



**Town of Atherton
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September 19, 2019

Hon. Donald J. Ayob
Judge of the Superior Court
c/o Charlene Kresevich
Hall of Justice
400 County Center; 2nd Floor
Redwood City, CA 94063-1655

RESPONSE TO GRAND JURY REPORT: “Electric Vehicle Adoption in the Cities and County of San Mateo.”

Honorable Judge Ayob –

Thank you for the opportunity to review and comment on the above referenced Grand Jury Report filed on August 12, 2019. The Town of Atherton’s response to both the findings and recommendations are listed below.

Response to Grand Jury Findings:

F1. As of December 2018, eleven of the twenty cities in San Mateo County have no electric vehicles in their government fleets. These are:

- Atherton
- Belmont
- Colma
- Daly City
- East Palo Alto
- Half Moon Bay
- Hillborough
- San Bruno
- San Carlos
- South San Francisco
- Woodside

Response to F1: The respondent disagrees partially with this finding. While the Town does not have electric vehicles as defined by the Grand Jury Report (plug-in electric vehicles), the Town does have two Toyota Camry hybrid vehicles, one of which is an unmarked police vehicle, and the other a non-police vehicle. These are considered AT PZEVs but not *Enhanced* AT PZEVs.

F2. As of December 2018, in two of the twenty cities in San Mateo County approximately one percent of the city fleet are electric vehicles. These are:

- **Burlingame**
- **Foster City**

Response to F2: Based solely on the information provided by the Grand Jury within the Grand Jury Report, the Town can agree with the finding.

F3. As of December 2018, in three of the twenty cities in San Mateo County approximately three percent of the city fleet are electric vehicles. These are:

- **Pacifica**
- **Redwood City**
- **San Mateo**

Response to F3: Based solely on the information provided by the Grand Jury within the Grand Jury Report, the Town can agree with the finding.

F4. As of December 2018, in the City of Millbrae approximately seven percent of the city fleet is electric vehicles.

Response to F4: Based solely on the information provided by the Grand Jury within the Grand Jury Report, the Town can agree with the finding.

F5. As of December of 2018, in two of the twenty cities in San Mateo County approximately ten percent of the city fleet are electric vehicles. These are:

- **Brisbane**
- **Menlo Park**

Response to F5: Based solely on the information provided by the Grand Jury within the Grand Jury Report, the Town can agree with the finding.

F6. As of December 2018, the Town of Portola Valley has converted two of its six city vehicles to electric vehicles, or approximately 33 percent.

Response to F6: Based solely on the information provided by the Grand Jury within the Grand Jury Report, the can agree with the finding.

F7. San Mateo County has 709 fleet vehicles. Of those, 218 are Enhanced AT PZEV's and two are ZEVs (approximately 31 percent).

Response to F7: Based solely on the information provided by the Grand Jury within the Grand Jury Report, the Town can agree with the finding.

F8. The county and eleven of the cities in the county have Climate Action Plans that discuss adoption of sustainable purchasing policies for converting their fleets to fuel efficient vehicles (hybrid, electric, alternative fuel). The cities are:

- **Atherton**
- **Belmont**

- Brisbane
- Burlingame
- East Palo Alto
- Foster City
- Menlo Park
- Pacifica
- Redwood City
- San Carlos
- San Mateo

Response to F8: Based solely on the information provided by the Grand Jury within the Grand Jury Report, the Town can agree with the finding. The Town has an adopted Climate Action Plan and includes the following Greenhouse gas (GHG) reduction measure in support of this finding:

TRM1. Efficient fleet policy Prioritize purchase of electric vehicles and other alternative fuel vehicles where it meets operational requirement of the Police Department. Encourage staff to drive minimally and efficiently, where feasible and need dependent.

F9. San Mateo Office of sustainability released a “Green Municipal Fleet Toolkit” in March of 2019. The purpose of this Toolkit is to assist jurisdictions on how to reduce greenhouse gas emissions from their municipal fleets.

Response to F9: Based solely on the information provided by the Grand Jury within the Grand Jury Report, the Town can agree with the finding.

F10. The San Mateo County Office of Sustainability technical support pilot program for municipal fleets, which is funded to assist up to four cities in converting their fleets to ZEVs, runs through December 2019.

Response to F10: Based solely on the information provided by the Grand Jury within the Grand Jury Report, the can agree with the finding.

F11. The Climate Mayors EV Purchasing Collaborative is available to assist the cities and the County in conversion of fleet vehicles to ZEVs through aggregate purchasing.

Response to F11: Based solely on the information provided by the Grand Jury within the Grand Jury Report, the Town can agree with the finding.

Response to Grand Jury Recommendations:

R1. By March 31, 2020, the County of San Mateo and each city within the county should conduct a review of its government fleet procurement policy relating to electric vehicles and present a report at a public meeting. At a minimum, the review should be based on an analysis that included up-to-date life-cycle costs of commercially available electric vehicles and an up-to-date assessment of whether electric vehicles can meet the performance needs of local jurisdictions for power, range, battery life, and other relevant factors. If an agency has completed such a review within the last three years, then such review should be presented to its governing body at public meeting on or before December 31, 2019.

Response to R1: The Town will conduct a review of its government fleet procurement policy relating to electric vehicles and present a report to the City Council at a public meeting by March 31, 2020.

R2. By March 31, 2020, the County of San Mateo and each city within the county should conduct an analysis of the obstacles, if any, to the implantation of an EV government fleet procurement policy and present a report at a public meeting. This could include, for example, the availability of electric vehicle charging stations to serve the vehicle fleet and training of vehicle maintenance staff. If an agency has completed such an analysis within the last three years, then such analysis should be presented to its governing body at a public meeting on or before December 31, 2019.

Response to R2: The Town will conduct an analysis of the obstacles to the implementation of an EV government fleet procurement policy and present a report to the City Council at a public meeting by March 31, 2020.

R3. By September 30, 2019, the County of San Mateo Department of Public Works and each city within the county should review the “Roadmap for Municipal Green Fleets” toolkit from the San Mateo County Office of Sustainability, including the information on the possibility of adopting an EV First Policy.

Response to R3: The Town of Atherton has reviewed the, “Roadmap for Municipal Green Fleets” toolkit” from the San Mateo County Office of Sustainability. We understand that the Green Municipal Fleet Toolkit is flexible and can be catered to the needs of our municipality. The Town will take the roadmap under advisement and review EV opportunities, while ensuring our fleet’s needs are met. The Town will review its own Town Purchasing Policy for compliance with its purchasing needs.

R4. By September 30, 2019, the County of San Mateo and each city within the county, if they have not already initiated such a process, should investigate joining the Climate Mayors EV Purchasing Collaborative to take advantage of aggregate purchasing.

Response to R4: The Town has investigated but has not taken part in efforts in the “Climate Mayors EV Purchasing Collaborative.”

This response to the Grand Jury was considered by the City Council at a public meeting on September 18, 2019. Should you have any questions concerning this response, please contact City Manager George Rodericks at (650) 752-0504.

Respectfully,



William R. Widmer
Mayor, Town of Atherton