



**Minutes**  
**Town of Atherton**  
**January 10, 2018**  
**4:00 P.M.**  
**Council Chambers**  
94 Ashfield Road  
Atherton, California  
**Special Meeting**

**Mayor Wiest called the meeting to order at 5:00 p.m.**

**Councilmember Lempres was excused.**

**ROLL CALL** Council Members: Lewis, DeGolia, Lempres, Vice Mayor Widmer, Mayor Wiest

**PUBLIC COMMENT** – *None.*

**STUDY SESSION AGENDA**

**1. CITY COUNCIL INTERGOVERNMENTAL, JPA AND REGIONAL GROUP MEETINGS – REPORT OUT BY COUNCIL MEMBER LIAISONS**

**Report:** Council

**Recommendation:** Informational Only

Council Member Widmer reported on the SBWMA JPA. He noted that costs continue to rise including tipping fees and organics. He and the Mayor sit on a garbage subcommittee with the City Manager and Finance Director. The committee will be proposing another increase in green rates because disposing of organics is becoming difficult. Council Member Lewis was disappointed to hear this and noted that adding the organics was supposed to reduce the cost of the black waste.

Widmer updated the Council on the IT subcommittee which is working with Paxio who is laying cable and contacting residents with regards to the type of cable they prefer. The Bike Pedestrian Advisory Committee removed some sharrows and will remove more during street reconstruction and there has been discussion to transform the bike lanes at Oak Grove East of Middlefield into Class III lanes; and a recommendation to change Selby Lane from Class III to Class II to support Safe Routes to School. Lastly, the Holbrook-Palmer Park Foundation will soon be merged with the Atherton Dames to increase membership.

Council Member DeGolia discussed the San Mateo County Library JPA. Changes to the by-laws will come to Council for review. There was discussion about library costs and how donor funds will be spent before any by-law changes.

DeGolia reported out on the Peninsula Clean Energy (PCE) Board noting that they borrowed \$12M to launch the program and as of today that is 100% repaid. The plan is to build a \$50M

reserve. Revenue in excess of costs go to the County for energy efficient programs and generation of renewables in the County. PCE is a huge success.

In conclusion, the Park & Recreation Committee will see changes with the retirement of Steve Tyler and the possibility of a water treatment facility. IT Committee working on Fiber installation and hoping to “light” up all of Atherton by September 2018. There was discussion about the communication, maintenance and service of the project.

Council Member Lewis reported that the Environmental Program Committee is currently planning the 2018 Earth Day event that will include the Student Challenge component which was quite successful in 2016. EPC is also working through the Climate Action Plan directive by developing an education piece that will be available through the building department that include environmental and energy efficient options and ideas for residents early on in the building and remodeling phases of their homes. It will also include fire retardant materials and info as suggested by the Fire District.

The Selby Lane Subcommittee has met a few times over the past year to review alternatives for the Selby Lane intersection. Staff feels there are two scenarios that are feasible. Those alternatives will go to Council at the next regular meeting.

Lewis added that the Surf Air ad-hoc committee has made progress; the County has worked with the FAA to allow Surf Air a bay visual approach on arrivals which has helped “calm the skies.” Lewis added that the SFO Airport Roundtable is working with the FAA on short term mitigations for noise abatement. Lewis concluded that C/CAG is discussing and considering new HOV lanes on HWY 101 from San Antonio in Palo Alto to Whipple Ave in Redwood City and from Whipple Ave to 380 in San Bruno.

Mayor Wiest added to the Selby Lane School component. He noted that low cost options including No U-turns signage and that officials just learned that the County has approval of a signalized light in that area and staff is not sure how that will affect our options.

Wiest added that he has been involved in Caltrain Electrification and the Fire Services fiscal review which will both be presented to Council next week at their regular meeting.

## **2. CASH FLOW SPREADSHEET – 2017 – 2021**

**Report:** City Manager George Rodericks

**Recommendation:** Review and Discuss

City Manager Rodericks explained that due to the civic center project the Town will experience some cash flow issues between now and Fiscal Year 2020/21. While the Town will have sufficient funds over the course of the project to complete it, those funds are provided to the Town at different intervals than the Town needs them to process project invoices. The spreadsheet was developed to analyze cash flow in Fiscal Year 2020/21 and illustrate what the Town will need to borrow to get there.

There was discussion about how the water capture facility project costs are allocated, invoiced, and paid.

Lewis asked if the spreadsheet takes an aggressive or conservative approach. Barron replied that it is conservative. He projects 3.5% in revenue in order to be prepared for a potential downturn. Barron added that the potential change in business license tax could alter the revenue as well.

Mayor Wiest asked for clarification on the operational expense category. Barron explained that historically it has been 4.7-5% thus projecting 7.1% allows adjustments in the third year.

There was discussion about funding for the library and the potential for borrowing if there is not.

The Council accepted the report and thanked staff.

**ADJOURN**

Mayor Wiest adjourned the meeting at 5:16 p.m.

**Respectfully submitted,**

**Theresa N. DellaSanta  
City Clerk**