



**Minutes
CITY COUNCIL/ATHERTON CHANNEL
DRAINAGE DISTRICT MEETING**

October 18, 2000

7:00 p.m.

Pavilion

Holbrook-Palmer Park

Atherton, California

REGULAR MEETING

Vice Mayor Fisher called the meeting to order at 7:05 p.m.

1. ROLL CALL

PRESENT: Alan B. Carlson
William R. Conwell
Malcolm H. Dudley
Robert E. Huber
Dianne M. Fisher

Interim City Manager Ralph Freedman and City Attorney Marc Hynes were also present.

2. PRESENTATIONS/PROCLAMATIONS

- A. Vice Mayor Fisher presented a plaque to David Palacek of McKinsey and Company in appreciation for their work in developing a program based budget for the Town.**
- B. Vice Mayor Fisher read a proclamation renaming the Carriage House, the “Gen” Merrill Carriage House.**
- C. Vice Mayor Fisher proclaimed the week of October 31 to November 7 as “Get Out The Vote” Week.**
- D. Chet Auckly, Director of Water Quality and Environmental Affairs for California Water Service, gave a short presentation on fluoridation.**

3. COUNCIL REPORTS

- Council Member Carlson asked Police Chief Brennan to report back to the Council with a six month review of the reorganization of the Police Department. He reported**

- Alarm bills will be sent out next week if the Council approves the enhanced service contract tonight.
- Announced that if approved tonight, the Town will contract with GovWorks to collect business license fees online.
- Informed the Council that the Town will submit a claim to West Bay Sanitation District for overtime and any other costs incurred during a sewage spill that occurred at a Town residence. The District will notify the Town immediately if any future spills occur so appropriate action can be taken.
- The Audit Committee has been meeting regularly the past few months. The Town auditors will present the final audit at the next Council meeting, and the Audit Committee will give a written and an oral report to the Council regarding the audit.
- The Town Web site now has a page for Holbrook-Palmer Park with information on the facilities and recreational activities available to the community.
- The Athertonian will be mailed by the end of October with articles on storm drainage and other current issues.

John Rugeiro, Eugene Barry, John Sisson, Estelle Hoffman, and Sandy Crittenden spoke.

6. DEPARTMENT HEADS' REPORTS – No reports.
7. COMMUNITY ORGANIZATION ROUNDTABLE REPORT – No report.

CONSENT CALENDAR

MOTION – To adopt the consent calendar as presented with the exception of Items 13, 14, and 16, to be placed on the regular agenda.

M/S Fisher/Carlson

Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

8. APPROVAL OF MINUTES

Approved minutes of special meetings of 09/13/00, 09/20/00, and regular meeting of 09/20/00.

9. BILLS AND CLAIMS

Approved bills and claims for September 16, 2000 through October 13, 2000 in the amount of \$620,640.33.

10. ALARM SERVICE ENHANCEMENT CONTRACT

Authorized the Interim City Manager to execute the contract with California Security Alarms for the purchase and installation of equipment for the Alarm Receiving System Upgrade.

11. ORDINANCE NO. 518, GUIDELINES FOR SCHOOL MASTER PLANS

Adopted Ordinance No. 518, providing guidelines for school master plans, and waived full reading.

12. ORDINANCE NO. 519, SETBACKS WITHIN THE PUBLIC FACILITIES AND SCHOOLS DISTRICT

Adopted Ordinance No. 519, amending Section 17.32.040 of the Atherton Municipal Code regulating building setbacks within the Public Facilities and Schools District (PFS) in the Town of Atherton, and waived full reading.

15. SERVICE AGREEMENT WITH GOVWORKS

Authorized the Interim City Manager to execute the Services Agreement with GovWorks, Inc. for the collection of Business License fees on the Internet.

17. REROOFING OF ADMINISTRATIVE BUILDING AND POLICE DEPARTMENT

Authorized Interim City Manager Ralph Freedman to seek and award a contract for the reroofing of the Administrative and Police Department buildings to the lowest responsible bidder.

REGULAR AGENDA

The next three items were taken out of order.

16. RESOLUTION NO. 00-28, HOLBROOK-PALMER PARK STUDY

This resolution was proposed at the joint City Council/Park and Recreation Commission meeting held on September 13, 2000. Language was added to the proposed resolution reflecting data the City Manager will provide to the Commission for use in the study.

Mike McPherson, Park and Recreation Commission Chair, spoke regarding the study the Commission is undertaking.

MOTION – to adopt Resolution No. 00-28, directing the Park and Recreation Commission to prepare a report on future maintenance, capital improvements, and uses of Holbrook-Palmer Park.

M/S Carlson/Conwell Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

13. TECHNOLOGY GRANTS FOR THE POLICE DEPARTMENT

Chief Brennan stated that the Town has been granted funds by the State Cops Program for technological upgrades for shared data access and enhancements for front-line law enforcement services. The grants will not require a cash match by the Town.

MOTION – to accept the California Law Enforcement Technology Equipment Purchase Grant in the amount of \$30,000, and the California Law Enforcement Equipment Program Grant in the amount of \$102,601, and augment the Police Department budget by those amounts.

M/S Carlson/Conwell Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

14. APPOINTMENT OF MARGUERETTE SHEPARD PAPONIS TO THE ATHERTON ARTS COMMITTEE

MOTION – to accept the recommendation of the Screening Committee to appoint Marguerette Shepard Paponis to the Atherton Arts Committee.

M/S Conwell/Fisher Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

18. DISCUSSION AND POSSIBLE ACTION – PROPOSED TAX MEASURE FOR MARCH, 2001 BALLOT

Interim City Manager Ralph Freedman presented information on a proposed utility users' tax and discussed the revenue needs of the Town in regards to operations and capital improvements. He discussed the costs of employee recruitment and the necessity of implementing competitive salaries and benefits to retain employees. He recommended setting a public hearing for November 8, 2000, to obtain public input on placing a tax measure on the March, 2001 ballot.

Council Member Carlson said that at this point the discussion should center on establishing revenues for the operating budget and only those capital improvements that will occur over the next several years.

Council Member Dudley stated that he feels going to the voters with two different methods of financing is not advisable. He said funding for operating needs and capital needs can be provided by one revenue source such as the parcel tax. The parcel tax was more attractive to residents because it is tax deductible.

Council Member Huber said it is imperative that all five members of the new Council work together to place a measure before the voters. Neighborhood meetings should be held to seek input from the residents. His concerns centered on setting a parcel tax in an amount that might not be enough to cover the future expenses of the Town.

Council Member Conwell stated that he would support placing a parcel tax on the ballot in order to fund operating expenses.

Vice Mayor Fisher stated that the Town needs information for projections on income and expenditures over an eight to ten year period in order to make a decision on placing a measure on the ballot.

The following members of the audience spoke:

**Eugene Berry, 230 Oak Grove Avenue
Gerta Ungerman, 74 Laburnum
Sandy Crittenden, 117 Heather Drive
Mike McPherson, 123 Watkins Avenue
Gloria Berry, 230 Oak Grove Avenue
John Sisson, 26 Belleau Avenue
Jerry Carlson, 95 Mount Vernon Lane**

City Attorney Marc Hynes stated that a utility users' tax would require a two-thirds vote unless placed on the ballot during an election of members of the City Council.

At this point the Council decided not to place a measure on the March ballot.

19. PUBLIC COMMENTS

Charles Marsala, 33 Emilie Avenue

20. ADJOURN

The meeting adjourned at 10:20 p.m.

Respectfully submitted,

Sharon Barker, City Clerk