



## Item No. 12 Town of Atherton

### **CITY COUNCIL STAFF REPORT – CONSENT AGENDA**

**TO: HONORABLE MAYOR AND CITY COUNCIL  
GEORGE RODERICKS, CITY MANAGER**

**FROM: ROBERT BARRON III, FINANCE DIRECTOR**

**DATE: NOVEMBER 16, 2016**

**SUBJECT: APPROVE RESOLUTION TO AUTHORIZE A BUDGET AMENDMENT  
FOR ELECTRIC VEHICLE CHARGING STATION EQUIPMENT AT  
HOLBROOK-PALMER PARK**

#### **RECOMMENDATION**

Approve the Resolution to authorize a budget amendment for \$32,594 to come from the unallocated Capital Improvement Fund 401, Unappropriated Reserve, for the two (2) Level-2 Electric Vehicle Charging Stations to be installed at Holbrook-Palmer Park.

#### **BACKGROUND**

The Bay Area Air Quality Management District (“District”) released an incentive program called the “Charge! Program” that offers grant funding for the installation of electric vehicle charging stations. The Council authorized a grant application in September 2015 two (2) vehicle charging stations to be installed at the Park. The estimated project cost was \$32,594. The project was not budgeted since it was grant-dependent.

The District has awarded the grant to the Town at the maximum amount - \$6,000 per station.

#### **ANALYSIS**

Staff recommended the installation of the two (2) Level-2 electric vehicle charging stations at Holbrook Palmer Park to include one at the Main House and one at the Pavilion. The Grant Program requires that the Town maintain and operate the charging stations for a minimum of three (3) years. The Town may collect fees from station users, to include any program administrative costs. The stations must dispense an aggregate total of 36 Kwh during the operational period of three (3) years. The Town must submit an annual report to the District.

Based on the estimated project cost, the Town had a matching fund requirement of \$20,594 (*at least 25%* of the estimated project cost). The grant amount and matching fund amount is dependent on the actual project costs once bid and will be adjusted based on actual project costs up to the maximum grant amount per station.

The Town conducted an informal bid process and received three bids for installation of charging station equipment at the Holbrook Palmer Park. The lowest bid received was \$29,980 from BASS Electric.

<b>Company</b>	<b>Location</b>	<b>Price</b>
BASS Electric	South San Francisco, CA.	\$29,980
ABM	Irvine, CA.	\$39,237.46
Roesendin Electric	San Jose, CA.	\$39,200

All three bids are included with this staff report. Payment of the awarded grant is on a reimbursement basis. Staff is seeking an amendment to the FY 2016/17 Capital Improvement Budget to move forward with the project.

### **FISCAL IMPACT**

Actual Town costs are estimated at \$17,980 based on the lowest responsible bid above against a grant allocation of \$12,000. The Town's costs must be *at least* 25% of the total project cost. The Town Budget must reflect the full project cost, inclusive of the grant amount. Staff recommends a budget amendment of the full \$32,594 to match the grant agreement with the District. There may be some qualifying administrative costs that can be recovered with the difference.

### **POLICY FOCUS**

This is a regional grant that aims to improve air quality and reduce vehicle emissions within the 9-County Bay Area. In being awarded this grant the Town is doing its part in helping to reduce emissions and helps accelerate the deployment of plug-in electric vehicles in the Bay Area. The installation of EV charging stations counts toward the Town's GHG reduction strategy under the Climate Action Plan.

### **PUBLIC NOTICE**

Public notification was achieved by posting the agenda, with this agenda item being listed, at least 72 hours prior to the meeting in print and electronically. Information about the project is also disseminated via the Town's electronic News Flash and Atherton Online. There are approximately 1,200 subscribers to the Town's electronic News Flash publications. Subscribers include residents as well as stakeholders – to include, but be not limited to, media outlets, school districts, Menlo Park Fire District, service providers (water, power, and sewer), and regional elected officials.

### **ATTACHMENT(S)**

Resolution 17-XX

3 Bids for EV Charging Stations

**RESOLUTION NO. 17-xx**

**A RESOLUTION OF THE CITY COUNCIL OF THE TOWN OF  
ATHERTON APPROVING A BUDGET AMENDMENT FOR EV CHARGING  
STATION AT HOLBROOK PALMER PARK  
FOR FY 2016/17**

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**WHEREAS**, the City Council supports the proposal of a budget amendment for purchase and installation of Two EV charging stations at Holbrook-Palmer Park; and

**WHEREAS**, to account for an expenditure budget for the purchase and installation of EV charging station equipment. A corresponding adjustment in expenditures is necessary in the Capital Improvement fund EV Charging Station account for \$32,594; and

**WHEREAS**, the Town submitted a grant application to The Bay Area Air Quality District for the installation of two EV charging stations at Holbrook Palmer Park. The Town was awarded a \$12,000 grant with \$20,594 in matching funds; and

**WHEREAS**, the Town entered into a funding agreement with the Air District that will reimburse the Town for up to \$32,594 on a reimbursement basis to install the charging stations, and to address the necessary purchase and installation of the equipment at Holbrook-Palmer Park, an amendment for additional budget expenditures is necessary in the Capital Improvement Fund 401 for \$32,594; and

**WHEREAS**, there are sufficient funds within the Capital Improvement Fund Unallocated General Fund Reserve to address the budget expenditure increase of \$32,594; and

**WHEREAS**, in review of the installation of the two EV charging stations at Holbrook-Palmer Park for Fiscal Year 2016-2017, the adjustments are to be made to the Capital Improvement Program in the Capital Improvement Fund 401 as set forth in Exhibit A, attached hereto and incorporated herein.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the Town of Atherton does hereby approve an amendment to the FY 2016-17 Town Budget to enact the changes identified on Exhibit A attached hereto.

**PASSED AND ADOPTED** at a meeting of the City Council of the Town of Atherton held on the 16<sup>th</sup> day of November, 2016 by the following vote:

**AYES:** Council members:  
**NOES:** Council members:

ABSENT: Council members:

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Elizabeth Lewis, MAYOR  
Town of Atherton

ATTEST:

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Theresa N. DellaSanta, City Clerk

APPROVED AS TO FORM:

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William B. Conners, City Attorney

**EXHIBIT A**

**Town of Atherton  
Budget Amendment Request**

**Transfer \$32,594 From:**

**2016/2017**

**Un-appropriated Capital Improvement 401 Fund Balance**

**To:**

**2016/17**

**401-50-56069-000 EV Charging Stations**

**\$32,594**

**Total Adjustment \$32,594**

## TOWN OF ATHERTON BIDDER'S INFORMATION LIST

PURCHASING POLICY: WHEN THE PURCHASE OF SUPPLIES, SERVICES, OR EQUIPMENT IS:

- BETWEEN \$750 AND \$5,000 THREE VERBAL BIDS ARE REQUIRED. INFORMATION RECEIVED IS COPIED ON THIS FORM.
- BETWEEN \$5,000 AND \$15,000 THREE WRITTEN QUOTATIONS ARE REQUIRED. ATTACH QUOTES TO THIS FORM.

ITEM DESCRIPTION	QTY	UNIT PRICE	TOTAL
Electric Vehicle charging Station at HP Park	2	N/A	\$29,980.00

BIDDERS			
1. Company Name <u>BASS Electric</u>			
Contact Name <u>Simone Hopkins</u>	Phone Number <u>415-295-1600</u>	Total Price Quoted: _____	
Address <u>390 Swift Ave, #12, South SF, CA 94080</u>		<u>\$29,980.00</u>	
Comments on Bid (Tax, Shipping, Discounts, Delivery Date, etc.) _____			
2. Company Name <u>ABM Electrical Power Services</u>			
Contact Name <u>Kent B. Ellis</u>	Phone Number <u>949-330-3060</u>	Total Price Quoted: _____	
Address <u>152 Technology Dr, Irvine, CA 92618</u>		<u>\$39,237.46</u>	
Comments on Bid (Tax, Shipping, Discounts, Delivery Date, etc.) _____			
3. Company Name <u>Rosendin Electric, Inc.</u>			
Contact Name <u>Steve E. Loeffler</u>	Phone Number <u>408-534-2827</u>	Total Price Quoted: _____	
Address <u>880 Mabury Rd, San Jose, CA 95133</u>		<u>\$39,920.00</u>	
Comments on Bid (Tax, Shipping, Discounts, Delivery Date, etc.) _____			



13 October, 2016

Proposal #S092716 Rev1

To: Steven Tyler  
Town of Atherton  
91 Ashfield Road,  
Atherton, CA 94027

**Project: Electric Vehicle Service Equipment at Holbrook-Palmer Park**

Dear Mr. Tyler,

We are pleased to provide this proposal for the subject project. Please see the following scope of work and note the inclusions, exclusions and clarifications.

Furnish and install (1) each dual port ChargePoint Networked Charging Station at (2) locations as indicated in photos provided by superintendent.

At Pavillion parking area:

Furnish and install schedule 40 PVC conduit from nearby well pump service to new charger location.

Form and pour 2' x 2' housekeeping pad for charger base.

Includes additional Concrete Mount Kit required by manufacturer.

(2) 208 volt, 40 amp breakers in panel at well pump service to be furnished and installed by others.

Furnish and install ChargePoint model CT4021-GW1 charging station complete.

Furnish and install ChargePoint cord retractor.

Includes all terminations and testing.

Includes activation per manufacturer's instructions

At Main House parking area:

Furnish and install schedule 40 PVC conduit from nearby well pump service to new charger location.

Form and pour 2' x 2' housekeeping pad for charger base.

Includes additional Concrete Mount Kit required by manufacturer.

(2) 208 volt, 40 amp breakers in panel at well pump service to be furnished and installed by others.

Furnish and install ChargePoint model CT4021-GW1 charging station complete.

Furnish and install ChargePoint cord retractor.

Includes all terminations and testing.

Includes activation per manufacturer's instructions

For both:

Includes customer walkthrough and training.

Includes training required by manufacturer for installer.

Includes on-site validation of electrical capacity performed by ChargePoint

Includes station activation and configuration service performed by ChargePoint.

Includes 1 year pre-paid commercial network service plan.

**Exclusions:**

390 Swift Avenue #12, South San Francisco, CA 94080 Phone 415.295.1600, Fax 650.869.3509 CA License # 765671 C-10, A

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**Pricing for the above Scope of Work: \$29,980**

We would like to thank you for giving us this opportunity. BASS Electric appreciates your consideration and we look forward to working with you on this project and on future jobs. If you have any questions or require additional information, please do not hesitate to contact me.

Sincerely,

*Simone Hopkins*

Project Manager



**Good Energy ~ Good Life**

390 Swift Ave, Unit #12  
South San Francisco, CA 94080  
O: (415) 295-1607  
F: (650) 869-3509



**Structures & Buildings:** Unless otherwise stated elsewhere in this Agreement, we will not be required to move, replace or alter any part of the building or structures in the performance of this Agreement.

**Work Performed by Others:** Unless otherwise stated elsewhere in this Agreement, we will not be responsible for work that is performed by anyone other than our representatives. Therefore, you agree to permit only our personnel or agent(s) to perform the work included in the scope of this Agreement. Should anyone other than our representatives perform such work, we may, at our option, terminate this Agreement.

**Temporary Power:** Unless stated elsewhere in this Agreement, we do not include the provision of temporary power. If requested, these services will be provided and charged to you at the rate then in effect.

**Responsibility for Tools & Equipment:** If you request a multi-day power quality monitoring service, we may have to leave materials, tools, instruments, and/or equipment at your premises, and you agree to be responsible for any loss or damage to our materials, tools, instruments, and/or equipment while stored on your premises. You also agree to bear the risk of any loss or damage to the work that has been completed by us.

**Incorporated:** By accepting this proposal, it is understood and agreed between the parties that the proposal is incorporated in its entirety into any written contract entered into between the parties. In the event of any conflict between the terms and conditions of this proposal and any subsequent contract between the parties, the terms of this proposal shall supersede. No provision in any subsequent contract that voids or waives prior agreements shall apply to this proposal.

**Hold Harmless:** In the unlikely event that there is a claim, damage, loss or expense that is caused in whole or in part by any active or passive act or omission by you, anyone directly or indirectly employed by you or for anyone for whose act you may be liable including any of your other subcontractors and their employees, then, to the fullest extent permitted by law, you will defend, indemnify and hold harmless our representatives and us from and against these claims, damages, losses and expenses including but not limited to attorneys' fees arising out of or resulting from the performance of our work under this Agreement.

**Hazardous Communications:** In order to comply with OSHA Hazard Communication Standard Regulations, you agree to make available to our personnel all pertinent Material Safety Data Sheets (MSDS) if required.

**Hazardous Substances:** Our obligations under this Agreement do not include the identification, abatement or removal of any asbestos products or other hazardous substances. In the event such products or substances are encountered, our sole obligation will be to notify you of the existence of such products and materials. We will have the right thereafter to suspend our work until such products or materials and resultant hazards are removed. The time for completion of the work under this Agreement shall be extended to the extent caused by the suspension of work, and the Agreement Price will be equitably adjusted.

**Delays Outside Our Control:** In the unlikely event that there is a delay, loss, damage or detention caused by unavailability of machinery, equipment or materials, delay of carriers, strikes (including those by our representatives), lockouts, civil or military authority, priority regulations, insurrection or riot, action of the elements, forces of nature, terrorism, or by any cause beyond our control, you agree that we will not be liable for this delay, loss, damage or detention.

**Loss of Profits and Consequential Damages:** Under no circumstances, whether arising in contract, tort (including negligence), equity or otherwise, will we be responsible for loss of use, loss of profit, increased operating or maintenance expenses, claims of your tenants or clients, or any special, indirect or consequential damages.

**Limits of Liability:** We guarantee that our performance of services under this Agreement will be in accordance with generally accepted trade practices for similar services. In no event will our liability exceed the total amount of compensation we receive for the services rendered. This guarantee is conditioned upon proper operation and maintenance by you and will not apply if the failure is caused or contributed to by accident, alteration, abuse or misuse, and will not extend beyond the term of this Agreement.

**Dispute Resolution:** Should a dispute arise between you and us that remains unresolved, then either party may seek exclusive relief through the procedures of the American Arbitration Association (AAA), Commercial Arbitration and Mediation Center for the Americas (CAMCA), or any equivalent recognized independent arbitrating organization. A single arbitrator shall decide all disputes. The arbitrator shall render a decision no later than nine months after the demand for arbitration is filed, and the arbitrator shall state in writing the factual and legal basis for the award. Judgment may be entered upon the award in the highest state or federal court having jurisdiction over the matter. The prevailing party shall recover all costs, including attorney's fees, incurred as a result of the dispute. A prevailing party is a party that recovers at least 75% of its total claims or that is required to pay no more than 25% of the claims made against it. We both agree that any action through arbitration against either of us relating to any breach of this Agreement must be commenced within one (1) year from the date of the work.

**Warranty:** We warrant that our workmanship on all installations and repairs shall be performed in a good and workmanlike manner and that parts repaired or replaced by us will be free from defects in workmanship and material until the end of this Agreement or for 30 days, whichever is earlier. **WE DISCLAIM ALL OTHER WARRANTIES ON THE EQUIPMENT FURNISHED UNDER THIS**

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390 Swift Avenue #12, South San Francisco, CA 94080 Phone 415.295.1600, Fax 650.869.3509 CA License # 765671 C-10, A

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**ABM Electrical Power Services**  
 152 Technology Drive  
 Irvine, CA, 92618  
 Office 949.330.3060  
 Mobile 949.344.1698  
[kent.ellis@abm.com](mailto:kent.ellis@abm.com)

**Charging Station Infrastructure Proposal**

Proposal # KBE-08272015CA-Pavi.  
 Date: October 13, 2016  
 Customer: City of Atherton  
 Steve Tyler  
[styler@ci.atherton.ca.us](mailto:styler@ci.atherton.ca.us)

Site ID: City of Atherton - Pavilion REV2  
 93 Station Lane  
 Atherton, CA 94027  
 650 576-1655

**Scope of Work - Pavilion**

1) Supply and installation of conduit, wiring and circuit breakers for the installation of the charging stations for this site.

**New Electrical Service**

2) None **NOTE: Site host (City of Atherton) to install two (2) 2P, 208v, 40A circuit breakers.**

**EV Charging Equipment**

- A. Trench 40', install conduit & backfill/compress
- B. Pour a 2'x2'x2' cement base
- C. Install 45' of conduit and 40A wiring for dual bollard charging station

- 2) Supply and installation of the specified Chargepoint charging stations for the site, connect wiring and perform startup testing.
- 3) Supply and installation of   0   protective bollards,   0   EV Parking signs,   2   parking wheel stops and/or green EV striping of   0   spaces.
- 4) Permit Package Preparation (Actual cost/time & Materials) and required municipal inspection for the location. (If current site drawing is not available, municipality may require additional stamped engineering drawings with a \$2,500. fee)
- 5) Startup and provisioning of the charging stations.
- 6) Training of the staff and a brief onsite overview at the time of installation completion.

**Exclusions/Clarifications:**

- 1) Permitting does not include additional requirements from zoning issues or previous site problems with the municipalities
- 2) Does not include abatement of hazardous materials that may be discovered during the course of the project
- 3) At times, signal boosting antennae are required for the wireless features of some charging stations to function properly. During the original site visit we make every effort to determine the need for signal boosting antennae. However, even if signal boosting antennae are not included with this quote, a need could arise in the future. Due to the nature of cellular networks possible interference and line of sight obstructions could create the need for some antennae. Once the installation of the charging station(s) has been completed, the functionality of the wireless network capabilities will be tested. If at that time or any time thereafter it is determined signal boosting antennae are required, a separate quote will be provided.

15% discount

Part Number	QTY.	Description	Price Each	Ext. Price
ABM-ESU	1	Electrical Service Upgrade / Switchgear Modification	\$ -	\$ -
ABM-DESIGN	1	Site Planning / Engineering/ PM	\$ 2,542.42	\$ 2,542.42
ABM-INSTALL	1	Electrical / Construction / Installation	\$ 5,903.86	\$ 5,903.86
ABM-ELS	1	Line Drawing / Signage / Lighting / Protection	\$ 463.64	\$ 463.64
		SUBTOTAL INSTALLATION:		\$ 8,909.92
CT-4021 GWn	1	ChargePoint EV Charger, Dual Cord, Bollard Mount, Gateway	\$ 6,129.00	\$ 6,129.00
CTSW-SAS-COMM-1	2	Commercial ChargePoint Network Service Plan - 1 year per port	\$ 280.00	\$ 560.00
		SUBTOTAL W/CHARGING STATION:		\$ 15,598.92
		separated charges for materials, installation labor, optional warranty coverage and software updates.	9.00%	\$ 701.95
	1	EV Unit Shipping & Handling	\$ 225.00	\$ 225.00
		<b>TOTAL:</b>		<b>\$ 16,525.88</b>

We instruct ABM Electrical Power Services, LLC (ABMEPS) or subsidiaries to proceed with scheduling and performing the work described in the attached proposal.

\* ABMEPS Proposal Number: \_\_\_\_\_

Project Site Address(es): \_\_\_\_\_

\* Authorized Project Amount: \$ \_\_\_\_\_ Proposed Date to Begin Work: \_\_\_\_\_

Project Comments/Notes: \_\_\_\_\_

Site Contact Name: \_\_\_\_\_ Site Contact Phone: \_\_\_\_\_

**AUTHORIZATION TO PROCEED REQUIRED**

\* Customer Authorization Signature: \_\_\_\_\_

Printed Name & Title: \_\_\_\_\_

Date: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**BILLING INFORMATION REQUIRED**

ABMEPS is instructed to bill this project per the pricing outlined in the proposal accordingly:

\* Purchase/Service Order or Contract Number is (Mark One):  Required on invoice  Not Required

If Required, Provide Number Here: \_\_\_\_\_

Full Billing Name: \_\_\_\_\_

Billing Address: \_\_\_\_\_

Billing City, State, Zip Code: \_\_\_\_\_

Accounts Payable Contact: \_\_\_\_\_

AP Phone Number: \_\_\_\_\_ AP Email Address: \_\_\_\_\_

Email Address For Invoice Processing: \_\_\_\_\_

\* Please help streamline invoicing by providing an email address for invoice processing

\* ABMEPS Project Authorization Signature: \_\_\_\_\_

**Terms and Conditions:**

The attached ABM Electrical Power Services, LLC Terms and Conditions will apply. Authorization to proceed with the work outlined in this quotation shall constitute Site Host ("Buyer's") acceptance of these terms and conditions in full. Oral authorizations to proceed must be confirmed to ABMEPS in writing (Fax or e-mail) before project start. If there is a conflict or discrepancy between terms and conditions in the Buyer's purchase authorization and this quotation, this quotation shall prevail unless specifically authorized, in writing, by ABM Electrical Power Services, LLC.

The information contained in this proposal is considered to be of a confidential and proprietary nature, the rights of which belong to ABM and are protected under copyright and trade secret laws. This information is being provided to the purchaser to evaluate ABM's proposal and performance should a contract be awarded to ABM. Neither this proposal nor any information contained therein nor any proprietary information furnished pursuant thereto, shall be disclosed to others or used for any purpose other than set forth above without the prior written approval of ABM. If you should have any questions, please feel free to contact us at (866) 226-2838.

Sincerely,

*Kent B. Ellis*

Kent B. Ellis  
Sr. Account Executive,  
949-344-1698 mobile



**ABM Electrical Power Services**  
 152 Technology Drive  
 Irvine, CA, 92618  
 Office 949.330.3060  
 Mobile 949.344.1698  
[kent.ellis@abm.com](mailto:kent.ellis@abm.com)

**Charging Station Infrastructure Proposal**

Proposal # KBE-08272015CA-Main H.  
 Date: October 13, 2016  
 Customer: City of Atherton  
 SteveTyler  
[styler@ci.atherton.ca.us](mailto:styler@ci.atherton.ca.us)

Site ID: City of Atherton - Main House REV2  
 93 Station Lane  
 Atherton, CA 94027  
 650 576-1655

**Scope of Work - Main House**

1) Supply and installation of conduit, wiring and circuit breakers for the installation of the charging stations for this site.

**New Electrical Service**

2) None NOTE: Site host (City of Atherton) to install two (2) 2P, 208v, 40A circuit breakers.

**EV Charging Equipment**

- A. Trench 100', install conduit & backfill/compress
- B. Pour a 2'x2'x2' cement base
- C. Install 100' of conduit and 40A wiring for dual bollard charging station

- 2) Supply and Installation of the specified Chargepoint charging stations for the site, connect wiring and perform startup testing.
- 3) Supply and installation of \_\_0\_\_ protective bollards, \_\_0\_\_ EV Parking signs, \_\_2\_\_ parking wheel stops and/or green EV striping of \_\_0\_\_ spaces.
- 4) Permit Package Preparation (Actual cost/time & Materials) and required municipal inspection for the location. (If current site drawing is not available, municipality may require additional stamped engineering drawings with a \$2,500. fee)
- 5) Startup and provisioning of the charging stations.
- 6) Training of the staff and a brief onsite overview at the time of installation completion.

**Exclusions/Clarifications:**

- 1) Permitting does not include additional requirements from zoning issues or previous site problems with the municipalities
- 2) Does not include abatement of hazardous materials that may be discovered during the course of the project
- 3) At times, signal boosting antennae are required for the wireless features of some charging stations to function properly. During the original site visit we make every effort to determine the need for signal boosting antennae. However, even if signal boosting antennae are not included with this quote, a need could arise in the future. Due to the nature of cellular networks possible interference and line of sight obstructions could create the need for some antennae. Once the installation of the charging station(s) has been completed, the functionality of the wireless network capabilities will be tested. If at that time or any time thereafter it is determined signal boosting antennae are required, a separate quote will be provided.

15% discount

Part Number	QTY.	Description	Price Each	Ext. Price
ABM-ESU	1	Electrical Service Upgrade / Switchgear Modification	\$ -	\$ -
ABM-DESIGN	1	Site Planning / Engineering/ PM	\$ 2,603.03	\$ 2,603.03
ABM-INSTALL	1	Electrical / Construction / Installation	\$ 11,459.39	\$ 11,459.39
ABM-ELS	1	Line Drawing / Signage / Lighting / Protection	\$ 478.79	\$ 478.79
		SUBTOTAL INSTALLATION:		\$ 14,541.21
CT-4021 GWn	1	ChargePoint EV Charger, Dual Cord, Bollard Mount, Gateway	\$ 6,129.00	\$ 6,129.00
CTSW-SAS-COMM-1	2	Commercial ChargePoint Network Service Plan - 1 year per port	\$ 280.00	\$ 560.00
		SUBTOTAL W/CHARGING STATION:		\$ 21,230.21
Sales, use or other indirect pass-through taxes will be imposed as required by state statutes in accordance with laws covering separated charges for materials, installation labor, optional warranty coverage and software updates.			9.00%	\$ <del>1,256.36</del>
	1	EV Unit Shipping & Handling	\$ 225.00	\$ 225.00
		<b>TOTAL:</b>		<b>\$ 22,711.58</b>

We instruct ABM Electrical Power Services, LLC (ABMEPS) or subsidiaries to proceed with scheduling and performing the work described in the attached proposal.

\* **ABMEPS Proposal Number:** \_\_\_\_\_

**Project Site Address(es):** \_\_\_\_\_

\* **Authorized Project Amount:** \$ \_\_\_\_\_ **Proposed Date to Begin Work:** \_\_\_\_\_

**Project Comments/Notes:** \_\_\_\_\_

**Site Contact Name:** \_\_\_\_\_ **Site Contact Phone:** \_\_\_\_\_

**AUTHORIZATION TO PROCEED REQUIRED**

\* **Customer Authorization Signature:** \_\_\_\_\_

**Printed Name & Title:** \_\_\_\_\_

**Date:** \_\_\_\_\_ **Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**BILLING INFORMATION REQUIRED**

ABMEPS is instructed to bill this project per the pricing outlined in the proposal accordingly:

\* **Purchase/Service Order or Contract Number is (Mark One):**  Required on invoice  Not Required

If Required, Provide Number Here: \_\_\_\_\_

**Full Billing Name:** \_\_\_\_\_

**Billing Address:** \_\_\_\_\_

**Billing City, State, Zip Code:** \_\_\_\_\_

**Accounts Payable Contact:** \_\_\_\_\_

**AP Phone Number:** \_\_\_\_\_ **AP Email Address:** \_\_\_\_\_

**Email Address For Invoice Processing:** \_\_\_\_\_

\* Please help streamline invoicing by providing an email address for invoice processing

\* **ABMEPS Project Authorization Signature:** \_\_\_\_\_

**Terms and Conditions:**

The attached ABM Electrical Power Services, LLC Terms and Conditions will apply. Authorization to proceed with the work outlined in this quotation shall constitute Site Host ("Buyer's") acceptance of these terms and conditions in full. Oral authorizations to proceed must be confirmed to ABMEPS in writing (Fax or e-mail) before project start. If there is a conflict or discrepancy between terms and conditions in the Buyer's purchase authorization and this quotation, this quotation shall prevail unless specifically authorized, in writing, by ABM Electrical Power Services, LLC.

The information contained in this proposal is considered to be of a confidential and proprietary nature, the rights of which belong to ABM and are protected under copyright and trade secret laws. This information is being provided to the purchaser to evaluate ABM's proposal and performance should a contract be awarded to ABM. Neither this proposal nor any information contained therein nor any proprietary information furnished pursuant thereto, shall be disclosed to others or used for any purpose other than set forth above without the prior written approval of ABM. If you should have any questions, please feel free to contact us at (866) 226-2838.

Sincerely,

*Kent B. Ellis*

Kent B. Ellis  
Sr. Account Executive,  
949-344-1698 mobile



880 Mabury Road  
San Jose, CA 95133  
T: 408.286.2800  
F: 408.295.6783

**AHEAD OF THE CURRENT™**  
[www.rosendin.com](http://www.rosendin.com)

Bay Area Service Group

Mr. Steven Tyler  
Town of Atherton  
91 Ashfield Road  
Atherton, CA 94027

October 14, 2016

Subject: EVC Proposal  
REI Estimate Number: SC16-0926 (**Revision 1**)

Steven,

Thank you for the opportunity to bid the above referenced project, we are pleased to tender a lump sum bid of: \$39,920.00 installed, sales tax included.

Breakout as requested:

Pavilion Site #1:	\$19,071.00
Main House Site #2:	\$20,849.00

Our scope of work is as follows:

All work to be performed during normal working hours.  
Proposal based upon site visit and information provided.  
Rosendin Electric assumes adequate power is available at each location.  
Furnish and install (2) dual station SemaConnect EVC stations, with one full year of network service and one year warranty.  
Furnish and install (2) cable management systems one per dual charger install.  
Furnish and install trench through bark area to power source.  
Furnish and install concrete base for dual chargers.  
Connect power to EVC stations via owner furnished and installed breakers.  
Provide one time startup training to the Town of Los Altos personnel.  
Cutting, patching and painting of structural and / or finished architectural elements, unless otherwise noted is not included in this proposal.  
REI will not work in, handle and / or dispose of hazardous materials.  
REI will perform daily clean up of electrical debris generated by this project.  
Unforeseen irrigation and or landscape repairs are not included in this proposal.  
Spoils from trenching will be left on site at an area designated by the owner.  
Correction of existing code violations uncovered during the construction process is not included in this proposal.  
REI will layout and coordinate with other trades during the construction process.  
Design build electrical CAD drawings and the electrical permit are included in this proposal, using backgrounds provided by the Town of Atherton.  
Cost for the electrical permit will be paid by others.