



**Town of Atherton
PARK AND RECREATION COMMISSION**

Minutes

November 2, 2016

Regular Meeting

6:30 pm

Holbrook-Palmer Park Main House

150 Watkins Ave

The meeting was called to order by Chairman Bob Roeser at 6:33 p.m.

1. ROLL CALL

Committee Members: Bob Roeser, John Davey, Marylue Timpson, Perry Narancic.

Absent: William Hoy (excused), Denise Kupperman (excused), Marilee Gardner (excused)

Councilmember Liaisons: Rick DeGolia

Staff: Steve Tyler

2. PUBLIC COMMENTS – None

3. APPROVAL OF MINUTES – September 7, 2016

Motion: Davey

Second: Narancic

PASSED 4-0

4. PRESENTATIONS - Marty Hanneman

Civic Center project status. Rebuilding of Corporation Yard on Station Lane to small facility.

Need to move some storage and duties of street department to park corporation yard. Discussion.

Main issue for committee was increased truck traffic in the park.

5. REGULAR AGENDA

5a. Knox Playschool check in.

Susan Knox discussed her school with the committee:

- 105 kids currently enrolled. 30 are Atherton residents. Enrollment is slightly lower than previous years.
- Morning sessions are full, with afternoons lighter.

Projects which would benefit the school moving forward:

- Speeding a problem – perhaps new speed bumps?
- Re-do the 15 minute parking signage adjacent to her classroom.
- Shade structure – since losing a large Oak tree a few years ago, she needs to find a way to shade her outdoor play area.

The future of Knox Playschool in the park

- Where does the Town see her being placed in the future?
- Perhaps a public-private partnership?

5b. Verde Design – Derek McKee updated committee on process for developing construction drawings. It was decided hold a site meeting with a ad hoc group in the next few weeks to discuss some layout items. Staff to round up the group.

5c. Picnic area – Staff displayed an “interactive” map of the picnic area. Discussion was held

as to what new equipment might be useful to enhance the area. Following discussion, it was decided that the following should be added to the area:

- Hot ash bin (1)
- Moveable picnic tables (3)

5d. Off Leash Dogs – A discussion was held as to allowing off leash dogs during certain days/hours/specific areas in the park. After much discussion, the committee felt that allowing dogs off leash outside of a contained area was not a good fit for this park.

6. COMMITTEE AND STAFF MEMBER REPORTS

6a. Foundation report – None

6b. Friends if the Park report – None

6c. Staff reports –
Steve Tyler reports on staff goings on, budget and special events. No questions.

6d. Park events - Steve Tyler reports on events revenue/expenses for October 2016 and upcoming November events as well as tennis totals. No questions

7. PUBLIC COMMENT – None

8. SET/CONFIRM NEXT MEETING DATE

Next meeting date: **December 7, 2016**
Holbrook Palmer Park Main House
150 Watkins Ave, Atherton
6:30 PM – Regular meeting

Agenda items – Invited vendor guest – Julie Simonin from Catering by Dana (our Event staff), Park circulation update from Derek McKee.

9. ADJOURN

Motion: Davey 2nd: Roeser Ayes 4 Noes 0

PASSED 4-0

The Meeting was adjourned at 8:20 p.m.

Respectfully submitted,

Steve Tyler
Public Works Superintendent