



**Town of Atherton
CIVIC CENTER ADVISORY COMMITTEE
MINUTES**

November 2, 2015

4:30 P.M.

Council Chambers

94 Ashfield Road, Atherton, California

1. ROLL CALL

- a. CCAC Members present: Dostart, Hau, Merredew, Tonelli, David, Dillabough; Absent: Fisher
- b. Councilmember Liaisons: DeGolia, Lewis
- c. Staff: Rodericks, DellaSanta, Flint, Siebert, Fortin, Horwedel

2. PUBLIC COMMENTS – none

3. APPROVAL OF MINUTES – continued

4. CITY MANAGER REPORT OF COUNCIL DIRECTION TO SCHEMATIC DESIGN

George highlighted his report on Council follow-up issues. Mayor DeGolia thanked the CCAC for their work in advancing the project, and emphasized their role in public outreach.

5. AD HOC COMMITTEES REPORTS

a. Library Ad Hoc Committee/Recommendations (Hau)

Rose reported that the Program was revised by staff, as shown in the attached Report from Tom Fortin, Deputy Director, SMC Libraries, to recognize inclusion of a renovated Town Hall for a multi-purpose room and Heritage Room, along with a maker space and conference rooms in the main building.

b. Outreach Ad Hoc Committee/Recommendations (Tonelli, David)

Paul will work with staff to develop an outreach program, with a Town-wide event following Council's January meeting. Gary volunteered to join the committee.

c. Program Ad Hoc Committee/Recommendations (Dostart, Fisher, Merredew)

On hiatus

d. Project Management and Budget Ad-Hoc Committee/Recommendations (Dostart, Fisher, Merredew)

No report

e. Green Building Ad-Hoc Committee/Recommendations (Hau, Merredew)

Rose reported that a meeting has tentatively been set for 11/11. She also asked Gary to volunteer to join, which he did.

6. REGULAR AGENDA

a. Civic Center Design Input to Schematic Design Phase

The committee reviewed and discussed Schematic Design and direction from City Council. They described design intent for City Hall in the following terms: traditional, understated, elegant, timeless, reflecting town's residential character, attractive, not contemporary, "has been here a while", with the exterior emulating Town Hall, but with a modern, efficient interior.

7. PROJECT SCHEDULE

a. Review Project Schedule

With the renewed focus on Outreach, the CCAC decided to hold an event after Council's review of Schematic Design plans in January, in order to keep residents informed and to solicit their input prior to decision-making that the CCAC plans for February 2016.

b. Review next 60-days specific tasks

8. COMMITTEE & STAFF MEMBER COMMENTS

a. SFPUC Water Line – Current Status

Staff is verifying information from SFPUC, and has requested a proposal from WRNS for design.

9. ADJOURN

- a. Adjourned to Special meeting on November 16 @ 4:00 pm.

Next meetings thereafter are scheduled for:
December 7, January 4