

**Town of Atherton
CIVIC CENTER ADVISORY
COMMITTEE
MINUTES
October 3, 2016
4:00 P.M. – Pre-Meeting Open Forum
4:30 P.M.
Council Chambers
94 Ashfield Road
Atherton, California
Regular Meeting**



1. PRE-MEETING - OPEN FORUM – 4:00 P.M.

2. ROLL CALL

Didi Fisher will be teleconferencing from
48146 Foothill Road
Haines, OR 97833

Fisher was unable to teleconference. Excused.

CCAC Members:

Dostart, Hau, David, Dillabough, Fisher (Excused), Merredew (Absent), Tonelli

Councilmember Liaisons: DeGolia, Lewis

Staff: Rodericks, DellaSanta, McDonnell, Hanneman

Consultants: Beamer, Souza, Ong, Schlueter

3. PUBLIC COMMENTS – None.

4. APPROVAL OF MINUTES – September 12, 2016 – MOTION by Hau, second by Dostart to approve. Motion passed. David abstained.

5. REGULAR AGENDA

- a) Staff to provide Update on Feedback Received from September 12th CCAC meeting
- b) Review memo on Recommended Sustainability items by Green Building Committee
- c) Review Council Chamber memo from Project Management Committee
- d) Review Landscape Plans
- e) Review draft 50% Design Development Plans Cost Estimate
- f) Next Steps

WRNS presented to the committee. The committee reviewed lobby design, council chambers, and exterior materials to include steel windows and entrances, and wall height.

Samples of floor tiles were passed out. The committee discussed the stair case and the look of it.

There was discussion on the Chambers memo and how the furnishings would be laid out. How exactly supplies and furnishings would be stored, space on the walls for art, lighting, how the EOC would integrate and security materials.

Review Landscape Plans was moved to November 7th agenda since Landscape consultant was absent. City Manager George Rodericks provided a high level summary of the draft 50% Design Development Plans Cost Estimate and current donations from Atherton NOW.

Next steps –

- a. Green Building to prepare for November CCAC meeting
 - a. Marty will prepare schedule a meeting with Green Committee to discuss the updated cost information provided by WRNS and Mack 5 for sustainability matrix prior to the next CCAC meeting.
 - b. Marty to work with WRNS to discuss PV layout, sustainability matrix and landscape plans
 - c. WRNS come back to the committee with refined plans for council chambers
 - d. Review Landscape Plans on November 7th agenda

6. AD HOC COMMITTEES REPORTS

- 6a. Library Ad Hoc Committee/Recommendations (Hau, DeGolia)**
Recommendation: No Action | Oral Report of Committee Activity

Marty to schedule a follow up meeting with SMCL, FOL and Heritage Group to continue discussion on space need and programming for the library.

- 6b. Outreach Ad Hoc Committee/Recommendations (Tonelli, David, Dillabough)**
Recommendation: No Action | Oral Report of Committee Activity

- 6c. Budget Ad Hoc Committee/Recommendations (Dostart, Fisher, Lewis)**
Recommendation: No Action | Oral Report of Committee Activity

- 6d. Project Management Ad-Hoc Committee/Recommendations (Dostart, Hau, Merredew)**
Recommendation: No Action | Oral Report of Committee Activity.

- 6e. Green Building Ad-Hoc Committee/Recommendations (Hau, DeGolia, Dillabough, Lewis, Merredew)**
Recommendation: No Action | Oral Report of Committee Activity

Marty will schedule a meeting with Greene Building before the next CCAC meeting.

7. PROJECT SCHEDULE

7a. Schedule

7b. Next 2 month's tasks

- Provide updates to Council on civic center and library cost estimate on 50% DD plans
- Present updated sustainability matrix and costs, landscape plan and PV layout to Committee
- Present Council with 100 DD plans in December
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8. COMMITTEE & STAFF MEMBER COMMENTS

Nothing further.

9. ADJOURN

Recommendation: Adjourn

MOTION by David, second by Tonelli to adjourn. The committee adjourned at 6:11pm.