



**AGENDA**  
**Town of Atherton**  
**CITY COUNCIL/ATHERTON CHANNEL DRAINAGE**  
**DISTRICT**  
**October 20, 2010**  
**6:59 P.M.**  
**Meeting Room**  
**Council Chambers**  
94 Ashfield Road  
Atherton, California  
**Special Meeting**

**6:59 P.M.     ROLL CALL     Lewis, Dobbie, Marsala, McKeithen, Carlson**

**PUBLIC COMMENTS**— limited to particular items on the special agenda

**REGULAR AGENDA**

- 1.     ADOPTION OF RESOLUTIONS FOR SIGNATURE AUTHORITY FOR COMERICA BANK, WELLS FARGO BANK, LOCAL AGENCY INVESTMENT FUND, AND SAN MATEO COUNTY INVESTMENT POOL**  
**Report:** Finance Director Louise Ho  
**Recommendation:** Adopt Resolution No.'s 10-61, 10-62, 10-63, and 10-64 approving signature authority for Comerica Bank, Wells Fargo Bank, Local Agency Investment Fund and San Mateo County Investment Pool respectively
  
- 2.     RECRUITMENT OF INTERIM CITY MANAGER; RETIREMENT OF ASSISTANT CITY MANAGER; CONSIDERATION OF TRANSITIONAL APPOINTMENT OF INTERIM CITY MANAGER**  
**Report:** Oral  
**Recommendation:** Consideration of Adoption of Resolution appointing transitional Interim City Manager and approve agreement

**ADJOURN**

Pursuant to the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the City Clerk's Office at (650) 752-0500. Notification of 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (29 CRF 35.104 ADA Title II)



## Town of Atherton

### CITY COUNCIL STAFF REPORT

**TO: HONORABLE MAYOR AND CITY COUNCIL  
JERRY GRUBER, CITY MANAGER**

**FROM: LOUISE HO, FINANCE DIRECTOR**

**DATE: FOR THE MEETING OF OCTOBER 20, 2010**

**SUBJECT: ADOPTION OF RESOLUTIONS FOR SIGNATURE AUTHORITY FOR  
WELLS FARGO BANK, LOCAL AGENCY INVESTMENT FUND (LAIF),  
AND SAN MATEO COUNTY POOL**

#### **RECOMMENDATION:**

Adopt Resolution No.'s 10-61, 10-62 and 10-63 approving signature authority for, Wells Fargo Bank, Local Agency Investment Fund, and San Mateo County Pool respectively.

#### **DISCUSSION**

Due to the resignation of the City Manager, the retirement of Assistant City Manager, and the hiring of Interim City Manager, staff is recommending that the City Council approve the removal of Assistant City Manager, adding the Interim City Manager and Vice Mayor, to the authorized personnel that can conduct banking or financial transactions on behalf of the Town.

Two signatures are required on all accounts.

#### **FISCAL IMPACT**

None

Prepared by:

Approved by

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Louise Ho  
Finance Director

Jerome D. Gruber  
City Manager

Attachments: Resolutions

**RESOLUTION 10-61**

**A RESOLUTION OF THE CITY COUNCIL OF THE TOWN OF ATHERTON  
APPROVING SIGNATURE AUTHORITY FOR CERTAIN INDIVIDUALS IN  
REGARD TO WELLS FARGO BANK**

**WHEREAS**, the City Council of the Town of Atherton has previously authorized the establishment of certain bank accounts at the Wells Fargo Bank; and

**WHEREAS**, the City Council has previously adopted a policy of requiring at least two authorized signatures on all checks issued, transfer and wire made by the Town Treasury; and

**WHEREAS**, the City Council wishes to designate those persons authorized to sign checks, make transfer, or wire fund on behalf of the Town; and

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the Town of Atherton approves using one stamped signature and one live signature, and authorizes the following individuals to act on the Treasury of the Town of Atherton:

- Mayor of the Town of Atherton
- Vice Mayor of the Town of Atherton
- City Manager
- Interim City Manager
- Finance Director

**BE IT FURTHER RESOLVED**, that all previous authorizations to sign checks, make transfers or wires on behalf of the Town of Atherton are hereby rescinded.

\* \* \* \* \*

*I hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City Council of the Town of Atherton at a regular meeting thereof held on the 20th day of October, 2010, by the following vote:*

<i>AYES:</i>	<i>COUNCILMEMBERS:</i>
<i>NOES:</i>	<i>COUNCILMEMBERS:</i>
<i>ABSENT:</i>	<i>COUNCILMEMBERS:</i>

\_\_\_\_\_  
Kathy McKeithen, MAYOR  
Town of Atherton

ATTEST:  
  
\_\_\_\_\_

Theresa N. DellaSanta, Deputy City Clerk

APPROVED AS TO FORM:

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Wynne S. Furth, City Attorney

**RESOLUTION 10-62**

**A RESOLUTION OF THE CITY COUNCIL OF THE TOWN OF ATHERTON  
APPROVING SIGNATURE AUTHORITY FOR CERTAIN INDIVIDUALS IN  
REGARD TO LOCAL AGENCY INVESTMENT FUND**

**WHEREAS**, the City Council of the Town of Atherton has previously authorized the establishment of certain bank accounts at the Local Agency Investment Fund; and

**WHEREAS**, the City Council has previously adopted a policy of requiring at least two authorized signatures on all checks issued, transfer and wire made by the Town Treasury; and

**WHEREAS**, the City Council wishes to designate those persons authorized to sign checks, make transfer, or wire fund on behalf of the Town; and

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the Town of Atherton approves using two signature requirement, and authorizes the following individuals to act on the Treasury of the Town of Atherton:

- Mayor of the Town of Atherton
- Vice Mayor of the Town of Atherton
- City Manager
- Interim City Manager
- Finance Director

**BE IT FURTHER RESOLVED**, that all previous authorizations to sign checks, make transfers or wires on behalf of the Town of Atherton are hereby rescinded.

\* \* \* \* \*

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<i>NOES:</i>	<i>COUNCILMEMBERS:</i>
<i>ABSENT:</i>	<i>COUNCILMEMBERS:</i>

\_\_\_\_\_  
Kathy McKeithen, MAYOR  
Town of Atherton

ATTEST:  
  
\_\_\_\_\_

Theresa N. DellaSanta, Deputy City Clerk

APPROVED AS TO FORM:

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Wynne S. Furth, City Attorney

**RESOLUTION 10-63**

**A RESOLUTION OF THE CITY COUNCIL OF THE TOWN OF ATHERTON  
APPROVING SIGNATURE AUTHORITY FOR CERTAIN INDIVIDUALS IN  
REGARD TO SAN MATEO INVESTMENT POOL**

**WHEREAS**, the City Council of the Town of Atherton has previously authorized the establishment of certain bank accounts at the San Mateo Investment Pool; and

**WHEREAS**, the City Council has previously adopted a policy of requiring at least two authorized signatures on all checks issued, transfer and wire made by the Town Treasury; and

**WHEREAS**, the City Council wishes to designate those persons authorized to sign checks, make transfer, or wire fund on behalf of the Town; and

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the Town of Atherton approves using two signature requirement, and authorizes the following individuals to act on the Treasury of the Town of Atherton:

- Mayor of the Town of Atherton
- Vice Mayor of the Town of Atherton
- City Manager
- Interim City Manager
- Finance Director

**BE IT FURTHER RESOLVED**, that all previous authorizations to sign checks, make transfers or wires on behalf of the Town of Atherton are hereby rescinded.

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<i>NOES:</i>	<i>COUNCILMEMBERS:</i>
<i>ABSENT:</i>	<i>COUNCILMEMBERS:</i>

\_\_\_\_\_  
Kathy McKeithen, MAYOR  
Town of Atherton

ATTEST:  
  
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Theresa N. DellaSanta, Deputy City Clerk

APPROVED AS TO FORM:

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Wynne S. Furth, City Attorney