



**Town of Atherton
CIVIC CENTER
ADVISORY COMMITTEE**

**Minutes
February 24, 2014
4:00 P.M.**

Council Chambers
94 Ashfield Road
Atherton, California
Special Meeting

1. ROLL CALL

CCAC Members: Dostart, Fisher, Hau, Lively, Merredew, Tonelli,

Councilmember Liaisons: DeGolia, Lewis

Staff: Rodericks, DellaSanta, Flint, Siebert, Fortin

Lewis introduced new member Christine David. David is a non-voting member until she receives an opinion from the FPPC on whether a conflict exists because her property lies within 500 feet of the project.

2. PUBLIC COMMENTS

3. Selection of Chair and Vice Chair

Steve Dostart was selected as Chair. Rose Hau was selected as Vice Chair.

REGULAR AGENDA

4 – Review | Recommendation to City Council on Final Master Plan Site

- Review Budget Subcommittees Cost Information

The CCAC Budget Subcommittee reviewed initial and subsequent cost estimates, assumptions and underlying cost components. The Budget Subcommittee recommended and the CCAC endorse a philosophy that the Civic Center Project must be budget-driven rather than program-driven in order to assure that the project can be successful. A staff report will be developed and reviewed at the next CCAC meeting.

5 – Discussion | Recommendation for March 19 City Council Deliverables

- Presentation, Formats, Reports and Material

A staff report will be prepared by staff with the following recommendation:

1. Accept the Master Plan and Project Cost Estimates;
2. Authorize the City Manager to initiate the Master Plan Environmental Review process;
3. Authorize the City Manager to begin preparations for the architectural phase of the project; and
4. Modify the Civic Center Advisory Committee's (CCAC's) charter to include participation through the design phase of the project.

A subcommittee of Dostart, Merredew and David was created to review the staff report.

HMC Architects will develop a PowerPoint presentation which illustrates the work of the CCAC from start until present and include the draft master plan exhibits.

6 - Committee and Staff Member Comments

The Committee requested that the regular meetings on the second Monday of each month resume at 4:30 p.m. Staff will confirm the appropriate dates.

7. ADJOURN

Dostart adjourned the meeting at 6:00 p.m.