



Minutes
CITY COUNCIL MEETING
February 2, 2000
7:00 p.m.
HOLBROOK-PALMER PARK
PAVILION

Special Meeting

Mayor Chapman called the meeting to order at 7:15 p.m.

1. ROLL CALL

PRESENT: Alan B. Carlson
William R. Conwell
Malcolm H. Dudley
Dianne M. Fisher
Nanette F. Chapman

Also present were Interim City Manager Ralph Freedman, City Attorney Robin Faisant, and Department Heads Mike Hood, Brown Taylor, Cliff Temps, and Hector Lwin.

2. PUBLIC COMMENTS There were no public comments.

3. CITY MANAGER'S REPORT The Interim City Manager reported on the Security Firm Agreement implemented by former Police Chief Steve Cader. The agreement has expired and will not be renewed. The following members of the public spoke on the issue:

Gloria Berry, 230 Oak Grove Avenue
Eugene Berry, 230 Oak Grove Avenue
Robert Jenkins, 36 Irving Avenue
Robert Simonds, 26 Wilburn Avenue

CONSENT AGENDA

MOTION – to approve the Consent agenda as presented.

M/S - Fisher/Dudley Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

4. **LIBRARY CAPITAL IMPROVEMENTS - Approved the Capital Expenditure request for renovation of the Atherton Library in the amount of \$128,800, and approved having appropriate San Mateo County staff implement the related Capital Improvements.**
5. **RESOLUTION NO. 00-03, A RESOLUTION OF THE CITY COUNCIL OF THE TOWN OF ATHERTON DECLARING THE WEEK OF JANUARY 31, 2000 TO FEBRUARY 7, 2000 AS VOTER REGISTRATION WEEK IN THE TOWN OF ATHERTON**
6. **USE OF TOWN FACILITIES BY THE LEAGUE OF WOMEN VOTERS - Council will allow the League of Women Voters to utilize the Pavilion for sponsoring a debate of Measure C prior to the March 7, 2000 election, with the minimum charge to be the same as the Community Groups in Category 3 of the Policy approved by the City Council on October 21, 1998.**
7. **APPROVED THE PLANS AND SPECIFICATIONS FOR 358 WALSH ROAD REINFORCED CONCRETE BOX CULVERT REPLACEMENT**

REGULAR AGENDA

8. **DISCUSSION AND POSSIBLE ACTION - POLICE CHIEF RECRUITMENT PROPOSAL**

Interim City Manager Ralph Freedman presented a proposal from Ralph Andersen and Associates to provide the Town with services for the recruitment of a new Police Chief. Council Member Carlson asked if the Town is required to obtain more than one proposal. City Attorney Robin Faisant stated it is not required. Council Member Conwell asked if the Town has a contract with the Interim Police Chief. Interim City Manager Ralph Freedman stated that the Town does not have a contract and that there is no fixed date set for services to be provided by Chief Taylor.

MOTION - to accept the proposal from Ralph Andersen and Associates in the amount of \$8,500 plus expenses not to exceed \$6,000.

M/S – Dudley/Carlson

The following members of the audience spoke regarding the proposal:

**Sandy Crittenden, 17 Heather Drive
Teri Watts, 63 Camino Por Los Arboles
Robert Huber, One Frederick Avenue**

Council Member Dudley withdrew his motion. Council Member Carlson withdrew his second.

Interim City Manager Ralph Freedman said he would be willing to solicit proposals from other recruitment firms and return to the Council in March. He stated that the new City Manager will be involved in the selection of the top candidates for Police Chief. Discussion ensued.

MOTION – to accept the proposal from Ralph Andersen and Associates in the amount of \$8,500 plus expenses not to exceed \$6,000.

M/S – Conwell/Dudley Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

9. DISCUSSION ITEM Mid-year Budget Review Workshop

Interim City Manager Ralph Freedman introduced the presentation with an overview of the Town budget as of December 31, 1999. He proposed changing the Town’s philosophy regarding use of the revenue generated by the Parcel Tax to that of Capital Improvements instead of operations.

Interim Finance Director Hector Lwin presented information on fund balances, and gave an overview of revenues and expenditures as of December 31, 1999. He also provided a forecast of revenues and expenditures for the balance of the fiscal year.

Building Official Mike Hood gave a presentation on the budgets for the Building Department, Planning Program, Parks Maintenance, and Building Maintenance Department. Information on the staffing of each program was given.

Interim Police Chief Brown Taylor presented budget information on the Police Department and how management of the Police Department can be improved. Police programs were broken down by cost and number of employees with types of calls graphed.

Building Official Mike Hood also presented the Parks Program budget including statistics on bookings and usage of the buildings at Holbrook-Palmer Park.

Public Works Director Cliff Temps gave a presentation on the Public Works Department budget, outlining costs for Traffic Control, Capital Improvement support, Permits and Controls, Trees/Landscaping, Weed and Litter Control, Streets, and Storm Drainage.

Various comments and questions from the audience were addressed throughout the presentations.

Mayor Chapman thanked the Interim City Manager and staff for providing the mid-year budget presentations.

- 10. ADJOURN The meeting was adjourned at 12:20 a.m.**

Respectfully submitted:

Sharon Barker, City Clerk