



**Town of Atherton
PARK AND RECREATION COMMISSION**

Minutes

October 5, 2016

Regular Meeting

6:30 pm

Facility walkthrough 5:00PM

Holbrook-Palmer Park Main House

150 Watkins Ave

The meeting was called to order by Chairman Bob Roeser at 6:30 p.m.

1. ROLL CALL

Committee Members: Bob Roeser, John Davey, Merilee Gardner, Perry Narancic.

Absent: William Hoy (excused), Denise Kupperman (excused), Marylou Timpson (excused)

Councilmember Liaisons: Rick DeGolia

Staff: Steve Tyler

2. PUBLIC COMMENTS – None

3. APPROVAL OF MINUTES – September 7, 2016

Motion: Davey Second: Roeser

PASSED 4-0

4. PRESENTATIONS - None

5. REGULAR AGENDA

5a. Park Circulation Plan – Verde design

Accept proposal from Verde Design and recommend approval of a design contract to council.

Motion: Davey Second: Narancic

PASSED 4-0

5b. MCE Park report - reviewed and discussed by committee. All in agreement this is the proper format of report for MCE monthly services.

6. COMMITTEE AND STAFF MEMBER REPORTS

6a. Foundation report – None

6b. Friends if the Park report – Gardner

9/8 – Event Garden dedication. Section of Garden named for Betty Ogawa.

10/18 – Fall flower arranging class

6c. Staff reports –

Steve Tyler reports on staff going on, budget and special events.

6d. Park events - Steve Tyler reports on events revenue/expenses for September 2016 and upcoming October events as well as tennis totals.

7. **PUBLIC COMMENT – None**

8. **SET/CONFIRM NEXT MEETING DATE**

Next meeting date:

Nov. 2, 2016

Holbrook Palmer Park Main House

150 Watkins Ave, Atherton

6:30 PM – Regular meeting

Agenda items – Look at BBQ area, possible park playground improvements (tech museum swings), Knox presentation

9. **ADJOURN**

Motion: Davey

2nd: Gardner Ayes 4 Noes 0

PASSED 4-0

The Meeting was adjourned at 7:10 p.m.

Respectfully submitted,

Steve Tyler

Public Works Superintendent