

**Minutes**  
**PARK AND RECREATION COMMISSION MEETING**  
**Wednesday, June 6, 2001**  
**6:30 P.M.**  
**HOLBROOK-PALMER PARK**  
150 Watkins Avenue  
Atherton, California

**Commissioner Mc Pherson called the meeting to order at 6:36 p.m.**

- 1. ROLL CALL**                      **PRESENT:**    Polly Berquist  
   Henry Cartan  
   Charles Marsala  
   Michael Mc Pherson  
   Marion Oster  
   Paul Tonelli  
   Jeanne Wangsness

**Interim City Manager Ralph Freedman and Jean Cardona were also present.**

- 2. PUBLIC COMMENTS:**                      **NONE**

**3. APPROVAL OF MINUTES**

The minutes of May 2, 2001 were not approved. They will be rewritten and submitted with the June minutes.

To accommodate the Tennis Pro and members of the Tennis Committee the Commission skipped to items A and B on the Regular Agenda.

**A. DISCUSSION AND POSSIBLE ACTION - REVIEW RENEWAL OF THE TENNIS PRO CONTRACT**

Motion was made to approve the renewal of the Tennis Pro Contract as written.

M/S      Cartan, Tonelli                      Ayes: 7      Noes: 0

**B. DISCUSSION AND POSSIBLE ACTION - SUGGEST TO COUNCIL TO INCLUDE FUNDS IN THE 2001/2002 BUDGET FOR TENNIS COURT REPAIR**

H. Cartan explained that the courts were donated by residents and the Council, at the time, agreed to maintain them. The sale of Tennis keys, since the installation of the courts, has generated approximately \$350,000. These fees have been contributed to the general fund, excluding dollars spent on court maintenance and repairs.

C. Marsala will work with the Tennis Committee re: looking into upgrading the courts and getting a total of dollars spent on maintenance over the years.

R. Freedman suggested looking into clay courts.

Motion was made whereby the Park and Recreation Commission recommends that Council set aside the funds to restore the six courts to top playing condition as funding has been deposited from the sale of keys to the general fund since 1973.

**M/S Marsala, Tonelli                      Ayes: 7      Noes: 0**

A Motion was made whereby C. Marsala (assisted by P. Tonelli) would make an oral presentation (with slides) to the City Council on June 20<sup>th</sup> re: dollars raised/spent on the courts to date.

**M/S Oster, Cartan                      Ayes: 7      Noes: 0**

**E. DISCUSSION AND POSSIBLE ACTION - MODIFICATION TO THE PLAYGROUND PROJECT.**

Alison Ross and Michele Dollinger both addressed the Park and Rec Commission.

Motion was made to accept the modification of 6460 sq. ft. to the Playground project and to also include space for the addition of four trees.

**M/S Mc Pherson, Oster                      Ayes: 6      Noes: 0      Abstain: 1**

R. Freedman will include the issue on the City Council agenda of June 13, 2001.

**COMMISSION BUSINESS**

A. P. Berquist - the exercise station on the fitness path by the playground needs to have bolts tightened.

B. C. Marsala re: Carriage House Renovation  
Should the Foundation/Dames need to present the proposed Carriage House upgrades to the Park and Rec Commission for approval? R. Freedman noted that all projects should be approved by Park & Rec prior to Council approval. After a lengthy discussion it was decided that the Commission would request the Council approve only Park issues that have been channeled through and recommended to them for approval by the Park and Recreation Commission. The Council should make this a stipulation and refer all groups to the Commission for prior approval.

H. Cartan and J. Wangsness should remind the Foundation and Dames of the Park & Rec Charter that states all park issues must be approved by the Commission and they in turn would make a recommendation to the City Council.

**5. FOUNDATION REPORT:                      AS ATTACHED**

**6. DAMES REPORT:                              AS ATTACHED**

- 7. ART COMMITTEE REPORT:** September 9, 2001 an event for the Arts will be held at the Circus Club.  
Menlo School will allow the Art Committee class space in exchange for programs the Art Committee would develop for the College.

**8. STAFF REPORT: R. Freedman**

- A.** The issue of speeding cars in the Park will be resolved with the addition of six new speed bumps. Two new signs re: bumps will also be installed.

Motion to approve and go forward with the bumps and signs was made.

M/S Tonelli, Oster Ayes: 7 Noes: 0

The new addition to the Playschool will be ready this fall.

**9. REGULAR AGENDA**

**C. DISCUSSION AND POSSIBLE ACTION ON DRAFTING A PUBLIC SURVEY RE: HOW HOLBROOK-PALMER PARK CAN MEET THE NEEDS OF THE RESIDENTS**

The Park and Rec will wait to hear from the group, but in the mean time made the following motion.

Motion was made whereby the Park and Recreation Commission recognizes the legitimacy of the Elmwood group and supports their efforts as described in the May 2, 2001 minutes.

M/S Marsala, Berquist Ayes: 7 Noes: 0

**D. DISCUSSION AND POSSIBLE ACTION ON AN ART COMMITTEE EVENT, FOR THE TOWN, WAVING THE PARK USAGE FEES**

Motion was made allowing the Art Committee to develop a Town event, which would be held in the Park, and bring the idea back to the Commission for approval and for use of the Park without a fee (an hourly staff cost would need to be paid).

M/S Marsala, Oster Ayes: 7 Noes: 0

**F. DISCUSSION OF DIRECTIVE FROM THE CITY COUNCIL REGARDING THE COMPREHENSIVE STUDY OF MAINTENANCE, CAPITAL IMPROVEMENTS, AND USES OF HOLBROOK-PALMER PARK**

M. Mc Pherson will work with Linda Kelly on the final report. Hopefully it will

be completed by the July meeting, which will be held on the 11<sup>th</sup> due to the Fourth of July holiday.

**10. ADJOURNMENT**

Motion was made to adjourn at 9:04 p.m.

**M/S Oster, Mc Pherson      Ayes: 7      Noes: 0**

Respectfully submitted,

Jean Cardona  
Holbrook-Palmer Park