

**Town of Atherton  
CIVIC CENTER ADVISORY  
COMMITTEE**

**Minutes**

**November 7, 2016**

**4:00 P.M. – Pre-Meeting Open Forum**

**4:30 P.M.**

*Council Chambers*

94 Ashfield Road

Atherton, California

**Regular Meeting**



**1. PRE-MEETING - OPEN FORUM – 4:00 P.M.**

**2. ROLL CALL**

CCAC Members: Dostart, Hau, David, Dillabough, Fisher, Merredew, Tonelli,  
Councilmember Liaisons: DeGolia, Lewis  
Staff: Rodericks, DellaSanta, McDonnell, Hanneman  
Consultants: Beamer, Souza, Woltag, Hardy

Paul Tonelli was excused.

**3. PUBLIC COMMENTS – None.**

**4. APPROVAL OF MINUTES –** October 3, 2016 – MOTION by Hau, second by David to approve. All in favor except Fisher and Merredew, both abstained.

**5. REGULAR AGENDA**

- a) Staff to provide Update on Feedback Received from October 3rd CCAC meeting
- b) Review Proposed Photovoltaic (PV) Plan
- c) Review Landscape Plans
- d) Next Steps

WRNS Architects reviewed feedback and updates from the last presentation with the CCAC. Particularly with the lobby design and the council chamber layout.

There was discussion about the stairs, the width and the area between the first and second floors. The CCAC preferred lobby stair–Option B with an intermediate (45 degree) hand rail.

There was much discussion on the audio visual (AV) requirements for the chambers. Overall, the CCAC agreed with the WRNS Team on the current design of the Council Chambers.

The CCAC decided to role the discussion of the Photovoltaic (PV) plans into the sustainability discussion in the following joint CCAC and Council meeting.

There was short discussion on the landscape plans. The SWA Landscape Architect asked if anyone felt

strongly about an English garden versus a drought tolerant garden. Due to time constraints the CCAC will review the landscape presentation in more detail with their December 5<sup>th</sup> meeting.

## 6. AD HOC COMMITTEES REPORTS

- 6a. **Library Ad Hoc Committee/Recommendations (Hau, DeGolia)**  
Recommendation: No Action | Oral Report of Committee Activity
- 6b. **Outreach Ad Hoc Committee/Recommendations (Tonelli, David, Dillabough)**  
Recommendation: No Action | Oral Report of Committee Activity
- 6c. **Budget Ad Hoc Committee/Recommendations (Dostart, Fisher, Lewis)**  
Recommendation: No Action | Oral Report of Committee Activity
- 6d. **Project Management Ad-Hoc Committee/Recommendations (Dostart, Hau, Merredew)**  
Recommendation: No Action | Oral Report of Committee Activity.
- 6e. **Green Building Ad-Hoc Committee/Recommendations (Hau, DeGolia, Dillabough, Lewis, Merredew)**  
Recommendation: No Action | Oral Report of Committee Activity

The Green Building Committee will meet to provide feedback and discuss the sustainability matrix to provide to Council on November 16.

## 7. PROJECT SCHEDULE

### 7a. Schedule

### 7b. Next 2 month's tasks

November 16 City Council Meeting-

- Receive update from the Green Building Committee on sustainability items and costs for the Civic Center and Library project
- 2Review and Approve conceptual designs for Civic Center and Holbrook-Palmer Corporation yards
- Review November 2, 2016 SFPUC letter regarding the 36-inch water line and provide feedback and direction
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## 8. COMMITTEE & STAFF MEMBER COMMENTS

## 9. ADJOURN

5:30 PM - Adjourn to the Joint meeting with City Council.