



Item No. 14 Town of Atherton

CITY COUNCIL STAFF REPORT – CONSENT AGENDA

**TO: HONORABLE MAYOR AND CITY COUNCIL
GEORGE RODERICKS, CITY MANAGER**

THROUGH: MICHAEL KASHIWAGI, COMMUNITY SERVICES DIRECTOR

FROM: MARTY HANNEMAN, CITY ENGINEER

DATE: FEBRUARY 15, 2017

**SUBJECT: AWARD OF CONTRACT FOR THE 2017 CAPE SEAL PROJECT,
PROJECT NUMBER 56077**

RECOMMENDATION

Award the construction contract for 2017 Cape Seal Seal Project, Project Number 56077 to the lowest responsive bidder, Graham Contractors of San Jose for \$157,460; direct the City Attorney to prepare the contract; and authorize the City Manager to execute the contract on behalf of the Town.

BACKGROUND

The FY 2016-2017 Capital Improvement Program includes funds for street maintenance. This project consists of placing Cape Seal and Type II micro-surfacing per Town specifications on the listed streets, which includes notifications, traffic control, preparation work, oil, compaction, sweeping, and re-striping/pavement markings (as needed) per Town standard specifications and special provisions.

COMMUNITY NOTIFICATION

A list and map of the areas affected of the project is currently on the Town's website. A construction schedule will be added to the Town's website and distributed via the Town's electronic news network.

ANALYSIS

Public Works staff administered a publicly noticed bid for the 2017 Cape Seal Project. Bids were opened on January 31, 2017. Six (6) bids were received for the 2017 Cape Seal Project as follows:

<u>CONTRACTOR</u>	<u>LOCATION</u>	<u>BID</u>
Graham Contractors	San Jose	\$157,460
American Pavement Systems	Modesto	\$196,580
Telfer	McCellan	\$197,940
Sierra Nevada Construction	Sparks, NV	\$208,007
Intermountain Slurry Seal	Elk Grove	\$216,216
VSS International	W. Sacramento	\$217,120

Neighborhood Notifications and Performance

Staff will widely publicize the cape seal program through a multi-media approach using the Town's website and the Town's electronic news flash notification system. The contractor's responsibilities include: door-hanger notifications; signage; and the placement of barricades at 100-foot maximum intervals on each street at least forty-eight hours prior to work being performed. These barricades will include no parking signs and road closure schedules along with contact information. A list and map of the areas affected and timing of the project will be added to the Town's website and distributed via the Town's electronic news network.

The contractor's efforts will also include, construction signage (4FTx6FT) at the ends of each street segment stating the road closure date and time and the contractor's contact information. Staff has also added an administrative penalty of \$300 per street segment not completed on the date specified by the contractor's schedule.

This neighborhood notification was completed for the last two slurry seal projects with success. There were no complaints regarding notification and no claims.

POLICY FOCUS

The project will provide a pavement resurfacing that will extend the life cycle of the roadway. This project will include patching of failed pavement sections, crack sealing, and roadway sealing. The selected areas were identified via the Town's Pavement Management Program and field verification of conditions.

A solid and consistent pavement management program is a planning and budgeting tool that helps communities make more consistent, cost effective and defensible decisions about what work to do and when to do it. The costs of repairs to a roadway will increase if not done at the appropriate time. The delaying of roadway improvement projects results in more costly improvements when ultimately done. From a policy perspective, it is less expensive to keep roads in good shape over time through an effective and supported pavement management system.

FISCAL IMPACT

Special Parcel Tax Funds in the amount of \$175,000 are budgeted for this project in FY 2016-17. The Engineer's Estimate for the 2017 Cape Seal Project is \$157,500.

PUBLIC NOTICE

Public notification was achieved by posting the agenda, with this agenda item being listed, at least 72 hours prior to the meeting in print and electronically. Information about the project is also disseminated via the Town's electronic News Flash and Atherton Online. There are approximately 1,200 subscribers to the Town's electronic News Flash publications. Subscribers include residents as well as stakeholders – to include, but be not limited to, media outlets, school districts, Menlo Park Fire District, service providers (water, power, and sewer), and regional elected officials.

ATTACHMENTS

Map of seal locations

NO.	DATE	DESCRIPTION	BY
1		PLANS FOR BID	DESH

REGISTERED CIVIL ENGINEER	DATE
PLANS APPROVAL DATE	
TOWN OF ATHERTON DEPARTMENT OF PUBLIC WORKS 11 ASPENWOOD DRIVE ATHERTON, CA 95727	

THIS PLAN WAS PREPARED UNDER MY DIRECTION	APPROVED BY:
MICHAEL KASHIMIRO DIRECTOR OF PUBLIC WORKS R.C.E. 33176	
DRAWN BY	CHECKED BY
D. HUYNH	M. HANNEMAN
DESIGN BY	CHECKED BY
D. HUYNH	M. HANNEMAN
QUANTITIES BY	CHECKED BY
SCALE: HORIZONTAL: NIS	VERTICAL: NIS

TOWN OF ATHERTON
DEPARTMENT OF PUBLIC WORKS



2017 CAPE SEAL PROJECT
PROJECT MAP

ISSUING AGENCY (DRAWING)	DATE PLOTTED	SHEET	OF
ENGINEER PLAT DATES: ---	12/16/16	1	1

TOWN OF ATHERTON 2017 CAPE SEAL PROJECT PROJECT # 56077

ABBREVIATIONS
CS CAPE SEAL

