

FEBRUARY 2019 HP PARK EVENTS/BOOKINGS

DATE/TIME	EVENT/SIZE	PARKING	AREA	EVENT CONTACT	STAFF REQUIREMENTS/ISSUES	SEATING SET-UP	CATERING	MUSIC	FEEES
February 3, 2019	Social Gathering 50-70	NO SPECIAL REQUIREMENTS	Carriage House	J. Lam 213-620-7413	Set up/take down Staff present	3 round tables/chairs, 2-6 ft tables	NONE	NONE	\$520.00
February 4, 2019 12:00-1:00	Atherton Development Round Table Meeting 20	NO SPECIAL REQUIREMENTS	Main House	M. Greenlee, Building Official Ext #518	Set up/take down No staff present	U shape for 20	On Own	NONE	NONE
February 4, 2019 6:30pm-8:30pm	Foundation 15-20 Attendees	NO SPECIAL REQUIREMENTS	Main House	Marylue Timpson, Committee member	Set up/take down No staff present	U-shape for 7, audience for 12	NONE	NONE	NONE
February 13 , 2019 7:00am-9:00am	APD Meeting 9 Attendees	NO SPECIAL REQUIREMENTS	Main House	J.Frew, Asst. to the Chief / Trng. Mngr. Ext # 503	Set up/take down No staff present	U Shape	TBD	N/A	NONE
February 13, 2019 5:00pm-8:00pm	General Plan Meeting 50?	NO SPECIAL REQUIREMENTS	Pavilion	N.Delgado Plng Ext # 544	Set up/take down No staff present	3- 8 FT tables, 50 chairs theater style	NONE	N/A	NONE
February 28, 2019 8:00am-4:00pm	Meeting 38	NO SPECIAL REQUIREMENTS	Main House	K. Garcia 650-299-2434	Set up/take down Staff present	5 round tables with chairs	Bianchini's	NONE	\$910.00

** Staff member to open and close facility.

FEBRUARY 2019 HP PARK EVENTS/BOOKINGS

<u>CLASS</u>	<u>FACILITY/DAYS USED</u>
A.A MEETINGS	Every Sunday February 3, 10, 17 & 24 CH 8 – 10 am
AYSO	Monday-Friday To be determined
BAY AREA COUNTRY DANCE	(2 nd Tuesday of Each Month) February 12 CH 8 – 10 pm
FOLK DANCE	Wednesdays February 6, 13, 20 & 27 CH 8 – 10 pm
FREDDIE JACKSON – DOG TRNG	Tuesdays & Thursdays February 5, 7, 12, 14, 19, 21, 26 & 28 North Meadow(or Carriage House) 2 – 4 pm
MENLO-ATHERTON LITTLE LEAGUE	To be determined
MENLO ATHERTON YOUTH LACROSSE	February 1, 4, 5, 6, 7, 8, 11, 12, 13, 15,18, 19, 20, 21, 22, 25, 26, 27 & 28 Fields B & C 3:30pm – 5:30 pm
TENNIS	TENNIS COURTS – DATES/TIMES VARY

** Staff member to open and close facility.