



**Town of Atherton
ENVIRONMENTAL PROGRAMS COMMITTEE
MINUTES**

November 29, 2016

2:00 p.m.

TOWN COUNCIL CHAMBERS

94 ASHFIELD ROAD
ATHERTON, CALIFORNIA

REGULAR MEETING

1. **ROLL CALL**

Present: Mayor Elizabeth Lewis
Valerie Gardner
Janet Larson
Holly Joseph

Excused: Jasenka Rakas

Staff Present: Lisa Costa Sanders, Town Planner
Stephanie Bertollo-Davis, Senior Planner
Dori Ganetsos, Assistant Planner

2. **PUBLIC COMMENTS** (only for items, which are not on the agenda - limit of 3 minutes per person)

Committee member Gardner stated she had a meeting with City Manager Rodericks on the advisory role of the EPC. She stated that the 2016 Earth Day event had limited budget and was largely funded by outside means. Committee member Gardner clarified for the future, the EPC will advise staff and staff will execute. Committee Members Larson and Joseph concurred.

Mayor Lewis suggested that this discussion be continued to Item 3C.

3. **NEW BUSINESS**

a. Appointment of Chairperson & Vice Chairperson

This item was deferred to the January meeting in order to allow for full committee attendance when nominations occur.

b. Approve Meeting Schedule for 2017

Senior Planner Davis noted staff recommends meeting on Thursdays to best accommodate the schedules of all Committee members based on feedback received.

Committee members agreed on meeting the third Thursday of every other month beginning in January 2017, with the tentative time of 1:00 PM or later. Staff will update the committee on final meeting time at the next meeting.

c. Discuss Earth Day 2017

The Committee deferred discussion of Earth Day 2017 until after item d was discussed by the committee.

d. Review and Prioritize Implementation of the Greenhouse Gas Reduction Measures of the Town’s Approved Climate Action Plan (CAP)

Senior Planner Davis gave an overview of the 25 adopted and approved Greenhouse Gas Reduction (GHG) Measures as part of the adopted Climate Action Plan (CAP).

Mayor Lewis noted it would be very helpful if the Committee prioritized the top five or so measures for staff to present to the City Council.

Committee members had detailed discussion and recommended the following sixteen GHG reduction measures, within the six prioritized “categories”:

1. Residential Energy Category
 - EC2: “Incorporate available Energy Upgrade programs and similar rebate”
2. Green Building Category
 - EC1: “Voluntary residential green building ordinance for new construction”
 - EC4: “Voluntary commercial green building ordinance for new construction and major additions”
 - EM4: “Energy efficiency in municipal buildings”
3. Continued Participation in Community Choice Aggregation Category
 - EC6: “Community Choice Aggregation”
4. Bike Pedestrian Master Plan Category
 - TRC1: “Implement the Town’s Bike Pedestrian Master Plan faster to create walkable/ bikable street landscape”
 - TRC2: “Fund and Implement Bike Master Plan priorities and make having safe routes to school a Town priority”
5. Waste Category
 - WC1: “Set higher community waste diversion goals”
 - WC2: “Require commercial recycling through mandatory ordinance”
 - WC3: “Promotion of recycling/ diversion of yard waste”
 - WM1: “Create a Sustainable Vendor Policy for Public events”
 - WM2: “Environmentally preferred purchasing policy – Waste Reduction”
 - WM3 “Approach a zero waste policy in government operations”

6. Water Conservation Category

- WTRC1: “Water conservation incentives”
- WTRC2: “Water conservation ordinance”
- WTRC3: “Voluntary water conservation ordinance”

The Committee discussed receiving final Council direction prior to further discussion of any potential implementation efforts of these GHG reduction measures.

c. Discuss Earth Day 2017

Committee member Joseph said it may be a good idea to dovetail any potential 2017 Earth Day activities off of whatever GHG reduction measures City Council approves, in order to take a comprehensive approach.

The Committee concurred that the discussion of Earth Day 2017 should occur after receiving final City Council direction.

Committee members brought up the frustrations faced during the 2016 Earth Day event, including the Town’s social marketing policies and limited Town budget.

Mayor Lewis summarized the Town’s current social marketing policies and noted the successes of last year’s Earth Day in terms spreading sustainability awareness to the City Council and community.

4. COMMITTEE AND STAFF MEMBER COMMENTS

None

5. SET/ CONFIRM NEXT MEETING

The next meeting will be held January 19, 2017 with the time to be determined.

6. ADJOURN

The meeting was adjourned at 2:17 pm.