



**REGULAR MEETING  
COMMUNITY CENTER ADVISORY COMMITTEE  
MONDAY, MAY 13, 2013, 4:30 PM  
94 ASHFIELD ROAD  
ATHERTON, CALIFORNIA**

**MINUTES**

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**COMMITTEE PRESENT:** DeGolia, Dostart, Fisher, Hau, Lively, Merredew, Tonelli, Lewis

**COMMITTEE ABSENT:** Fisher, Dobbie.

**OTHERS PRESENT:** Gordon Siebert, City Engineer, Ed Flint, Chief of Police, Tom Fortin, Atherton Library and George Rodericks, City Manager

**CALL TO ORDER OF REGULAR MEETING**

The meeting of the Community Center Advisory Committee (CCAC) was called to order at 4:30 pm.

**PUBLIC COMMENTS**

There were no public comments.

**REGULAR AGENDA**

**3. Civic Center Master Plan – Consultant Selection – Action Item | Direction**

The Master Plan Ad Hoc Committee provided a report of the top three firms. Questions were developed for the interview process and reference checks. All firms would be contacted by peers. Interview would be done by the entire CCAC using a scoring matrix. After discussion, a fourth firm was added to the list to be interviewed.

The Committee discussed possible interview dates. It was recommended that three dates be set: Wednesday, May 22, Wednesday, May 29, and Monday, June 3.

**4. Ad Hoc Committee Reports**

**a. Master Plan Ad Hoc Committee**

*See above.*

**b. Library Ad Hoc Committee**

The Subcommittee reported that materials had been put together and they will be meeting with the Palo Alto Library Director this week. They will be discussing what a 21<sup>st</sup> century library should look like. It was suggested that field trips to other centers be undertaken. It was suggested that the Library should be defined as to its size by September.

**5. Public Outreach Process – Discussion/Recommendation to Council**

It was suggested that the CCAC's name be changed from Community Center to Civic Center. The City Manager will present this to the Council for consideration along with revisions to the appropriate Council resolution. Public outreach goals were discussed, which included, raising awareness, presenting a vision for the site and communicating that to the community. Issues such as financial support and site visits were discussed. The City Manager cautioned that the CCAC use Ad Hoc Committees to facilitate outreach programs to prevent potential Brown Act and meeting issues. Methods of contacting and connecting to the community were discussed.

An Outreach Ad Hoc Committee was formed consisting of members Tonelli, Lewis, and Merredew.

**6. Formation of Additional Ad Hoc Committees – Action Item**

No additional committees were identified.

**ADJOURN**

The Committee meeting was adjourned at 5:55 pm.

**THE FOREGOING MINUTES** were approved at a regular meeting of the Community Center Advisory Committee on June 3, 2013 by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**APPROVED:** \_\_\_\_\_  
Elizabeth Lewis, Chair

**ATTEST:** \_\_\_\_\_

George Rodericks, City Manager

Minutes of the Community Center Advisory Committee are summary only. Audio and Video of the meeting is archived and available via the Town's website. The audio and video files represent the full account of the public meeting.