



**Town of Atherton  
CIVIC CENTER  
ADVISORY COMMITTEE**

**Minutes**

**April 14, 2014**

**4:30 P.M.**

***Council Chambers***

94 Ashfield Road  
Atherton, California  
**Regular Meeting**

**1. ROLL CALL**

**CCAC Members:** Fisher, Hau, Lively, Merredew, David

**Absent:** Dostart (excused), Tonelli,

**Councilmember Liaisons:** DeGolia, Lewis (arrived 4:55 p.m.)

**Staff:** Rodericks, DellaSanta, Flint, Siebert, Fortin

**2. PUBLIC COMMENTS**

Rosemary Maulbetsch inquired about provisions for train boarding/alighting and parking and changes to traffic circulation. She also asked if the CCAC had commented on the High Speed Rail EIR.

- 3.** Approval of Minutes – March 10, 2014 – Motion by Fisher, second by Lively to approve with correction to item #7 that the ad-hoc Project Management committee met. Motion passed unanimously.

**REGULAR AGENDA**

**4. Review Staff Report to CCAC**

The Committee reviewed the staff report and attachments regarding project management prepared by staff. Changes were made to the title for the Town's position to be Town Engineer. Discussion continued to clarify roles and responsibilities, with a request that staff rewrite the Construction Manager RFQ to reflect his/her role as the Project Manager, review descriptions with the PM ad-hoc committee and resubmit the documents to the CCAC at its' May 12 meeting.

**5. Visioning Process**

Didi Fisher opened the floor to suggestions by all to describe the new Civic Center

**6. Ad-hoc Committees Reports**

- a. Master Plan Ad-hoc Committee/Recommendations – Members proposed to explore the relationship between the current Town Hall building and the new Library at the next CCAC meeting.
- b. Library Ad-hoc Committee/Recommendations
- c. Outreach Ad-hoc Committee/Recommendations
- d. Budget Ad-hoc Committee/Recommendations

**7. Project Schedule**

Staff presented a draft schedule. The CCAC asked that the A&E RFQ process trail the PM selection to allow for the PM's input into the design team's selection. CCAC also asked that the schedule be updated and presented at each CCAC meeting.

**7. Committee and Staff Member Comments**

**7. ADJOURN** – Vice-chair Hau adjourned the meeting at 6:01 p.m.