Staff Present:** Stephanie Davis, Senior Planner  
Jake Garcia, Assistant Planner

**2. PUBLIC COMMENTS**

No public comment.

**3. COMMITTEE AND STAFF MEMBER COMMENTS:**

**A. Introduction of New EPC Committee Members**

Committee Member Davis introduced herself to the EPC.  
Committee Member Hawkins Manuelian introduced herself to the EPC.

**B. Update on City Council Leaf Blower Discussion**

Senior Planner Davis presented the update.

Councilmember Lewis added that Councilmembers expressed concerns about the amount of time it may take larger properties to blow their properties

Council Member Lewis also highlighted that one of the Councilmembers had to recuse himself due to a potential conflict of interest.

Council member Lewis noted that every day in Atherton she sees the impacts of gas-powered leaf blowers.

Vice Chair Grove indicated that it's a feasible and affordable ordinance for homeowners to implement.

Senior planner Davis mentioned that price rough cost estimates were provided to Town Council and staff was directed to report back to the council at a future meeting.

And that the next Town Council Meeting there would be options and variables for the council to consider.

Vice Chair Grove mentioned, not everything needs to be blown.

Committee member Hawkins-Manuelian about asked noise and restricted use during certain air quality dates.

Senior Planner Davis responded, yes there are restrictions on times and no there are not restrictions air quality dates.

#### **4. REGULAR AGENDA**

##### **a. Approval of Minutes from the May 16, 2019 special meeting.**

The minutes were approved as distributed.

**M/S Joseph / Lewis      Aye: 4      Noes: 0      Excused: 0**

##### **b. Discussion Regarding Disposable Food Ware Ordinance in Town**

Senior Planner Davis presented the staff report.

Vice Chair Grove noted that Town facilities should be asked to follow the same regulations and is in favor of the ordinance.

Councilmember Lewis noted she recently attended a regional meeting that discussed the proposed ordinance and indicated that the impacts of disposable food ware were shocking.

Councilmember Lewis mentioned that wholesalers could phase out polystyrene products.

Chair Joseph made a motion to recommend City Council review of the draft ordinance and to also include the Town facilities as well.

Senior planner Davis highlighted the additional Town facilities that would be affected.

##### **c. Discuss Implementation of Approved Climate Action Plan (CAP) Greenhouse Gas (GHG) Reduction Measures– Education and Materials.**

Senior Planner Davis presented the staff report.

The Committee reviewed the drafted sustainability brochure, discussed the design and content of brochure and advised staff to make additional edits.

The committee discussed methods of distribution that would be cost effective, time effective and that would better appeal to the Town Residents.

Staff noted they would make edits and distribute to committee members to add any additional comments to be discussed at the next regularly scheduled EPC meeting.

The Committee discussed methods of a distribution envelope versus sending just the brochure itself.

Senior planner Davis provided an update about Green Building Code changes, she advised that the Building Official is working on becoming acquainted with Green Building Code Changes and once he has done so updates will be shared with the EPC.

The Committee discussed continuing a Green Building Awards Program in Atherton and educational materials related to Green Building.

An Ad hoc Subcommittee was established and includes Committee members Davis and Hawkins Manuelian to draft the Green Building Awards Program.

**d. Potential 2020 Earth Day/ Community EPC Sponsored Event**

Senior Planner Davis presented the staff report.

Committee members discussed past events.

Committee members discussed the possibilities of future earth day events.

Senior Planner Davis discussed the budget available.

Committee members directed staff to bring back this item to discuss at the next meeting.

**5. SET/ CONFIRM NEXT MEETING**

The Committee has adjusted the time of the next regularly scheduled meeting from 1:30 – 3:30 pm to 1:00- 3:00 pm at the Holbrook Palmer Park- Main House on Thursday November 14, 2019.

**6. ADJOURN**

The meeting adjourned at 3:13 pm.