



Minutes
Town of Atherton
CITY COUNCIL
ATHERTON CHANNEL DRAINAGE DISTRICT
November 16, 2011
7:00 p.m.
JENNINGS PAVILION
150 Watkins Ave
Atherton, California
REGULAR MEETING

Mayor Dobbie called the meeting to order at 7:00 p.m.

1. **PLEDGE OF ALLEGIANCE**
2. **ROLL CALL** Lewis, Dobbie, Widmer, McKeithen, Carlson

Mayor Dobbie informed Council that an urgency item has been placed before Council and a vote needs to be taken on whether or not to add it to the agenda.

Urgency Item: An item came to the attention of staff after the posting of the Agenda for the November 16, 2011 City Council meeting, and there is an urgent need for immediate action on the matter such that we hereby request the City Council to add a new item No. 20.5 entitled "Appointment of Acting Interim City Manager". Such item shall require an affirmative vote of 4 Councilmembers to add to the agenda, and the item shall require a majority vote to affirm the appointment.

The need that has arisen is that the City Manager is currently absent from the state, and because of illness it is unclear exactly when he will return. He did not designate a person to act in his place upon departure, and therefore to ensure both administrative and emergency continuity in his absence, it is recommended that the City Council appoint an appropriate person to act as City Manager until the current Interim City Manager can return.

Therefore, it is staff's recommendation based on the representation of the City Manager that Police Chief Ed Flint be designated the Acting Interim City Manager by resolution, to act in both capacities until the return of the Interim City Manager, or until otherwise excused from acting in this dual capacity by the City Council.

MOTION by Carlson, second by Widmer to add the urgency item to the agenda. The motion passed unanimously.

The item was taken up.

Council Member McKeithen read a letter into the record from Atherton resident Kimberley Sweidy who was opposed to appointing the Chief of Police as the Acting City Manager.

MOTION by Dobbie, second by Lewis to approve a Resolution appointing Police Chief Ed Flint as the Acting Interim City Manager until the return of the Interim City Manager; or until otherwise excused from acting in this dual capacity by City Council. The motion passed unanimously.

3 PRESENTATIONS

D.A.R.E/ RED RIBBON AWARDS – Bruce Potts

On behalf of the Atherton Police Department, Reserve Officer Bruce Potts presented the following individuals with awards:

Sacred Heart School: Maya Libraro, Dena Aalaei, Reese Weiden, Kate Goltz, Cathertin Jewitt, Kathryn Sweeney, Joey Guardino, Dasha Sokolov, Claire Borchers, Alberto Farias-Pintor, and Andrew Churukian.

Encinal School: Ganny Anaya, John Quinlan, Eva Brouwer, Sara Lowell, Giselle Valdez, and Luca St. Goar.

The Mayor thanked Bruce Potts and his wife for the amount of time and effort they put into the D.A.R.E program.

4. PUBLIC COMMENTS

Carol Flaherty, Atherton resident, recognized Finance Director Louise Ho as an extraordinary employee who made a positive impact on the organization.

5. REPORT OUT OF CLOSED SESSION – None.

6. CITY MANAGER’S REPORT –

Vice Mayor Widmer asked Chief Flint to discuss an incident where Officer Gomez saved a 2-year olds life in Redwood City. Chief Flint said Officer David Gomez was responsible for saving a child’s life on at approximately 1230 hours on Friday, 21 October 2011. David was with his family on his day off near the Target store in Redwood City. David saw a 2-year old girl lying on the ground unconscious and not breathing and took immediate action and began life saving CPR on the little girl. The little girl started breathing again as RWC Fire Department arrived on the scene, who administered additional medical help.

7. COMMUNITY ORGANIZATION ROUNDTABLE REPORT - None

CONSENT CALENDAR (Items 8-16)

Vice Mayor Widmer removed item 9.

Council Member McKeithen removed items 12, 13 and 14.

Council Member Carlson sought clarification on item 8.

8. APPROVAL OF OCTOBER 19, 2011 REGULAR MEETING

Recommendation: Approve October 19, 2011 regular meeting minutes

Carlson said that on page 11 there was an amendment to the motion to designate Holbrook-Palmer Park as the preferred site in the library, and it wasn't clear as to what exactly the amendment was intended for. Carlson asked Vice Mayor Widmer to clarify.

Vice Mayor Widmer said that his intent was to amend the motion so that the dimensions of the library would be exactly the same size as the main house and no green space would be lost.

Vice Mayor Widmer said he also had very minor changes that he passed onto the City Clerk.

10. ACCEPTANCE OF TREASURER'S REPORT FOR THE SECOND QUARTER ENDED SEPTEMBER 30, 2011

Report: Finance Director Louise Ho

Recommendation: Accept the Treasurer's Report for the Second Quarter Ended September 30, 2011

11. ADOPTION OF RESOLUTION ACCEPTING EXPEDITURES FOR BALANCE OF FISCAL YEAR 2011/12 SUPPLEMENTAL LAW ENFORCMENT SERVICES FUND (SLESF), CITIZEN'S OPTION FOR PUBLIC SAFETY (COPS) GRANT

Report: Interim Police Chief Ed Flint

Recommendation: Adopt a resolution accepting the recommended expenditures of the remaining balance of FY 2011-12 Supplemental Law Enforcement Services Fund (SLESF), Citizen's Option for Public Safety (COPS) Grant in the amount of \$100,000.00 in accordance with state requirements

15. ACCEPTANCE OF WORK, AUTHORIZATION TO RECORD NOTICE OF COMPLETION AND APPROVAL OF CONTRACT CHANGE ORDERS IN THE AMOUNT OF \$ 1934.00 FOR A TOTAL PROJECT COST OF \$66,156.00 FOR THE SOUTH MEADOW IRRIGATION AND TURF REHABILITATION PROJECT NUMBER 56019

Report: Interim Public Works Director Mike Kashiwagi

Recommendation: authorizing recording of a notice of completion and approving contract change orders in the amount of \$1934.00 for a total project cost of \$66,156.00 for the South Meadow/Irrigation and Turf Rehabilitation Project Number 56019

16. 70 CAMINO POR LOS ARBOLES (APN 070-302-300) INTRODUCE ORDINANCE TO PRE-ZONE THE SITE TO R1-A AND AMEND THE GENERAL PLAN MAP TO INCLUDE THE PROPERTY FOR ANNEXATION TO THE TOWN OF ATHERTON

Report: Town Planner Lisa Costa Sanders

Recommendation: adopt the Ordinance pre-zoning the site R1-A and amend the General Plan Map to include a portion of the property located at 70 Camino por los Arboles for annexation into the Town of Atherton based on the finding in the staff report.

MOTION by Lewis, second by Carlson to approve the consent calendar consisting of items 8, 10, 11, 15, and 16. The motion passed.

Ayes: 5 Nays: 0 Abstain: 0 Absent: 0

PUBLIC HEARINGS - (Item 17)

17. INTRODUCTION OF AN ORDINANCE TO ADOPT REFUSE AND RECYCLING COLLECTION RATES

Report: Interim City Manager John Danielson

Recommendation: Hold a public hearing, determine whether a majority protest has been received, and if there is no majority protest, introduce the attached Ordinance increasing refuse and recycling rates. A two-thirds vote is required (i.e.; four affirmative votes).

Vice Mayor Widmer gave a PowerPoint presentation on the introduction of an ordinance to adopt refuse and recycling collection rates. [A copy of the presentation is available in the City Clerk’s office].

Widmer reviewed the Recology contract and cost drivers, SBWMA and Recology forecasts, Allied Waste’ final settlement, the noticed rates, and recommendations for paying off Allied Waste and for new rates.

Widmer noted that Atherton residents received a notice in late September with the following recommended rates:

Black Garbage Container	2012 rates
20 gallon	\$30.00
32 gallon	\$65.00
64 gallon	\$125.00
96 gallon	\$185.00

Additional Green Waste Carts above the 2 included in the package above:

Carts 3 and 4	\$10.00 each
Carts 5 and above	\$15.00 each

***Commercial Rates:**

	Current Rate	2012 Rates	Amount Increase
1-96 Gallon	\$82.18	\$185.00	\$102.82
1-1yd	\$115.73	\$200.00	\$84.27
1-2yd	\$231.46	\$400.00	\$168.54
1-3yd	\$347.19	\$550.00	\$202.81

***Organic Rates for Commercial:**

96 Gallon = \$15.00 per cart

Vice Mayor Widmer said Council recommends that the residential rates be changed as follows:

Black Garbage Container	2012 rates
20 gallon	\$27.00
32 gallon	\$55.00
64 gallon	\$110.00
96 gallon	\$164.00

Widmer said Council recommends that everything else including the residential green waste, and commercial rates noticed in the September mailing should stay the same.

MOTION by Dobbie, second by Lewis to accept the recommendation proposed by the ad-hoc subcommittee above. The motion passed.

Ayes: 5 Nays: 0 Abstain: 0 Absent: 0

REGULAR AGENDA – (Items 18-20)

18. PARK & RECREATION RECOMMENDATION TO CONDUCT A TOWN-WIDE SURVEY OF RESIDENT OPINIONS CONCERNING LOCATION OF A NEW LIBRARY IN HOLBROOK PALMER PARK

Report: Interim City Manager John Danielson

Recommendation: Consider the Park and Recreation Commission recommendation to conduct a Town-wide survey of resident’s opinion concerning location of a new library in Holbrook Palmer Park

Mayor Dobbie noted that this issue was voted on at the last Council meeting by amendment brought forth from Council Member Carlson, but because it wasn’t properly agendized it has been added to this agenda.

Council Member Carlson said Park & Recreation Commission recommended that there should be a town-wide poll on the issue of whether the library should be in the park. Carlson said many residents have raised their concern and he felt Council should work on a process to develop community consensus. Carlson said that because of the 3-2 vote, and the public outcry that has been generated, should push Council to develop consensus. Carlson added that this is an unusual issue that involves a major capital investment and Council should show respect for its citizens. Carlson concluded that there has been talk about a citizen’s initiative and it will be costly for the Town and he hopes Council doesn’t allow it to go that far.

Council Member McKeithen wrote out her thoughts and placed them on a table for the audience to read. McKeithen declared her reasons for opposing a survey in the park. She said the Town has had surveys in the past that did not get stellar responses. One of the hottest issues was in 1996 with Little League in the park and the community was divided. Out of 2500 surveys sent out there were 1,154 responses with very unclear results because it was almost equally split. McKeithen added that without a clear understanding of all of the complex issues surrounding the library it would be impossible for the average resident to make a knowledgeable response to the survey. McKeithen said it is precisely for this reason that Council appointed a library committee who have held

extensive publicized meetings and conducted extensive public outreach. McKeithen believed it was possible that questions in a survey could affect the results; and she was concerned with who gets to determine results and decide how they are utilized because they could be biased. McKeithen said that because the library issue has become so politicized, a survey would likely be answered by perceived social pressures. She concluded by questioning whether a survey is really appropriate for a library issue at a local government level.

Vice Mayor Widmer said the library committee has had several open public meetings over the last two years to allow the community to provide their input. The community will have their say one way or another. Widmer said that perhaps there are several other issues to survey the Town including the little league and whether or not the town needs an ethics committee. Widmer added that he has lived in Atherton for 15 years and the only survey he has ever come across is a library survey. Widmer concluded that Council has already voted on this once and there should be no additional time spent on it.

Council Member Lewis said this item is on the agenda because it was overlooked by staff. The Town has written rules for when a committee makes a recommendation to Council and this should have been on the previous agenda. Lewis said the Park & Recreation Commission should be valued as members of the community who have the best interest of the Town and the park since that is the purpose of the Commission. Lewis said it is obvious that many residents want the process for the library to slow down. She added that she has always felt that the park would be a wonderful location as long as the residents of the Town agree. Lewis said Council has a duty and an obligation to accept the Commission's recommendation and move forward with a survey that is straight forward and non-biased. Lewis read a letter into the record from Atherton resident Peter Carpenter who is in support of a survey. Lewis concluded that if Council doesn't do a survey voluntarily then residents could do a citizens initiative which will be costly for the Town and create more divisiveness. She implored Council to set aside their differences and listen to the people.

Mayor Dobbie said Council already voted the park as the preferred site of the library subject to an EIR. He added that surveys can be very biased and are not appropriate for this issue.

Mayor Dobbie opened up for public comment.

Karen Bliss, Atherton resident and Library committee member, felt that a survey is a waste of time because residents cannot possibly make an informed decision without all the facts. Bliss said the behavior of Council is downright shameful, and it is time to move on.

Earl Nielsen, Atherton resident, said the library committee is composed of people who have pride of ownership that's incorporated in the endorsement. Nielsen said he tried to speak at one of the library meetings but Chair Kupperman wouldn't allow it. Nielsen endorsed a survey of the Town and felt the Town has some of the most intelligent people he knows.

Denise Kupperman, Library committee Chair, said she respects the Park & Recreation Commission. She said Council has chosen to both agree at times and disagree at times with the Commission's recommendations.

Walter Sleeth, Atherton resident, said that the public outcry is not enough to stop this process; the issue has gone on long enough and the process should move forward.

Charles Marsala, former Council Member, said the public should know that a decision on the location of the library is being with the knowledge that a majority of the people who go to the library are not from Atherton. Marsala concluded that a 3-2 vote right now might have been a 2-3 vote ten years ago, and to decide this on one split vote is not the right way to go.

Valerie Gardner, Atherton resident, said she loves living in Atherton, but she is embarrassed that a sanctioned committee makes a sham out of the community input process that they were supposed to have conducted. Gardner questioned the integrity of the public outreach process because she felt stonewalled when she has asked for information and questions of the committee.

Denise Kupperman noted that there is a binder full of information regarding the findings of the library committee in the current library.

Scott Mitchell, Atherton resident, felt this meeting is a microcosm of what is happening in our country. Mitchell said he can't see how Council can move forward with the library project without taking every other facility in town for account.

Bill Aubrey, Atherton resident, said he really loves Holbrook-Palmer Park. He said there were community meetings where residents were not given the chance to ask questions because they were told it would take too much time. Aubrey said the Town stands a better chance with a survey.

Jon Tiemann, Atherton resident, said he felt insulted and is suspicious when he is told that the library issue is complex but residents shouldn't worry.

David Barca, Atherton resident, spoke in favor of a survey.

Rachel Croft, former Park & Recreation Commissioner, supported a survey.

Sherry Shenk, Atherton resident, said she was in favor of a new library but was shocked to see the proposal of how large it is, and she questioned whether we actually need it.

John Rugeiro, Atherton resident, spoke on behalf of several residents who couldn't make the meeting and were opposed to a library in the park. Rugeiro asked everyone in the audience to raise their hand if they supported a survey and majority of people raised their hand.

Valerie Gardner questioned whether the library committee has actually surveyed a sizable group of resident about whether they want the library in the park. Gardener said the job of Council is to represent the Town and wondered how they can decide on this issue without input from the whole Town.

Mayor Dobbie closed for public comment.

Council Member McKeithen said it will be very difficult to make a decision if someone hasn't read the reports and attended meetings to fully understand what is at stake. McKeithen said she would still abandon the process if the EIR proves it is not the right place. McKeithen said the library committee did extensive public outreach and questioned what more they really need to do. She added that she has been to all of the library committee meetings and there have always been opportunities for the public to attend, speak, and be heard. She added that the main house is used for Atherton Dames, storage, weddings and park & recreation meetings. McKeithen said the town is

losing hundreds of thousands of dollars per year on weddings. She concluded that the current library has been deemed seismically unsafe.

Council Member Carlson said he has heard a lot of comments and he still thinks everyone in town should have an opportunity to have their voice heard. He added that it is a waste of time to dwell on whether the processes up to this point were adequate or not. Carlson said the EIR process will give alternatives for the library site and this will allow residents to weigh in at that point in time. Carlson said Council really should get a sense of what the silent majority feels about the issue. He concluded that once this is done we can move forward and take pride in what we've decided.

Council Member Lewis said this issue has split the Council and it needs to be fixed. All issues can be mitigated and solved by doing this right. Lewis concluded that a 3-2 vote is not appropriate.

MOTION by Lewis, second by Carlson to accept the Park and Recreation Commission recommendation to conduct a Town-wide survey of resident's opinion concerning location of a new library in Holbrook Palmer Park. The motion failed.

Ayes: 2 Nays: 2(Dobbie, McKeithen) Abstain: 1 (Widmer) Absent: 0

19. ATHERTON LIBRARY BUILDING PROJECT
(a) ENVIRONMENTAL IMPACT REPORT
(b) AMENDMENT TO LSA ASSOCIATES PROFESSIONAL SERVICE AGREEMENT

Report: Interim Public Works Director Mike Kashiwagi

Recommendation: Direct Staff to proceed with the preparation of an Environmental Impact Report for the Atherton Library Building Project, and Approve the First Amendment to the Professional Services Agreement with LSA Associates for preparation of a Focused Environmental Impact Report;

Deputy Town Planner Costa Sanders said that there is a provision in the LSA agreement that stated if an EIR were required instead of a Mitigated Negative Declaration that a new scope of work and additional fee would need to be negotiated. LSA has prepared a work plan for the EIR. A Scoping Session (public meeting) would be held early in December to solicit public input on environmental issues and alternatives to be addressed in the EIR. The Draft EIR should be available in early March 2012.

Vice Mayor Widmer asked how realistic the schedule is.

Costa Sanders said staff believes the schedule can be followed, but continuance of public meetings can always delay the schedule.

Charles Marsala, Atherton resident, said it sounds like the EIR has already been done based on comments about the train noise and other issues. Marsala said the Town should get resident input before spending \$150,000 on an EIR.

Council Member Lewis said she is concerned with spending the money just because it is there. Once the funds are used on EIRs and planning it will go quickly. Lewis said she wants to be fiscally responsible in spending the additional \$150,000 and that would be done best by a survey of the entire town.

Council Member Carlson felt the early December meeting for scoping is too early and a majority of people won't be able to make it because of the holidays. Carlson said he has concerns with what size library the environmental process will review. He said that with the clarification under Item 8 from Vice Mayor Widmer that the library will not be bigger than the main house, suggests that the library would have to be very tall in order to accommodate up to 11,000 square feet. Carlson felt the proposed size of the library is twice the size of the recommendation made in the Needs Assessment document; and the size of the library will have a big effect on the environmental review. Carlson reviewed several concerns he has with the library studies.

Mayor Dobbie said when Vice Mayor Widmer was amending the motion at the October 19th meeting he intended that the new library be no bigger than the size of the main house including the concrete footprint.

Council Member Carlson said that was not the answer Widmer gave earlier.

Council Member Widmer said it is the main house and a little bit of the patio so it is about 10,000 square feet.

Council Member McKeithen said the environmental study is not something the committee had to do, but because of the public outcry it was worth the additional costs to do an EIR. McKeithen said the issues will be looked at and resolved, and the site will be looked at from every perspective imaginable.

MOTION by to proceed with the preparation of an Environmental Impact Report for the Atherton Library Building Project. The motion passed.

Ayes: 4 Nays: 1 (Lewis) Abstain: 0 Absent: 0

MOTION by McKeithen, second by Dobbie to approve the First Amendment to the Professional Services Agreement with LSA Associates for preparation of a Focused Environmental Impact Report which may include just the sites referred to or other sites if they are raised at the scoping meeting or any other time. The motion passed.

Ayes: 3 Nays: 2 (Carlson, Lewis) Abstain: 0 Absent: 0

**20. CONTINUATION OF EVENT BOOKINGS AT HOLBROOK-PALMER PARK THROUGH THE 2012 CALENDAR YEAR/
PARK EVENTS – REVENUE VS. DIRECT COSTS**

Report: Interim City Manager John Danielson

Recommendation: Provide direction to staff regarding the continuation of full event bookings at Holbrook-Palmer Park through December 31, 2012

Public Works Superintendent Steve Tyler said that Council, at its October 19 meeting directed staff to come back with detailed figures on direct costs associated with the events. Tyler said staff made assumptions about what would they consider events. Events include weddings, social events, and corporate meetings and seminars. Tyler said a detailed cost analysis was conducted and revenues for the last four years were reviewed. Tyler explained that prediction of the potential revenues was done by taking an average of the past 4 years of revenues. He added that the Town stands to net

approximately \$91,000 per year based on those predictions under the new process where the events are being contracted out.

Council Member McKeithen said the reason the books were closed for 2012 was because the Town was losing so much money. She added that Finance Director Ho could not predict whether or not the Town would end up with a positive revenue stream under the new contract. McKeithen concluded that the costs in the staff report are not detailed and she finds some of the figures hard to believe.

Mayor Dobbie asked if appreciation was accounted for.

Tyler said no. As far as costs went staff went back one year and looked at the costs for that year and used them for what it would cost in 2012.

Mayor Dobbie felt that appreciation needs to be built into the costs.

Council Member McKeithen asked who prepared the report. Tyler said the Public Works Department did the analysis.

Mayor Dobbie said weddings and other major events in the park take up just about every parking spot available in the park. Dobbie felt the park needs to be open for Atherton residents. Dobbie concluded that weddings should be eliminated on the weekends, and other events should be limited to a maximum count and charged on a per-head basis.

Vice Mayor Widmer suggested a continuance until we get more data. He noted that we are running out of time for bookings.

Tyler noted that staff turned down three bookings for 2012 weddings, today alone.

Council Member Lewis said \$91,000 in revenue to the Town is a positive thing. Lewis felt Council Members were not giving enough credit to staff for their analysis and for the new contract model in the park. Lewis concluded by questioning who made the decision to stop 2012 bookings in the first place.

Council Member Carlson said this is not “rocket science.” Cutting coffee and other small costs are microscopic compared to the opportunity costs with renting the facilities. If the Town receives income and the park expenses are covered then Council should move forward.

Council Member McKeithen said she didn't feel Council had the necessary figures to support their recommendation. She added that the Town has always lost money on weddings and until we figure out if we really are making a profit we shouldn't be booking events. McKeithen discussed the costs associated with events including grounds maintenance and the potential damage to the irrigation system.

Charles Marsala, Atherton resident, said that with the elimination of an Atherton employee in the park the Town removes \$120,000 in cost associated with weddings. He added that the grounds and facilities maintenance do not cost as much as what would be generated.

There was a short discussion on fees charged in the park.

City Attorney Connors noted that the Town has full discretion over setting fees to rent their facilities. Since it is proprietary it can be charged at whatever the market will bear.

Council Member Lewis said staff did a great job on the report and felt Council should move forward.

MOTION by Dobbie, second by McKeithen to continue this item to the next Council meeting until staff can review and analyze the costs further.

Ayes: 4 Nays: 1 (Lewis) Abstain: 0 Absent: 0

9. APPROVAL OF BILLS AND CLAIMS FOR OCTOBER, 2011 IN THE AMOUNT OF \$1,258,593

Recommendation: Approve Bills and Claims in the amount of \$1,258,593

Vice Mayor Widmer noted that the purchase of two cars is already in this month's bills and claims, and the purchase has not been Council approved. He reminded staff that there is a \$15,000 purchasing limit which must be followed in the Towns ordinance.

MOTION by McKeithen, second by Carlson to approve Bills and Claims in the amount of \$1,258,593. The motion passed.

Ayes: 5 Nays: 0 Abstain: 0 Absent: 0

12. NARROW BANDING PURCHASE

Report: Interim Police Chief Ed Flint

Recommendation: (1) Authorize the purchase or lease of 23 P-25 compatible radios with antennas and two lithium-ion batteries for each radio, to bring Atherton Police Department into compliance with Federal Communications System (FCC) requirements; and enable interoperable public safety communications between Atherton Police and the other police and fire agencies providing public safety services in San Mateo County and beyond; and (2) Authorize Atherton Police Department to reconfigure its current public safety base station radio to compliance with the new requirements.

Council Member McKeithen asked what the cost of a lease option would be.

City Attorney Connors said a lease is to be treated as if it were all due and payable in the first year. Connors said it would be better to use your own cash since you would have to keep that amount of money in a reserve during the lease, and with current interest rates a lease is not economical.

Council Member McKeithen asked Vice Mayor Widmer if this is the most cost effective way.

Vice Mayor Widmer said he has done review and purchasing the equipment is the best choice.

MOTION by Dobbie, second by McKeithen to Authorize the purchase or lease of 23 P-25 compatible radios with antennas and two lithium-ion batteries for each radio, to bring Atherton Police Department into compliance with Federal Communications System (FCC) requirements; and enable interoperable public safety communications between Atherton

Police and the other police and fire agencies providing public safety services in San Mateo County and beyond; and Authorize Atherton Police Department to reconfigure its current public safety base station radio to compliance with the new requirements. The motion passed.

Ayes: 5 Nays: 0 Abstain: 0 Absent: 0

13. POLICE MOTORCYCLE PURCHASE

Report: Interim Police Chief Ed Flint

Recommendation: Staff recommends that Council authorize the Police Department to purchase two (2) new 2012 BMW R1200RT-P motorcycles as replacement motorcycles for a total cost of \$47,461.24, which includes sales tax, documentation fees, and installation of communications and radar equipment

Council Member McKeithen asked if the Town intends to have more than one person on a motorcycle at a time. Chief Flint said the Department plans to double the motorcycles and cover the entire week to improve in the traffic and safety program.

Council Member McKeithen asked what kind of condition the current bikes are in and are the repairs too costly. Chief Flint said both bikes are double the age of the industry standard and there has been approximately \$15,000 in maintenance cost since 2006 which will continue to grow as the bikes age.

Mayor Dobbie asked what would happen if the purchase was put off for one more year. Chief Flint said the Town would lose the bid price, the trade-in value of the current bikes, and two potential price increases.

MOTION by McKeithen, second by Carlson to authorize the Police Department to purchase two (2) new 2012 BMW R1200RT-P motorcycles as replacement motorcycles for a total cost of \$47,461.24, which includes sales tax, documentation fees, and installation of communications and radar equipment. The motion passed.

Ayes: 5 Nays: 0 Abstain: 0 Absent: 0

14. POLICE PATROL VEHICLE PURCHASE

Report: Interim Police Chief Ed Flint

Recommendation: Authorize the Police Department to purchase two 2011 Ford Crown Victoria Interceptors as replacement patrol vehicles for a cost of \$70,000.00, which includes tax, license, emergency equipment, and installation costs

Council Member McKeithen asked if these vehicles were already purchased.

Chief Flint said staff can only order these cars about two times a year through the manufacturer who produces these cars. He added that the previous Chief ordered the vehicles over the summer and they have been sitting in the Redwood City corporation yard ever since.

MOTION by McKeithen, second by Lewis to Authorize the Police Department to purchase two 2011 Ford Crown Victoria Interceptors as replacement patrol vehicles for a cost of

\$70,000.00, which includes tax, license, emergency equipment, and installation costs. The motion passed.

Ayes: 5 Nays: 0 Abstain: 0 Absent: 0

21. COUNCIL REPORTS

Council Member Lewis noted that the Town Center Task Force is planning to make a recommendation to Council on selection of an architect at the January, 2012 meeting. She added that the Task Force will request staff involvement in the groundwork. The next public meeting is scheduled for December 1, 2011.

22. FUTURE AGENDA ITEMS

A. MASTER FACILITIES PLAN

Report: Council Members Carlson and Lewis

Council Member Lewis read the colleagues memorandum for the record.

Dobbie said that a master plan would be useless when the Town has a resident who just created a great master plan for the Town.

Carlson said he looked at the same master plan created by the resident and thought it was a very innovative approach and it should be one of the options looked at.

Dobbie said the master plan created by a resident should be left at Town Hall for residents to view and comment on it.

McKeithen said she favors a master plan for the Town center.

Vice Mayor Widmer felt that an overall master plan for the town center is good but it shouldn't be used to supersede the library because the EIR will cover the library. Widmer said he understood the building replacement fund can only be used for building department facilities.

Carlson asked if Council can agree to agendize a master plan for the town center to discuss.

MOTION by Dobbie, second by McKeithen to not add this to a future agenda. The motion failed.

Ayes: 2 Nays: 3 (Widmer, Carlson, Lewis) Abstain: 0 Absent: 0

B. POLLING TOWN VOTERS

Report: Council Members Carlson and Lewis

Council Member Carlson removed the item.

23. PUBLIC COMMENTS – None.

24. ADJOURN

MOTION by Carlson, second by McKeithen to adjourn the meeting. The motion passed.

Mayor Dobbie adjourned the meeting at 10:29 p.m.

Respectfully submitted,

**Theresa DellaSanta
Deputy City Clerk**