



**REGULAR MEETING
COMMUNITY CENTER ADVISORY COMMITTEE
TUESDAY, APRIL 30, 2013, 4:30 PM
94 ASHFIELD ROAD
ATHERTON, CALIFORNIA**

MINUTES

COMMITTEE PRESENT: DeGolia, Dostart, Fisher, Hau, Lively, Merredew, Tonelli, Dobbie, Lewis

COMMITTEE ABSENT: None.

OTHERS PRESENT: Gordon Siebert, City Engineer, Ed Flint, Chief of Police, Tom Fortin, Atherton Library and George Rodericks, City Manager

CALL TO ORDER OF REGULAR MEETING

The meeting of the Community Center Advisory Committee (CCAC) was called to order at 4:30 pm.

PUBLIC COMMENTS

There were no public comments.

REGULAR AGENDA

3. Selection of Chair and Vice Chair

The Committee selected Mayor Elizabeth Lewis to serve as Chair and Member Rick DeGolia to serve as Vice Chair.

4. Brown Act Training

The Committee heard a presentation from Jennifer Larson, Assistant City Attorney on the Fair Political Practices Act and the California Brown Act.

5. Distribution and Discussion of Historical and Current Materials

City Engineer Siebert advised the Committee on various handout materials as well as the information available via the Town's website. City Engineer Siebert will provide the Committee with links to the various relevant information via email.

Resident Greg Conlon and various members of the Committee asked questions concerning the eventuality of High Speed Rail and how that needed to be accounted for within the planning efforts. Members asked about the public rights-of-way, historic buildings, seismic needs, and park areas. Members of the Committee spoke on the size of the library as specified within historic documents as well as the need for accurate planning for sizes and uses of facilities.

6. Civic Center Master Plan

City Engineer Siebert advised the Committee that the each had a copy of the proposals received for the Master Plan. City Engineer Siebert and Member Dostart will work together to prepare a rating matrix for the Committee to use. All members of the Committee will prepare an evaluation and return it to City Engineer Siebert by May 8. An Ad Hoc Committee will review the evaluations and prepare a report to the Committee at their next meeting with a recommendation for selection to be made to the City Council for the June Council meeting.

7. Need for Ad Hoc Committees

The Committee discussed a need for various Ad Hoc Committees that will evolve as the Committee does its work over the next 12 to 18 months. During the meeting, the Committee formed the following Ad Hoc Committees:

- Library Review Committee
 - Rick DeGolia
 - Rose Hau
 - Phil Lively
 - Jim Dobbie

- Master Plan Review Committee
 - Paul Tonelli
 - Steve Dostart
 - Clive Merredew
 - Didi Fisher

As needs arise, Ad Hoc Committees will be formed. Once an Ad Hoc Committee completes its task, it may be dissolved. Ad Hoc Committees are less than a quorum of the full Committee and must remain compliant with the Brown Act.

8. Public Outreach Process

The Committee discussed the need for a clear and active public outreach process. Several suggestions were discussed, including forming groups to go out into the community at different phases of the project to gather input and feedback.

At this time, given the need to focus on the Master Plan Proposals, the Committee opted to postpone discussion of the Public Outreach Process in depth until a subsequent meeting.

9. Civic Center Architect Selection

City Manager Rodericks advised that the Council will be expecting a recommendation from the Committee on whether to use the existing Town Center Architect for the project or whether it would be more appropriate to go through a new selection process given the addition of the Master Plan component.

The Committee advised that at this time, their focus is on the Master Plan and that given the timing, they will discuss this issue at a later meeting.

10. Establish Regular Meeting Dates

The Committee selected the 2nd Monday of every month at 4:30 pm as their regular meeting date and time. The next meeting of the Committee was set for Monday, May 13 at 4:30 pm.

ADJOURN

The Committee meeting was adjourned at 6:15 pm.

THE FOREGOING MINUTES were approved at a regular meeting of the Community Center Advisory Committee on May 13, 2013 by the following vote:

AYES:

NOES:

ABSENT:

APPROVED: _____
Elizabeth Lewis, Chair

ATTEST: _____
George Rodericks, City Manager

Minutes of the Community Center Advisory Committee are summary only. Audio and Video of the meeting is archived and available via the Town's website. The audio and video files represent the full account of the public meeting.