

PARK & RECREATION COMMISSION MEETING MINUTES

Wed., March 5, 2014

Meeting 6:30 PM

Holbrook – Palmer Park Jennings Pavilion
150 Watkins Avenue, Atherton

This meeting was called to order at 6:30 pm.

1. **Roll Call**

PRESENT –	Marylue Timpson	Chair
	Bob Roeser	Vice Chair
	Tina Isenberg	
	Naomi Ramsden	
	Frank Merrill	
EXCUSED ABSENT-	Bob Oyster	
	Howard Crittenden	
STAFF-	Steve Tyler	Park Superintendent

2. **Public Comments:** None.

3. **Approval of Feb. Meeting Minutes:**
Motion Approve as written. Motion: Roeser 2nd: Merrill AYES: 5 NOES: 0
Passed

4. **Commission Business:**
 - Recreation opportunities – Timpson – Discussion as to appropriate time for this endeavor might be better served after the Master planning is completed.
 - Event Garden: March date expected for presentation of plan to Park and Rec. not reached.
 - Tennis update – Staff advised of request to used tennis ball machines.
 - Day use permits – Park and Rec was asked by staff to weigh in on the return of the park Day Use permit. The commission advises City Council that they would like to see the permit reinstated with the following changes made to the old permit/language:
 1. Fee update – Residents \$50 and non-residents \$75.
 2. Still required from 10 – 49 people (include on permit).
 3. No alcoholic beverages (include on permit).
 4. Fine to remain at \$100.
 5. All else remains the same.

5. **Foundation Report :** Frank Merrill
 - Event Garden plan is expected to reach the Park and Rec. commission in May.

6. **Dames Report:** Tina Eisenberg
 - Valentine’s Day Party was held at the home of Marylue Timpson with a very successful attendance. Many were new residents. Raffle prizes and party favors were to be had by all.

- The Dames presented a tour of Bing Concert Hall at Stanford University on 3/4/14 and the event was sold out.
- Preparation is under way for the annual Easter Egg Hunt scheduled for Saturday, April 19, 2014.

7. Staff Reports – Steve Tyler

- Events – Provided commission with revenues/expense for last month’s events as well as planned events for March.
- New park oversight from MCE began in the park on Monday, March 3, 2014.
- Event staffs (catering by Dana) began in the park on Monday, March 3, 2014 and have moved in to the park office.

8. Regular Agenda –

Park Masterplan– The latest rendition of the new park facility Masterplan was discussed. No motion to approve plan at this time. The architect will be forwarded a list of items to add/delete from the current plan. The Commission suggested a Special Meeting be held on Thursday, March 20 at 6:30 PM to go over the plan with the included additions/deletions with the architect.

Motion: Timpson 2nd: Roeser AYES: 5 NOES: 0

Passed

9. Future agenda items –

- Event Garden: preview of work from architect in May.

10. Motion for Adjournment- 8:45 PM –

Motion: Timpson 2nd: Merrill AYES: 5 NOES: 0 **Passed**

Respectfully Submitted,

Steve Tyler

A Special meeting is scheduled for Thursday, March 20, 2014 at 6:30 Holbrook-Palmer Park Main House to discuss the park Master plan.

Joint City Council/Park & Recreation Commission study session – Wednesday, April 2, 2014 at 4:00 PM. This will take the place of the April meeting.

The next regular meeting is scheduled for Wednesday, May 7, 2014.

Park walk-through begins at Main House at 5:00 PM

Regular meeting begins at 6:30 PM at Holbrook-Palmer Park Main House.