

**Town of Atherton
CIVIC CENTER ADVISORY
COMMITTEE
MINUTES
December 5, 2016
4:00 P.M. – Pre-Meeting Open Forum
4:30 P.M.
Council Chambers
94 Ashfield Road
Atherton, California
Regular Meeting**



1. PRE-MEETING - OPEN FORUM – 4:00 P.M.

The regular meeting was called to order at 4:30 p.m.

2. ROLL CALL

CCAC Members: Dostart, Hau, David, Dillabough, Fisher, Merredew, Tonelli,
Councilmember Liaisons: DeGolia, Lewis
Staff: Rodericks, DellaSanta, McDonnell, Hanneman
Consultants: Beamer, Souza, Hardy

3. PUBLIC COMMENTS – None.

4. APPROVAL OF MINUTES – November 7, 2016

Motion by David, second by Dillabough to approve. The motion passed. Tonelli abstained.

5. REGULAR AGENDA

- a) Review Landscape Plans
- b) Next Steps

WRNS and SWA presented the Committee with updated landscape plans.

Comments:

Not a formal grid or an English Garden. Intent to look more natural and be mostly green all year round. Avoid significant areas that would go dormant and brown. Distinct planting areas will blend together in a gradient to avoid hard transitions. “Dutch New Wave”

Redwood Dell - Green year round. All CA native. All storm water routed there.

Reduce redwood trees behind Library – too dark. Plant more Japanese maple instead. They change colors with the seasons.

“Banding” and paths allow for consistent experience – gradient.

Oregon Grape Holly. Not easy to maintain - gets woody....get it out

Add planter at edge of police façade to soften the buildings presence in the civic court.

Add focal points to planting beds. Maples change color with seasons - help with telling time - seasonal.
“Dutch New Wave” textures and layers.

Wood deck - Garapa. Ipe (Brazilian walnut) like. Oil annually. City OK with that.

Porous concrete- exposed aggregate concrete. No rebar needed. ADA. Helps a lot with C3. GG
Overlook installation. OK - but need photo!

Pavers - ok

Wood mulch - must be splinters free. Bring sample bag for review.

Furnishings - metal chairs and tables for both civic court and library deck. Must be moveable to allow for flexibility of use. Need to know where / how to store them. Color needs to be confirmed - not blue.

Lighting should be revisited to make it similar to Spanish style architecture rather than the modern look it currently has.

Monument Sign on Fair Oaks side - monument should be less bold. Be softer, smaller, and not modern. Santa Barbara Style. Understated. Carmel, Quaint.

Civic Courtyard - curved fixed metal bench is ok.

Discussion of water feature and fountain options at civic center. Fountain in the library should be near benches and should allow for acoustic effects.

Library Entry - current design not good, original ramped entry much better. It's ok to build ramp over water line. Revise entry into library court yard around existing oak tree. Brick on the library entrance is not desired. Curved option was requested as well.

The following are the items remaining for the CCAC:

- Landscaping plans returns with Rene from SWA for the January 9th 2017
- Informational for CCAC - Radio Tower/Existing Cell Site
- Finalizing Landscape/Water Features
- Informational - Resolution of SFPUC Issue
- Informational - Response to Donor Request for Possible Reduction

- Close Out of Any Remaining Minutes
- Close Out of Sustainability Features (to Council @ Joint Meeting)
- Task CCAC Project Management Committee (PMC) to work with staff moving forward as project moves to Construction Drawings, Bid Documents, and Award of Bid.
- PMC to continue on with staff/contractor, as needed, and review threshold Change Orders as they arise post construction.

6. AD HOC COMMITTEES REPORTS

- 6a. Library Ad Hoc Committee/Recommendations (Hau, DeGolia)**
Recommendation: No Action | Oral Report of Committee Activity
- 6b. Outreach Ad Hoc Committee/Recommendations (Tonelli, David, Dillabough)**
Recommendation: No Action | Oral Report of Committee Activity
- 6c. Budget Ad Hoc Committee/Recommendations (Dostart, Fisher, Lewis)**
Recommendation: No Action | Oral Report of Committee Activity
- 6d. Project Management Ad-Hoc Committee/Recommendations (Dostart, Hau, Merredew)**
Recommendation: No Action | Oral Report of Committee Activity.
- 6e. Green Building Ad-Hoc Committee/Recommendations (Hau, DeGolia, Dillabough, Lewis, Merredew)**
Recommendation: No Action | Oral Report of Committee Activity

7. PROJECT SCHEDULE

7a. Schedule

7b. Next 2 month’s tasks

Updated landscape plans to return to CCAC on January 9, 2017.

8. COMMITTEE & STAFF MEMBER COMMENTS

9. ADJOURN

Recommendation: Adjourn

CCAC adjourned to the Joint Meeting with City Council at 6:00 p.m.