



**Town of Atherton
ENVIRONMENTAL PROGRAMS COMMITTEE
MINUTES**

SEPTEMBER 17, 2018

1:30 p.m.

ADMINISTRATION CONFERENCE ROOM

91 ASHFIELD ROAD
ATHERTON, CALIFORNIA

REGULAR MEETING

1. ROLL CALL

Present: Holly Joseph
Valerie Gardner
Janet Larson
William Grove

Absent: Jasenka Rakas
Elizabeth Lewis

Staff Present: Lisa Costa Sanders, Town Planner
Nestor Delgado, Assistant Planner

2. PUBLIC COMMENTS

Assistant Planner Delgado presented letter received by staff regarding tree trimming and pruning to the Committee.

3. COMMITTEE AND STAFF MEMBER COMMENTS:

Committee member Gardner noted the Climate Action Conference that took place in San Francisco over the weekend and that the Governor of California signed SB100, committing the state to 100% clean energy.

4. REGULAR AGENDA

A. Appointment of Committee Chair and Vice-Chair

Committee members Larson and Gardner nominated committee member Joseph as Committee Chair

M/S Larson / Gardner Aye: 3 Noes: 0 Excused: 2

Committee members Gardner and Larson nominated committee member Groves as Committee Vice-Chair

M/S Gardner / Larson Aye: 3 Noes: 0 Excused: 2

B. Approval of the Minutes from August 21, 2018 Meeting

The minutes were approved as distributed.

M/S Larson / Gardner Aye: 4 Noes: 0 Excused: 2

C. Discussion Revising Resolution No. 18-11 Governing Committees to Consider Increasing Number of Appointed EPC Members

The Committee made a motion to move the discussion to the next EPC meeting in order to have councilmember Lewis' input.

M/S Joseph / Gardner Aye: 4 Noes: 0 Excused: 2

D. Discussion of Position Letter from Town on Nuclear Energies

Committee member Gardner presented a draft of the position letter. She mentioned the website Environmentalprogress.org could be used by the Committee in the future to get information for a background letter or staff memo.

Town Planner Costa Sanders mentioned the letter should be relevant to Town of Atherton. She proposed the idea of having a succinct one page letter, with an accompanying background letter containing more information attached. She noted staff would be responsible for creating a memo once a final version of the letter is drafted and it is ready to be presented to City Council.

The Committee requested committee member Gardner to work on second draft of letter to present at the next meeting.

E. Discuss Implementation of Approved Climate Action Plan (CAP) Greenhouse Gas (GHG) Reduction Measures.

Sustainability Coordinator Delgado presented the memo.

Committee member Joseph add list of resources. She also mentioned the idea of having brown bag lunches with architects or contractors regarding green buildings.

The Committee directed staff to meet with the marketing/educational material ad-hoc Committee.

Sustainability Coordinator Delgado presented a series of online carbon footprint calculators.

The Committee directed staff to add two of the online calculators to the Atherton Sustainability website.

5. SET/ CONFIRM NEXT MEETING

The next regularly scheduled EPC meeting will take place November 15, 2018.

6. ADJOURN

The meeting adjourned at 2:38 pm.